

**GLACIER COUNTY COMMISSIONERS  
REGULAR MEETING  
Thursday, November 10, 2011**

The Board of Glacier County Commissioners met at a regular meeting at 8:00 a.m. on Thursday, November 10, 2011. Commissioners Ron Rides At The Door and Tony Sitzmann were present. Commissioner Ron Rides At The Door called the meeting to order. Glenda Hall, Clerk & Recorder was present. Commissioner Michael DesRosier was absent; he's out of the state on personal leave.

**Present throughout the day:** Leo Wikstrom, Public; District Court Judge Laura McKinnon; Diane Proefrock, Elections Assistant; LeAnne Kavanaugh, Press; Carolyn Berkram, County Attorney; Lora Wier, Teton County Health Nurse; Joe Coble, Teton County Attorney; Damon Bunting, Extension; Nikki Lako, Minutes

**8:00 a.m. Review/Approve Daily Agenda**

No changes to the agenda were necessary.

**8:15 a.m. Review/Sign: Payroll & Claims**

*Dated for November 10, 2011*

**CLAIMS APPROVED FOR PAYMENT**

<b>FUND</b>	<b>AMOUNT</b>
General Fund	\$ 18,837.26
Road Fund	\$ 91,074.27
Weed Control	\$ 940.86
County District Court	\$ 1,303.96
Library	\$ 6,097.18
Ambulance	\$ 22,968.08
Public Safety (Law)	\$ 11,738.47
Museum	\$ 55.10
Solid Waste (Garbage)	\$ 7,306.08
Junk Vehicle	\$ 250.00
911 Emergency (Sheriff)	\$ 37.86
Glacier County Transit	\$ 1,924.18
P.I.L.T.	\$ 1,919.55
WIC	\$ 193.44
Immunization Grant	\$ 229.00
West End Cemetery	\$ 3,326.03
<b>TOTAL CLAIMS</b>	<b>\$ 168,201.32</b>
<b>PAYROLL</b>	<b>\$ 140,551.63</b>
<b>GRAND TOTAL</b>	<b>\$ 308,752.95</b>

**9:00 a.m. Discussion/Approval: Penalties & Interest – Leo Wikstrom**

Leo Wikstrom, a tax payer of Glacier County presented a letter to the Board explaining his situation over the past two years. Commissioner Rides At The Door spoke with Treasurer Kate Salois regarding the address mistakes on Wikstrom's tax notice. Commissioner Rides At The Door updated Commissioner Sitzmann from the previous meeting held on November 1, 2011. After reviewing Wikstrom's previous and studious payments the Board agrees that the address mistake was the Treasurers offices and they would honor his request. Commissioner Tony Sitzmann motion to rescind the penalties and interest on Leo Wikstrom's tax notice for Browning Original Townsite, BRW ORIG BLK 25 LT 17 3-32-11. For further discussion the Commissioners explained that the Board's procedure on waiving penalties and interest and that they don't make it a regular occurrence. With that said, Commissioner Ron Rides At The Door seconds the motion, the motion carried by Board vote.

**9:30 a.m. Discussion/Approval: Adult Community Service Program – Judge McKinnon**

The Board is in favor and fully support the efforts to get an adult community service program started for Glacier County. Judge McKinnon explained that the workers compensation would

cost the county as part of the program. The Board agreed that they understand that it is a liability issue. McKinnon also spoke of the Tribe going to do an observation in an upcoming drug court. She is encouraging their participation in the program. Diane Proefrock explained her notes from her time as Payroll Clerk and Human Resource Clerk. The class code 9420 covers the program and requires a supervisor for the program. She recommends that no violent offenders participate. Judge McKinnon is adamant that the program will be a positive gain for the county including the benefits from the work the participant completes and the personal improvement for the individual. Proefrock urged the program to have a prepared list of community service jobs available. Commissioner Sitzmann stated that cost wouldn't necessarily be an issue with the benefits that would come from the program. Commissioner Rides At The Door agreed. McKinnon would like to see certain guidelines incorporated; such as no adult community service intermingled with juvenile community service. She will check on grant opportunities that may help fund the new program. The supervisor of the program will need to work with local businesses, have good judgment, work with probation officers, etc. The program will work with all parts of the drug court process to ensure that the individual follows thru with the requirements. A long term goal, McKinnon would like to see the adult community service supervisor as a multi-county position. The Board would like to see one supervisor for both adult and juvenile community service while keeping both programs separate.

