

**GLACIER COUNTY COMMISSIONERS
REGULAR MEETING
Thursday, February 18, 2010**

The Board of Glacier County Commissioners met at a regular meeting at 8:00 a.m. on Thursday, February 18, 2010. Commissioners Michael DesRosier, Ron Rides At The Door and Tony Sitzmann were present. Commissioner Michael DesRosier called the meeting to order. Glenda Hall, Clerk & Recorder was present.

Present throughout the day: Bill Bandel, GC Road Supervisor; Jerilee Wilkerson, CBDC; Lara Poulton, Architect; Cut Bank Mayor Doug Embody; Doug Ray, Glacier Electric; LeAnne Kavanaugh, Press; Jeff Billman, Cut Bank Development Board; Diane Proefrock, Human Resources/Elections; Les Monroe, Browning Public Schools Representative; Nikki Lako, Minutes

8:00 a.m. Review/Sign Payroll & Claims

Dated for February 18, 2010

CLAIMS APPROVED FOR PAYMENT

FUND	AMOUNT
General Fund	\$ 23,746.62
Road Fund	\$ 9,947.41
Bridge Fund	\$ 2,936.19
Weed Control	\$ 881.21
County District Court	\$ 666.50
Library	\$ 3,820.31
Ambulance	\$ 17,050.37
City/County Planning	\$ -
CB Senior Citizen Center	\$ -
CB Senior Citizen Center-AGNG SERV--Transportation	\$ -
Public Safety (Law)	\$ 13,345.98
Alcoholism	\$ -
Museum	\$ 1,004.57
CB Rural Fire Department	\$ -
Sheriff's Drug Force	\$ -
Glacier Park Lights	\$ 490.21
Solid Waste (Garbage)	\$ 653.04
Library Memorial	\$ -
Ambulance Trust	\$ -
Road #2 (Gas)	\$ -
911 Emergency (Sheriff)	\$ 7.15
Enhanced 911 Emergency (Sheriff)	\$ -
TSEP (Treasure State Endowment Program)	\$ -
Glacier County Transit	\$ 351.45
Accelerated Tax	\$ -
Electrical Generation Impact	\$ -
P.I.L.T.	\$ 309.98
Sheriff Law Enf Grant - Stonegarden	\$ 198.39
Department of Justice	\$ 225.00
Disaster	\$ -
Community Transportation Enhancement	\$ -
Health Grants	\$ 772.42
Breast & Cervical Screening	\$ -
WIC	\$ -
Health-MCH	\$ 6.42
Tobacco Grant	\$ -
Immunization	\$ 189.38
G.O. Bond Debt Service Fund	\$ -
Weed Capital Improvement	\$ -
Glacier County Ambulance Capital	\$ -
Jail Construction Fund	\$ -
Hospital	\$ -
West End Cemetery	\$ 691.15
Hospital Agency Fund	\$ -

Payroll	\$ 11.65
TOTAL CLAIMS	\$ 77,305.40
PAYROLL	\$ 133,097.15
	\$ 210,402.55

9:00 a.m. Approval: CTEP Project(s)/Funding

The CTEP Project discussion was started by Cut Bank Mayor Doug Embody. He stated that Mike Wherley was concerned about the common wall between the park and The Den Bar. Mayor Embody informed Wherley that the City of Cut Bank put up the wall. Commissioner Tony Sitzmann asked what the consensus of those present for the CTEP funds to be used towards? Jerilee Wilkerson, CBDC, stated the Central Cement Park. She added that the price came down considerably since the first presentation. Commissioner Michael DesRosier stated that the commission thinks it would be a good idea to have the project ran by the county and the county will send a letter to the City of Cut Bank designating the dollar amount agreed upon for the CTEP Project that is selected. Wilkerson agreed with the commission. Commissioner Ron Rides At The Door asked what the City of Cut Bank’s obligation to matching funds would be. Mayor Doug Embody replied that the in kind would stem from the city crew and the beautification board to help with labor.

Commissioner Ron Rides At The Door stated that like any other project the close out process. In essence if you have funds left over from the project are they your funds to use at your discretion? Mayor Embody stated no. Jeff Billman, Cut Bank Chamber stated that the chamber came in under budget on a project and the remaining funds could be used for the same site only. Commissioner Rides At The Door asked if the city had any in kind assistance, including financially, labor, etc. Commissioner Rides At The Door explained that the county is funding a city project and he then asked if \$100,000.00 was the amount the county would commit to the city’s project was adequate. Mayor Doug Embody stated yes, for the City of Cut Bank. The \$100,000.00 will put the city in a close range and we are pleased with the help.

Commissioner DesRosier stated to the city representatives that in talking to the engineers they are going to need approximately four months to get the project started. He added that next year the county may be able to do a continuation of the project started this year. Jerilee Wilkerson was hoping for the same thing. Commissioner DesRosier told those present that the county doesn’t want to spend all of the CTEP funds until we have an official word that it is use it or lose it. The powers at be are estimating in a year or so that may be a possibility. Mayor Embody thanked the commissioners for their help in funding the project and he also thanked those who did a tremendous job with the preparation for the project. Mayor Embody told the commission that the next time the city has their hand out to the county we will be more prepared.

