

**GLACIER COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, December 7, 2010**

The Board of Glacier County Commissioners met at a regular meeting at 9:00 a.m. on Tuesday, December 7, 2010. Commissioners Michael DesRosier, Ron Rides At The Door and Tony Sitzmann were present. Commissioner Michael DesRosier called the meeting to order. Glenda Hall, Clerk & Recorder was present.

**Present throughout the day:** Bill Bandel, GC Road Supervisor; Lyle Salois, GC Maintenance; Wayne Dusterhoff, Sheriff; Darryl Omsberg, Superintendent of Schools; Charles Farmer, DES; Jerilee Wilkerson, Economic Development; Amie Allison, EMS Director; Carolyn Brown-Berkram, Deputy County Attorney; Dennis Seglem, Museum; Carol McDivitt, Health Dept; Diane Anderson, Clerk of Court; Mike Meredith & Greg Benjamin, Stahly Engineering & Associates; Bill McCauley, City of Cut Bank Council; Darwin Feakes, East Glacier Fire Dept; Nikki Lako, Minutes

**9:00 a.m. Department Head Meeting**

**DEPARTMENT SUPERVISOR MEETING AGENDA  
Tuesday, December 7, 2010  
9:00 a.m. – 10:00 a.m.**

- I. Old business;
  - a. DES Update – Charles Farmer
- II. New business;
  - a. Audit
- III. Department Updates;
- IV. Comment;

**I. Old Business;**

**a. DES Update – Charles Farmer**

Commissioner DesRosier told those present that he received an email commending Glacier County DES Cordinator, Charles Farmer on a job well done. Farmer explained that during the next LEPC meeting there will be an election held for the vice chairperson position. He also mentioned the next COOP/COG will be held for each department individually and it should last approximately 2.5 hours. He also reviewed the county's safety procedure and that he is going to be more proactive along with the department heads to help with reporting any safety issue that may come up.

**II. New Business;**

**a. Audit – Glenda Hall, Clerk & Recorder** notified the department heads that Olness & Associates will be conducting their yearly audit the week of January 10<sup>th</sup>.

**b. Accidents –**

Commissioner DesRosier added this to the new business agenda. DesRosier explained that if you see an accident or help during an accident to take notes and document all the information regarding the accident as you can. This helps make it easier to answer questions for law enforcement, attorneys, etc. It really helps in the long run whether it is for work or personal, it just a good habit to get into. Sheriff Dusterhoff added that if any county equipment is in an accident, you need to call the highway patrol. Dusterhoff explained by doing this it helps eliminate any “inside work” for our own entity and it is an official investigation.

**c. Inventory –**

Bill Bandel, Road Supervisor asked if there was an update on the new inventory procedure. Hall replied, no. Commissioner DesRosier added that the commissioners are looking at all the options before making an educated decision. Hall continued by suggesting using Black Mountain Software that is currently being used that will only had a couple of extra steps thru the claims process to help track inventory.

### **III. Department Updates;**

#### **Health Department – Carol McDivitt, Health Nurse**

McDivitt briefed the commissioners on the possible food poisoning incident during the school activity. McDivitt stated that more than likely it was a viral infection which is supported by the absentee study.

Sheriff Dusterhoff asked McDivitt about vaccinating the detention center facility. McDivitt told Dusterhoff to schedule with her when they are ready.

#### **Glacier County EMS – Amie Allison, Director**

Allison told the commissioners that the training in Babb is almost complete. When it is, Babb will have four (4) more responders.

Commissioner Michael DesRosier announced to the department heads that Amie Allison is officially Glacier County EMS Departments Director.

#### **Maintenance Department – Lyle Salois, Supervisor**

Salois and his crew have been doing snow removal. He told the commission that the gas company had put the meter in for the new building, Heartland Heating & Cooling & Liberty Electric are scheduled to get their work completed in the new building next week.

#### **Museum – Dennis Seglem, Director**

Seglem explained that his project is collection space. Getting collections moved into storage in order to open up space for new exhibits. A local family may be donating their loved ones items to the museum for display in the spring.

#### **Superintendent of Schools – Darryl Omsberg**

Omsberg stated that the first distribution payments are being prepared for distribution. The Oil & Gas payment in October was 73% of the first payment. He was pleased with those figures and glad to see it over 50%.

