

**GLACIER COUNTY COMMISSIONERS
REGULAR MEETING
Thursday, June 10, 2010**

The Board of Glacier County Commissioners met at a regular meeting at 8:00 a.m. on Thursday, June 10, 2010. Commissioners Michael DesRosier, Ron Rides At The Door and Tony Sitzmann were present. Commissioner Michael DesRosier called the meeting to order. Glenda Hall, Clerk & Recorder was present.

Present throughout the day: Bill Bandel, GC Road Supervisor; Merle Cowell & Lyle Salois, Maintenance; Charles Farmer, DES; Larry Epstein, County Attorney; Kate Salois, Treasurer; Darryl Omsberg, Superintendent of Schools; Amie Allison, EMS Captain; Sheriff Wayne Dusterhoff; Vernon “Napi” Billedeaux, Deputy Sheriff; Dennis Seglem, Museum Director; Della Dubbe, Library Supervisor; Carolyn Brown, Deputy County Attorney; Michelle Harrell, Health Department; Brett Hyde, USDA Outreach Specialist; Bill McCauley, Cut Bank City Council; Doug Embody, Mayor of Cut Bank; Nikki Lako, Minutes

*Amendment to agenda:

1:30 p.m. Approval: Application for Access – Easement – J. Latray

This agenda item has been cancelled. Research regarding the easement was done and the county has a pendent for the easement. No action is needed at this time.

8:00 a.m. Review/Sign: Payroll & Claims

Dated for June 10, 2010

CLAIMS APPROVED FOR PAYMENT

FUND	AMOUNT
General Fund	\$ 55,797.77
Road Fund	\$ 19,370.32
Bridge Fund	\$ 25,000.00
Weed Control	\$ 1,508.64
County District Court	\$ 434.00
Library	\$ 2,699.11
Ambulance	\$ 9,064.05
City/County Planning	\$ 475.00
CB Senior Citizen Center	\$ 12,724.50
CB Senior Citizen Center-AGNG SERV--Transportation	\$ 16,383.00
Public Safety (Law)	\$ 12,468.47
Alcoholism	\$ 23.99
Sheriff's Drug Force	\$ 500.00
Solid Waste (Garbage)	\$ 11,933.04
911 Emergency (Sheriff)	\$ 118.36
Enhanced 911 Emergency (Sheriff)	\$ 2,672.64
Glacier County Transit	\$ 730.43
P.I.L.T.	\$ 14,502.58
Disaster	\$ 1,296.70
WIC	\$ 35.00
Health-MCH	\$ 48.43
Tobacco Grant	\$ 81.00
Immunization Grant	\$ 25.40
West End Cemetery	\$ 73.02
Hospital Agency Fund	\$ 62,158.11
TOTAL CLAIMS	\$ 250,123.56
PAYROLL	\$ 147,078.74
	\$ 397,202.30

8:30 a.m. Discussion/Approval: Water Truck Purchase – Road Department

Bill Bandel, Road Supervisor found a water truck for the road department for \$25,000.00 from Circle R Construction. The truck will be able to carry the tanks for the road department. Bandel explained that he is replacing the last of the “old” trucks for the road department.

Bandel mentioned upgrading the GPS system. It is going to cost approximately \$3,500.00 per truck. The new data loggers send the information to a central office for reporting and they are up to date with new technology and tracking. He will get on the agenda for approval in the near future.

Commissioner Tony Sitzmann motioned to approve the purchase of the water truck for the road department from Circle R Construction for \$25,000.00. Commissioner Ron Rides At The Door second the motion, all in favor, the motion carried.

9:00 a.m. Department Head Meeting

DEPARTMENT SUPERVISOR MEETING AGENDA **Thursday, June 10, 2010** **9:00 a.m. – 10:00 a.m.**

- I. Old business:
 - a. Preliminary Budgets Due Today
- II. New business:
 - a. Clerk & Recorder Accounting/Financial Procedures Manual
 - b. County Vehicle “Etiquette”
- III. Department Updates:
- IV. Comment:

Commissioner DesRosier opened by congratulating Vernon “Napi” Billedeaux and Carolyn Brown on a successful election for the Sheriff and County Attorney positions.

Old Business – The commissioners reminded the department supervisors that the preliminary budgets are due today. Commissioner DesRosier explained they are working hard on keeping a handle on the budget and we are still working with Olness & Associates.

New Business –

a. Clerk & Recorder Accounting/Financial Procedures Manual

Glenda Hall, Clerk & Recorder handed out a copy to the commissioners and department heads that were present. She explained that the commissioners had not approved the manual, but she would like it to be reviewed and if there is any input or feedback to let her know. She gladly accepts any assistance and/or guidance, this is all new for Glacier County and she appreciates the input. Commissioner DesRosier added that this is all part of Glacier County’s long range plans. The commissioners have ideas, but he expressed to the department heads that they would like to see their long range plans and they can work together to accomplish these goals.

b. County Vehicle “Etiquette”

Commissioner Rides At The Door stated that this was a courtesy reminder and he asked if the each department head would share with each county employee in their department. As county policy (pages 40-41) it states that the use of county equipment, vehicles, supplies, time or facilities for private purposes is prohibited. Glacier County considers this inappropriate and shall lead to disciplinary action.

