

**GLACIER COUNTY COMMISSIONERS
REGULAR MEETING
Thursday, September 16, 2010**

The Board of Glacier County Commissioners met at a regular meeting at 9:00 a.m. on Thursday, September 16, 2010. Commissioners Michael DesRosier, Ron Rides At The Door and Tony Sitzmann were present. Commissioner Michael DesRosier called the meeting to order. Glenda Hall, Clerk & Recorder was present.

Present throughout the day: Bill Bandel, GC Road Supervisor; Jerilee Wilkerson, Economic Development Director; Loren Bird Rattler, Senior Advisor for McDonald; Amie Allison, GC EMS Captain; LeAnne Kavanaugh, Press; Lyle Salois, Maintenance Supervisor; Wayne Dusterhoff, Sheriff; Joseph & Max Kipp, Public; Nikki Lako, Minutes

*Commissioner Michael DesRosier presented a letter to his fellow elected officials informing them of his absence from September 20-24, 2010. He will be out of state during this time period.

8:00 a.m. Review/Sign: Payroll & Claims

Dated for September 16, 2010

CLAIMS APPROVED FOR PAYMENT

FUND	AMOUNT
General Fund	\$ 12,682.65
Road Fund	\$ 64,499.98
Bridge Fund	\$ 1,680.00
Weed Control	\$ 14,674.39
County District Court	\$ 296.08
Library	\$ 2,420.20
Ambulance	\$ 12,743.22
City/County Planning	\$ 525.00
Public Safety (Law)	\$ 16,413.05
Museum	\$ 193.31
Glacier Park Lights	\$ 487.74
Solid Waste (Garbage)	\$ 653.04
Glacier County Transit	\$ 395.80
Electrical Generation Impact	\$ 20,000.00
P.I.L.T.	\$ 197.42
Department of Justice	\$ 27,779.76
Disaster	\$ 25.75
Community Transportation Enhancement	\$ 48.46
Health Grants - Emerg Prep	\$ 2,064.90
Tobacco Grant	\$ 86.68
West End Cemetery	\$ 195.55
TOTAL CLAIMS	\$ 178,062.98
PAYROLL	\$ 186,197.43
	\$ 364,260.41

* Loren Bird Rattler, McDonald's Senior Advisor invited the commission to tour the wind farm.

9:00 a.m. Discussion/Approval: EMS – Policy & Procedure Manual, Training & Issues

Glacier County EMS Captain, Amie Allison spoke with the commissioners about a couple of issues. She started by discussing the mandated required safety driving course for GCEMS. The state has made this a mandatory course that needs to be completed. The cost of the one day course is \$1,676.00. Commissioner DesRosier asked about the department's budget, Allison replied that she would utilize the budget line item for training.

Allison discussed a free training opportunity in Billings for Glacier County EMS. The lodging, travel and food are the only portions that would be paid for by the GCEMS budget. Allison again stated that she would utilize the training portion of the budget. Commissioner Tony Sitzmann told her to take the opportunity for the free training.

GC EMS Captain Allison presented the commissioners with Glacier County Emergency Medical Services Policy & Procedure Manual. Allison asked if the commissioners would review the policy and procedure manual for approval at a later date.

Overtime for the EMS department is “outrageous” according to Allison. She suggested to the commissioners about changing shift hours to 7:00 a.m. – 7:00 p.m. and 7:00 p.m. – 7:00 a.m. She would like to hold each individual accountable for their hours. Commissioner Sitzmann added that Allison was the first department head that was an advocate for time clocks. Allison continued by adding that the shift hour change will be cut down on the overtime up to 75%. This change will help with the double signatures for the narcotic lock box. With the shift changes helping with saving the department money, she would like to raise the paramedic up to \$18.09 and EMT to \$12.03. This will allow for a salary position for the Babb area during the winter months. See the chart below:

Full Staffing Projection: This Staffing Projection is for 2 Full time Paramedic Crews in Cut Bank (Shift A and B) Babb Will be covered with Full time Paramedic and EMT Coverage through season. When season is over Babb will still be covered with 1 full time EMT for rest of year through winter. (18.09P, 12.03E)