#### **Sheriff Department – Wayne Dusterhoff, Sheriff**

Dusterhoff started with the BIA leaving, law enforcement is “up in the air”. In recent meetings with Browning’s new Chief of Police, Jess Edwards, the Blackfeet Tribal Council would like to start negotiations. Commissioner DesRosier replied that Glacier County is ready. Dusterhoff added that V. Napi Billedeaux has begun to strategize. The commissioners reminded Dusterhoff to keep everyone involved. The number of prisoners is down. The Sheriff Department is preparing for the transition at the first of the year. Dusterhoff presented the commissioners with November 2010’s monthly reports.

#### **Road Department – Bill Bandel, Supervisor**

Bandel jokingly stated that he had only been physically threatened due to roads twice. On a more serious note, Bandel told the commission that his road crew is getting caught up with the bout of warmer weather. He added that the Tribe is finally out and about getting road work done that they are responsible for. Commissioner DesRosier thanked Bandel & his road crew for their hard work and long hours.

#### **County Attorney’s Office – Carolyn Brown-Berkram, Deputy County Attorney**

CBB stated that the county attorney’s office is too preparing for the transition at the end of the month. She is also wrapping up her private practice.

#### **Economic Development – Jerilee Wilkerson, Coordinator**

Wilkerson told the that a new heating system was in place at the Courthouse Annex building, which is the first of the Energy Efficiency Grant projects. She is also working with Amie Allison, EMS Director for grant funds for a new EMS facility. Wilkerson also mentioned that Glacier County Transit is looking for a part time bus driver.

\*Commissioner Tony Sitzmann left the chambers in order to attend the Montana Department of Transportation quarterly meeting at the courthouse annex.

### **10:00 a.m. Discussion: Glacier County Health Department Billing for Immunizations**

Carol McDivitt, Health Department spoke to the commissioners about a billing system for immunizations thru Health-E-Web, which the State of Montana is willing to help pay for the first year. The commissioners asked McDivitt to provide Carolyn Brown-Berkram, Deputy County Attorney with a copy of the contract for review before committing the county. McDivitt explained that the contract is valid thru October 2011, which allows McDivitt and Glacier County nine (9) to ten (10) months to see if the billing program would work effectively for Glacier County's Health Department. Commissioner Rides At The Door told McDivitt that the commission will be expecting an update in August on how the program is working. Glenda Hall, Clerk & Recorder asked McDivitt who currently does the billing. McDivitt replied that no one currently does the billing. Once CBB is done reviewing the contract with Health-E-Web, the commissioners told McDivitt to sign the document and get started with the new billing procedure for immunizations.

### **11:00 a.m. Discussion: Stahly Engineering & Associates**

Mike Meredith, Stahly Engineering & Associates started the discussion by informing the commissioners that he had spoken with Steve Burger, contractor for the new building out back and the stairs and the remaining items on the punch list should be done in the next couple of weeks. Commissioner DesRosier asked if Burger was interested in doing the sheetrock work in the new building. Meredith will check with Burger and get back to the commission.

Meredith told the commissioners that the parking lot is being surveyed as they spoke. Meredith's next question for the commission was what color they wanted the stairs for the new building to be. All three commissioners just want it to match the courthouse & new correction facility. Commissioner DesRosier added that they would like to see tile in the hallways and carpet in the offices of the new building.

CTEP signs were the next item of discussion. Commissioner DesRosier told Meredith that the three (3) for East Glacier weren't up yet. Winter set in before the crews had a chance to get the foundation in.

Greg Benjamin, Stahly Engineering & Associates presented a grant application to the commissioners if they were interested in applying for it. Benjamin instructed Hall to fill out the marked areas and mail it in. Commissioner DesRosier asked how much the county would have to match. Benjamin replied that the total match would be approximately \$20,000.00.

### **12:00 pm Lunch**

### **1:30 p.m. Approval of Minutes**

The commissioners reviewed the minutes. Commissioner Ron Rides At The Door motioned to approve the minutes from 11/15/10 with Commissioner Tony Sitzmann seconding the motion, all in favor, the motion carried.

### **2:00 p.m. Discussion: City/County Summit Meeting**

Bill McCauley, City Councilman was present for the City/County Summit Meeting. The commissioners and Sheriff Dusterhoff approached the McCauley about the current dispatch system, fees, and the possibility of negotiating a different arrangement. Sheriff Dusterhoff presented McCauley with a one page report outlining the current city dispatching fees and the sheriff's office communication budget. Dusterhoff asked McCauley how many officers the city currently had on patrol. McCauley replied that the City of Cut Bank is classified as seven (7) but currently using six (6) officers. The seventh will be on active duty once he graduates from the academy.