The commissioners have received a number of complaints from the public. The public is concerned to see county vehicles idling for lengths of time, please shut the rigs off. One other complaint is county employees utilizing county vehicles to transport family and/or friends. This will not be tolerated. A memo went out yesterday with the county’s policy explaining these issues were attached. Commissioner DesRosier explained that we as county employees are always under public scrutiny and we need to follow the policy and procedures that are in place.

Department Updates –

Charles Farmer, DES stated that he is currently working on emergency planning and training opportunities that are forth coming. Commissioner DesRosier added that MACo is pushing for a safety plan. We are expecting each department supervisor to form a safety team.

Della Dubbe, Library Coordinator stated that the library is having a puppet show this week. The library budget is not completed. She made arrangements with Clerk & Recorder, Glenda Hall to review some questions and hopefully finish up the library budget.

Commissioner DesRosier told the department heads that they met with the Compensation Board and they recommended that there not be a COLA (cost of living allowance) for FY2011 for elected officials. However, the commissioners will follow the recommendation to increase the county paid portion of the health insurance rate from \$600.00 to \$675.00.

Diane Anderson, Clerk of Court informed the commissioners that she would be submitting a written resignation to the commission for her position as the Public Information Officer. Anderson told Farmer that she would continue to attend the LEPC meetings.

Lyle Salois, Maintenance received a quote from TW Enterprises, Inc. for a 35 KW natural gas/propane vapor generator system for \$14,338.00. Liberty Electric to install the generator for \$3,000.00. Merle Cowell, Maintenance stressed that a maintenance agreement is imperative for the generator. The commissioners discussed who would be responsible for the generator. It was decided that the maintenance department would be responsible for the generator. The incoming revenue will be transferred from the EMS department to maintenance department. Cowell asked if it was ok to order the generator today. The approval will be on the agenda for June 14, 2010.

10:00 a.m. Discussion: Rural Development – Brett Hyde

Brett Hyde, USDA Outreach Specialist explained that he is assigned to counties with poverty and he helps promote the housing programs. The home purchase program has not been used in over three (3) years. The program helps to finance 100% for a new or existing home if the applicant qualifies. The program is not credit based, rather history based and it is underutilized. The home purchase program looks at information like income, payment history, number of family members, etc. Hyde left application packets for those interested and he added that he would be coming to Cut Bank & Browning to hold informational meetings to get the word out in order for the residents of Glacier County to start utilizing the home purchase program.

11:00 a.m. Approval: Glacier County Medicaid Match for Center for Mental Health

The commissioner's received documentation regarding their Medicaid Match for the Center for Mental Health FY2011 for the amount of \$13,247.00. After discussing the services that are provided by the Center for Mental Health the commissioners would like to continue supporting and commit to continue to participate in providing services through the center in Glacier County. Commissioner Tony Sitzmann motioned to approve Glacier County's Medicaid match for the Center for Mental Health in the amount of \$13,247.00 as an IGT from account 1000-440400-350. Commissioner Ron Rides At The Door second the motion, all in favor, the motion carried.

11:30 a.m. Glacier County Transit Operating Contract/Glacier County's Share

Commissioner Tony Sitzmann motioned to approve Glacier County Transit's operating contract and agreed to \$16,470.18 as Glacier County's local share. Commissioner Ron Rides At The Door second the motion; the commissioners were all in favor, the motion carried.

12:00 pm Lunch

1:30 p.m. Application for Access – Easement – J. Latray

CANCELLED – See amendment to the agenda at the beginning of the day.

2:00 p.m. City/County Summit Meeting

Mayor Doug Embody and City Councilman Bill McCauley discussed with the commissioners the possibility of a dog park in Cut Bank, using a durapatch machine to fill in pot holes around

Cut Bank and vacant properties. McCauley told Glenda Hall, Clerk & Recorder that the variance that the county received from the city needs to be published in the local newspapers on 6/16/10 & 6/23/10.

2:30 p.m. Preliminary Budget Review

The commissioners reviewed the preliminary budget with Glenda Hall, Clerk & Recorder.

There being no further business for the day, the meeting adjourned at 4:00 p.m. with a motion by Commissioner Ron Rides At The Door and a second by Commissioner Tony Sitzmann. The motion passed by Board vote.

BOARD OF GLACIER COUNTY COMMISSIONERS

Michael J. DesRosier, Chairman

ATTEST:

Glenda Hall, Clerk and Recorder

DRAFT