

**GLACIER COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, June 29, 2010**

The Board of Glacier County Commissioners met at a regular meeting at 9:00 a.m. on Tuesday, June 29, 2010. Commissioners Michael DesRosier, Ron Rides At The Door and Tony Sitzmann were present. Commissioner Michael DesRosier called the meeting to order. Glenda Hall, Clerk & Recorder was present.

Present throughout the day: Bill Bandel, Road Supervisor; Sheriff Wayne Dusterhoff; Vernon “Napi” Billedeaux, Sheriff Deputy; Merle Cowell & Lyle Salois, Maintenance; Amie Allison, EMS Captain; Fred Greco, Cut Bank Job Service; Elaine Clausen, Public; Dennis Seglem & Bob Bacon, Museum; Carol McDivitt, Health Department; Nikki Lako, Minutes

9:00 a.m. Discussion: Sheriff’s Department Budget – W. Dusterhoff & V. Billedeaux

Glenda Hall, Clerk & Recorder started the budget review with the Sheriff’s Department by explaining her process for the Public Safety (PS) budget. The commission, Hall, Sheriff Dusterhoff & Deputy Billedeaux reviewed the budget.

Dusterhoff asked the commission what the status was of the new records/detention building. Commissioner Rides At The Door replied that it was roughed in and progressing forward.

During the budget review the idea of possibly utilizing the road department for the sheriff department vehicle maintenance came up. It would create more work within the county and help the bond between county entities.

11:00 a.m. Approval: Resolution 2010-02 West End Cemetery Unanticipated Revenue

**GLACIER COUNTY RESOLUTION
WEST END CEMETERY UNANTICIPATED REVENUES
Resolution #2010-02**

WHEREAS, the West End Cemetery District of Glacier County, has received funds for services rendered, under the Direction of the West End Cemetery Board of Directors. These monies are deposited to the West End Cemetery Fund No. 7302; and,

WHEREAS, Glacier County’s West End Cemetery District Fund monies received are \$14,205.00 from various individuals during Fiscal Year 2010 funding (beginning July 1, 2009 thru June 30, 2010).

THEREFORE BE IT RESOLVED that the funds be distributed to the West End Cemetery District Fund (Fund #7302) to account number 7302-360000 for revenue and increase appropriations for the same amount in the account of 7302-430900 Cemetery Services.

ADOPTED this 29TH day of June, 2010.

Commissioner Tony Sitzmann motioned to approve Resolution 2010-02 West End Cemetery Unanticipated Revenue. Commissioner Ron Rides At The Door seconds the motion, no further discussion was necessary; the board was all in favor, the motion then carried.

11:30 a.m. Approval: Clerk & Recorder Account/Financial Procedure Manual

Glenda Hall, Clerk & Recorder stated to the commission that there would be no changes to the current procedure. She would like to incorporate the new procedure for petty cash. The commission agreed with Hall that information should be added to the current financial procedure.

12:00 pm Lunch

1:30 p.m. Discussion: Facilities Maintenance Budget – Merle Cowell & Lyle Salois

Merle Cowell and his successor Lyle Salois were present to review the facilities budget with Hall and the commission. The facilities budget was reviewed. Throughout the years the budget fluctuates for different maintenance purposes, however; during the last budget year, the Glacier Care Center used \$4-5K for unexpected costs due to the problems with the heating system. Otherwise, the facilities budget looks good.

2:00 p.m. Approval: Glacier County Petty Cash Signatures for Checking Account

Clerk & Recorder Glenda Hall explained to the commissioners that Stockman Bank had requested an updated signature page stating who has Glacier County's permission to sign the warrants for Petty Cash. Hall will allow her deputy clerks permission to sign on behalf of Glacier County on the Petty Cash account.

2:15 Non-Agenda: Road Department – Bill Bandel

Road Supervisor, Bill Bandel dropped in to notify the commission that he would like to purchase a cross conveyer for the crusher. It is going to be approximately \$16,500. He will get on the next agenda for approval.

2:30 p.m. Interview for Glacier County EMS - Paramedic

Glacier County EMS interviewed an individual for the internal posting for the paramedic position.

3:30 p.m. Discussion: Museum Board – Dennis Seglem

Dennis Seglem, Museum Director began by sharing photos with the commissioners. Before reviewing the museum budget Seglem stressed his concerns about the budget for 2011 due to running out of room for storage and displays. He will be requesting additional funds for the purchase of an additional building. The commission, Seglem and Hall reviewed the museum budget. Hall concluded that Seglem included the supporting documentation for his budget and she doesn't see any necessary changes to the museum budget at this time. Commissioner Tony Sitzmann stated that the museum budget is accepted as presented until further notice.

4:00 p.m. Discussion: Handicap Access to Health Department (Annex) – C. McDivitt

Carol McDivitt, Health Department asked the commissioners where the health department would be in the future. She has grant funds to install handicap access to the health department which is currently in the annex building. Commissioner Sitzmann told McDivitt that eventually the health department would be moved; as to when is not confirmed. The funds are use it or lose and looking at the extent of the project it would be in the best interest to utilize the grant funds for the handicap access. This project benefits Glacier County no matter who will be utilizing the facility in the future. Commissioner Rides At The Door asked how much the grant received for the project. McDivitt replied that she received approximately \$15,000. The commissioners advised McDivitt to get the grant information in order to be prepared for the engineers when they start working on the handicap access project.

4:30 p.m. Approval of Minutes

There were no minutes for approval at this time.

There being no further business for the day, the meeting adjourned at 5:00 p.m. with a motion by Commissioner Tony Sitzmann and a second by Commissioner Ron Rides At The Door. The motion passed by Board vote.

BOARD OF GLACIER COUNTY COMMISSIONERS

Michael J. DesRosier, Chairman

ATTEST:

Glenda Hall, Clerk and Recorder