EMS Units	A-3	A-2	A-7 East Glacier	A-6 Babb
Days	365	365	0	140 season/225
Hours	12	12	0	12

Paramedic 1 Wage	\$37,627.20 Yrly Call \$2340 Yrly	\$37,627.20 Yrly Call \$2340 Yrly	Nothing	\$14,472 Season Call \$900 Season
Paramedic 2 Wage	\$37,627.20 Yrly Call \$2340	\$37,627.20 Yrly Call \$2340	Nothing	\$14,472 Season Call \$900 Season
P.T Paramedic 1	\$11,288.16 Yrly Call \$ 780 Yrly	\$11,288.16 Yrly Call \$ 780 Yrly	Nothing	
P.T Paramedic 2			Nothing	
EMT B Wage 1	\$25,022.40 Yrly Call \$2340 Yrly	\$25,022.40 Yrly Call \$1755 Yrly	Nothing	\$9624 Season Call \$900 Season (15,398.40) Extra Full time winter months EMT
EMT B Wage 2	\$25,022.40 Yrly Call \$2340 Yrly	\$25,022.40 Yrly Call \$1755Yrly	Nothing	\$9624 Season Call \$900 Season
P.T EMT Wage1	As needed	As Needed	Nothing	
P.T EMT Wage 2	\$7506.72 Yrly Call \$780 Yrly	\$7506.72 Yrly Call \$780 Yrly	Nothing	\$3360 Call for Full Time EMT

Paramedic Wage	\$92,002.56	\$92,002.56	Nothing	\$30,744
EMT-B Wage	\$62,981.52	\$62,981.52	Nothing	\$24,408
Total Wages	\$154,984.08	\$154,984.08	Nothing	\$55,152

Yearly Projected Payroll Cost:	\$365,120.16 (15,398.40) \$380518.40
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Allison approached the department staff and they all were in support of the change. This would allow each individual more personal time. Glenda Hall asked if this wage change would be in effect for permanent staff. Allison explained that it would affect the entire department. At this time Allison approached the commission with allowing a \$.05 raise for each endorsement (only four endorsements allowed) each EMT/Paramedic earn.

Amie Allison notified the commission that the state requested the narcotic log reports. The state reported that the logs have satisfied their concerns. Commissioner Sitzmann asked about the billing and collections for the EMS department. Allison interviewed a company from Wisconsin and plan on interviewing another company. Commissioner DesRosier asked what Allison thought about hiring an individual locally to do the billing and collecting under a contract. Allison liked that idea; it would create a local job for an individual in our community. Commissioner Tony commended Amie Allison on doing a good job.

10:00 a.m. Approval: Resolution 2010-17 Energy Efficiency & Conservation Block Grant Contracts

County Attorney Larry Epstein explained that a resolution is not needed for the Energy Efficiency & Conservation Block Grant. There are contracts for each project that have been drafted, review and signed.

10:30 a.m. Non Agenda Discussion – PaveCo.

Discussion was held on the Glacier County agreement with Northern Rockies Medical Center board to pave the parking lot of the hospital. Glacier County is responsible for that property. With the construction season well under way, there are a very limited number of companies that would be available to bid. Commissioner Tony Sitzmann has called various companies to no avail.

11:00 a.m. Budget Hearing – FY2011

The Budget Hearing FY2011 commenced at 11:10 a.m. LeAnne Kavanaugh from the press was present, with no members of the public present. Glenda Hall, Clerk & Recorder stated that the Mill value for Glacier County wide last year was \$21, 022.37 with the Mill value this year being \$22,265.10. Hall explained that the total market value has gone up from last year.

Commissioner Ron Rides At The Door explained that Glacier County has approximately \$22,000.00 in reserve, which is well above the minimum requirement by statute. Kavanaugh asked if the Sheriff Department's budget was balanced. Commissioner Rides At The Door stated that the sheriff department's budget is balanced with help from Glenda Hall, Clerk & Recorder. Hall explained that it balanced with not replacing two (2) deputies that recently resigned (approximately saving \$125,000.00), \$383,000.00 loan within the county from P.I.L.T., impact fees and grant reimbursement. Kavanaugh asked about the other departments within the county. Commissioner DesRosier replied that there will be some changes, but we don't have to go to the tax payers. Commissioner DesRosier reminded Kavanaugh that the county didn't receive a COLA (Cost of Living Allowance) however did receive an increase in the county employees insurance from \$600.00 to \$675.00.