Commissioner Ron Rides At The Door motioned to allocate up to \$100,000.00 from Glacier County’s CTEP Funds to the City of Cut Bank’s Central Park project. Commissioner Tony Sitzmann second the motion. Commissioner DesRosier asked if there was any further discussion. LeAnne Kavanaugh, Press stated that the funds have been designated and the commission needs to appoint a project manager. Commissioner Rides At The Door stated that the commission will designate a project manager that will help tie the city and the county together on the Central Park Project. Jeff Billman told the commission that the City of Cut Bank requires a letter from the county designating the funds to the Central Park Project. Commissioner DesRosier added that the project manager will be working with Stahly Engineering, City of Cut Bank and Glacier County throughout the Central Park Project. Commissioner DesRosier asked if all were in favor, all in favor, motion carried.

LeAnne Kavanaugh stated that the Central Park Project is now waiting on Stahly with a four month period until the project is expected to start. Commissioner Rides At The Door explained that Stahly Engineering is on board and they have started looking at the time lines, etc. Kavanaugh told the commission that Diana Filban has had experience as the project manager of CTEP projects in the past and they should look at the city’s history of CTEP projects. Mayor Embody asked to use him as the contact once the project manager was decided upon. Jerilee Wilkerson asked if the project need any public comment. Kavanaugh told Wilkerson no, the public hearing was held earlier in the process and the county should have proof that the public

hearing was held. Nikki Lako stated that there are minutes from the Public Hearing held for the CTEP Projects.

9:30 a.m. Non Agenda Item – Human Resource Tools – Diane Proefrock

Diane Proefrock, Human Resources Director spoke to the commission regarding a website promoted by JJ Keller that offers a sample professional version which includes thirty (30) management tools or the basic version includes eight (8) management tools. If the county signs up in February they are offering a deal: one year subscription for \$1,495.00 or a two year subscription for \$2,495.00. Glenda Hall and Diane Proefrock agreed that this would be a useful tool for the Human Resource Director. Next Thursday, February 25, 2010 the website is holding a web cast to see if the tools are appropriate for our needs. Commissioner DesRosier asked if the funds would come of the Clerk & Records budget. Glenda Hall told the commission that the cost will be spread out over two fiscal years. Commissioner DesRosier told Proefrock and Hall to go ahead with the program. Diane Proefrock stated that they wanted to check with them and she thanked the commission for their help.

9:40 a.m. Non Agenda Item – Les Monroe, Browning Public Schools Representative

Les Monroe, Browning Public Schools Representative stopped by the commission's chambers today to speak briefly to them. He told the commission that he was headed to Washington, D.C. to meet with President Obama's Chief of Staff Rahm Emanuel at 3:00 p.m. with a motion by Commissioner Ron Rides At The Door and a second by Commissioner Tony Sitzmann. The motion passed by Board vote. March 3-10, 2010. He asked if the commission had any issues that the county may have that he may address during his time in Washington, D.C. Commissioner DesRosier remarked that he would like to see Manpower work on getting a VA (Veterans Affairs) Hospital to work with IHS (Indian Health Services) and a VA Doctor. They are both government entities, it would be a positive impact for the community and education. One other topic you may address would be to use PILT dollars for trust land.

Les Monroe told the commission that the Browning Public School Board would like to present a special plaque to the commission in a ceremony including all of the other people and entities that helped with turning lane, highway approach, gravel and other materials on Tuesday, March 16, 2010. Commissioner DesRosier stated that the commission would like to see the pathway rerouted to it is visible at all times including new lighting.

10:30 a.m. Non Agenda Item – Discussion: Update on Immunization Grant – Carol McDivitt

Carol McDivitt, Glacier County Health Nurse updated the commission on the immunization grant that helps provide immunizations thru monthly clinics to the communities in Glacier County. Immunization records for every child in Glacier County are recorded thru 18 years of age. Twenty eight (28) vaccines are required before a child may be enrolled into Public School System.

McDivitt advised the commission that she has been helping with Cut Bank Clinics and IHS (Indian Health Services) with updating the State of Montana's immunization records. McDivitt is using a program the State provides called, WIZARD. McDivitt helped the Browning Public Schools nurses get familiar with WIZARD. McDivitt is required to keep all immunization records for schools, colonies, daycares, etc. The only school environment that the health nurse is not required to maintain immunization records for is home schools.

The Immunization Grant in past years has been around \$1,000 – 2,000.00. This year the grant amount is \$6,351. Carol McDivitt will bring in a copy of the grant to Diane Proefrock once she receives her copy.

1:00 – 3:00 p.m. Administrative Duties

The commission performed administrative duties such as responding to emails, letters, phone calls and other correspondence during this time frame.

There being no further business for the day, the meeting adjourned at 3:00 p.m. with a motion by Commissioner Ron Rides At The Door and a second by Commissioner Tony Sitzmann. The motion passed by Board vote.

BOARD OF GLACIER COUNTY COMMISSIONERS

Michael J. DesRosier, Chairman

ATTEST:

Glenda Hall, Clerk and Recorder

DRAFT