Commissioner Sitzmann asked McCauley if the city had reviewed the properties listed in the local newspapers. McCauley replied yes, and they are currently looking into the available listings.

Councilman McCauley told the commissioners that the City of Cut Bank was approaching the 100<sup>th</sup> Anniversary. The city council wants to have a more historical presentation versus a celebration. He asked if the commissioners would be interested in participating. The commissioners said yes, absolutely.

**2:50 p.m. Non-Agenda: Darwin Feakes**

Darwin Feakes, East Glacier Fire Department came in to ask the commissioners if the county has always maintained the facility where the fire department is housed currently. Feakes stated that if the road department doesn't maintain the driveway he intends to get on the commissioners agenda to ask for funds to help pay a local to maintain the driveway. Commissioner DesRosier started by explaining to Feakes that the commission has had discussions with Bill Bandel, Road Supervisor about their concerns. He continued by telling Feakes that Bandel and the road department had received several calls regarding road issues along with a few threatening calls. Bandel does not plow the fire halls for Cut Bank, Browning or Babb. His crew will help when they can, but when that driveway was being plowed was when that was the road department's facility.

Commissioner Sitzmann spoke briefly about the animosity between the fire and road department. The commission asked that the East Glacier Fire Department send a bill for the plowing that was completed by Brian Gallup. Commissioner DesRosier explained to Feakes that along with Bandel, the commissioners and Hall all received phone calls regarding roads. Commissioner Rides At The Door went back to the discussion regarding the email exchange and regardless who said what, it was unprofessional. He asked that if you have an issue to contact the commissioners first and to not go thru the public. Everyone agreed that the situation was poorly handled. Commissioner Sitzmann told Feakes to form a neighborhood group to help get rid of the junk cars and to deal with other town issues that may arise. Have a town meeting, and come up with a town ordinance to eliminate the year round parked car issue. An example of a solution is something like park on the left side of the street on Tuesday and the right on Wednesday. Commissioner DesRosier told Feakes that the tribe is helping with roads now too. The discussion ended after Commissioner DesRosier asked for a representative from the East Glacier Fire Department to attend the LEPC meetings every month.

**3:00 p.m. Discussion/Approval: Resolution 2010-18 Unanticipated Revenue for CBVFD**

The resolution for the Cut Bank Fire Department is for a grant received from DNRC, explained Glenda Hall. DNRC will be submitting a check in the amount of \$5,366.34 directly to the treasurer's office. The unanticipated revenue will be put into the CBVFD budget.

**GLACIER COUNTY RESOLUTION  
UNANTICIPATED REVENUE – CUT BANK VOLUNTEER FIRE DEPARTMENT  
Resolution #2010-18**

**WHEREAS**, the Board of Glacier County Commissioners is the duly elected governing body for Glacier County, a political subdivision of the State of Montana; and

**WHEREAS**, Cut Bank Volunteer Fire Department, fund #1000-420461 is supported by tax mills, but receives revenues from other departments and entities that utilized the services of the Department for fiscal year 2011 (beginning July 1, 2010 thru June 30, 2011); and

**WHEREAS**, the funds received above and beyond those budgeted are unanticipated revenues, which will increase the Cut Bank Volunteer Fire Department budget by \$5,366.34; now

**THEREFORE BE IT RESOLVED** that the funds be distributed to the Cut Bank Volunteer Fire Department fund/account #1000-420461 and the revenue deposited to fund/account #1000-360000 and increase appropriations for the same amount in the fund/account #1000-420461 General Fund for the Cut Bank Volunteer Fire Department.

**ADOPTED** this 7<sup>th</sup> day of December, 2010.

Commissioner Tony Sitzmann motioned to approve Resolution 2010-18 Unanticipated Revenue for the Cut Bank Fire Department in the amount of \$5,366.34. Commissioner Ron Rides At The Door second the motion; the commission was unanimously in favor, the motion carried.

There being no further business for the day, the meeting adjourned at 4:00 p.m. with a motion by Commissioner Tony Sitzmann and a second by Commissioner Ron Rides At The Door. The motion passed by Board vote.

BOARD OF GLACIER COUNTY COMMISSIONERS

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Michael J. DesRosier, Chairman

ATTEST:

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Glenda Hall, Clerk and Recorder