The budget is tentatively scheduled for approval on Monday, September 30, 2010.

11:35 a.m. Non Agenda – Wayne Dusterhoff & Lyle Salois

Sheriff Wayne Dusterhoff asked the commission who was responsible for maintaining the new generator at the communications tower north of Cut Bank. If Glacier County EMS is no longer responsible, the incoming funds will need to be moved to the proper budget. Commissioner DesRosier stated that the commission would like the maintenance department to maintain that generator. The budget line will be moved from the EMS to maintenance department. The commissioners recommended setting up a protocol with Salois & Dusterhoff in case of an emergency. This communications tower impacts the entire surrounding area; it's the central link for all communications for the Northern Tier region. On that note, Sheriff Dusterhoff would like to "beef" up the security for the communications site. Lyle Salois, maintenance supervisor will look into different options of security including a chain link fence to surround the sensitive communications area.

12:00 pm Lunch

*Commissioner Tony Sitzmann left the chambers for the remainder of the day to attend the Two Medicine Bridge Project meeting in Browning at the Glacier Peaks Casino.

1:30 p.m. Discussion/Approval: NRMC Lease Agreement

Commissioner Michael DesRosier spoke with Gerald Ebelt, NRMC Board Chairman. The approval was tabled in order to allow NRMC Board more time to review the lease with their legal department. Commissioner DesRosier and Ebelt discussed old NRMC records that the county has stored for several years. Disposal of records was briefly discussed.

2:30 p.m. Approval: Alternate for St. Mary's Working Group

As previously discussed the commission would like Jerilee Wilkerson to the alternate representative for the St. Mary's Working Group. Commissioner Ron Rides At The Door motioned to approve Jerilee Wilkerson as the alternate representative for the St. Mary's Working Group, Commissioner Michael DesRosier seconds, the motion then carried.

2:45 p.m. Non-Agenda: Sheriff Wayne Dusterhoff, Glacier County Sheriff Department

Sheriff Wayne Dusterhoff presented the commission with August 2010 reports. The Sheriff Department billed out \$11,150.00 for the month of August 2010.

3:00 p.m. Discussion: Joe Kipp – Road Issues

Joe Kipp explained to the commissioners that he wasn't fully aware of the county road policy, he signed up for Tribal Roads and he had spoken with Bill Bandel, Road Supervisor several times over the past two-three years. Kipp continued by stating he had removed the gate to allow access to his road and the pivot was still in use. Commissioner Rides At The Door explained to Kipp that having the pivot in creates a safety issue and advised Kipp to BIA (Bureau of Indian Affairs for a county road easement. If he was to get the easement and make the road a county road the pivot would have to be removed along with any gates, barb wire, etc. Kipp explained that he had a couple of options including not irrigating on that side of the road and/or make the road go around the pivot. Kipp requested from the commissioners a letter stating that Glacier County will not maintain his road without an easement. Commissioner Rides At The Door will draft a letter for Mr. Kipp regarding the maintenance of his road. Mr. Kipp thanked the commission for their time and for opening the lines of communication so he understands the policy and procedures that pertain to roads and maintenance.

4:00 p.m. Approval of Minutes

(3:45 p.m.) The commissioners reviewed the minutes throughout the day. Commissioner Ron Rides At The Door motioned to approve the minutes for 9/13/10. Commissioner DesRosier seconds the motion, the motion carried.

There being no further business for the day, the meeting adjourned at 4:00 p.m. with a motion by Commissioner Ron Rides At The Door and a second by Commissioner Michael DesRosier. The motion passed by Board vote.

BOARD OF GLACIER COUNTY COMMISSIONERS

Michael J. DesRosier, Chairman

ATTEST:

Glenda Hall, Clerk and Recorder