Commissioner Sitzmann stated that Glacier County is interested in proceeding forward with an adult community service program based on there being a board to serve both adult and youth programs, not intertwining the two. The supervisor will be required report to the drug court and probation officers on a regular basis. Judge McKinnon is going to check with other counties and districts that currently have such programs in order to get a start on guidelines, hours, projects, etc. The Board will do a formal approval once the program has that information set out and detailed in a report with a job description for the supervisory position. Commissioner Tony Sitzmann motioned to table the approval for the adult community service program until the program is set up and formally ready to be started. Commissioner Ron Rides At The Door seconds the motion and looks forward to meeting with Judge McKinnon once she is ready to get started. The motion carried by Board vote.

#### **10:00 a.m. Discussion: WIC Program Services**

Commissioner Rides At The Door started the discussion regarding the WIC services that the Board would like to see a good firm direction of the WIC program for Glacier County constituents. The main concern of the Commission is that the WIC services are provided and continue without any lack in service. The Board is struggling with the contract; they feel like they are stuck in between a rock and a hard place. It is ultimately Wier's decision whether or not to extend the contract or not, Glacier County has absolutely no say.

Wier explained that Toole County would receive additional funds to provide the WIC services for Glacier County WIC participants three (3) days a month with the approval of the Glacier County Commissioners. Wier mentioned that Kristie Aklestad of Toole County approached her prior to the current issue that Toole County would like to take over the Glacier County program. Wier would like to extend the contract to Toole County to provide the services and she feels confident that the responsibilities will be met. Commissioner Sitzmann asked if the Board agrees to have Toole County provide the services, and for some reason it doesn't work out, what happens if we (Glacier County) opt out. Wier replied that with increased communication including the county health nurses that won't happen. Commissioner Rides At The Door expressed that this whole situation blindsided the Board, there was no notification, they have no say and there really aren't any other options at this point. Wier completely agreed. Rides At The Door again expressed great concern for the participants and that the role of the Board is to ensure that the services are performed properly and that there are no problems. The Board fully agrees that there needs to be an advisory ladder so to speak for stake holders (each county involved in the contract) to be contacted and informed of legal issues (contracts, personnel, etc.). The demographics in Glacier County are much different that surrounding counties; the Board is fully relying on Wier and Toole County to ensure that the participants are provided the best service that the program offers.

Wier added that she intended on renewing the contract in July and that she was aware of some of the issues that were concerning at that time and being addressed. Then two (2) incidents occurred and that changed her mind on the contract. She admitted that the timing was horrible.

Commissioner Rides At The Door remarked that if there were issues from four (4) years ago, why wasn't it address then. We should have been involved four years ago; it is our business and it isn't our business. LeAnne Kavanaugh, Cut Bank Pioneer Press agreed and stated that the employee is a Glacier County employee, the county should have been involved. The Commissioners asked who hires the coordinator. Wier replied that she doesn't due the hiring; the coordinator is hired based on the obligations within the grant language. Teton County Attorney added that the current situation is a hybrid situation since she is paid under contract/grant and supplemented also as a county employee. Kavanaugh corrected Coble by stating that she receives two (2) separate checks for the WIC and the Tobacco program. Commissioner Rides At The Door stopped the discussion and the direction in which it was going. The discussion is regarding the WIC services.

Those present discussed office space and rent monies, phone bills, internet expenses, etc were included in the grant. Wier stated that other counties submit reports for wages, supplies, travel, etc. Glacier County only did wages and travel reports. Commissioner Sitzmann rebutted that Glacier County didn't charge for office space, phone & internet expenses, etc. Although the WIC services are only provided three (3) days a week, the offices are occupied throughout the month regardless. County Attorney Berkram clarified that the office space for WIC and the Tobacco programs are two (2) separate office spaces.

Wier mentioned asking Carol McDivitt, Glacier County Health Nurse to provide the services for the WIC program. McDivitt is not interested in coordinating the program. County Attorney Berkram stated very clearly that she would advise McDivitt to keep her participation separate. Also discussed is the procedure if one of the local participants needs to contact WIC program whether for checks, questions and/or concerns. Wier originally stated they could call the WIC program in Toole County. Nikki Lako, Commission Administrative Assistant replied that most of the WIC participants would be able to make local calls, but most likely wouldn't have long distance. It's a local program; there should be a local telephone number. The Board and County Attorney Berkram agreed. Wier stated that they would keep the local number and have it forwarded during the month when there is not a coordinator in the office.

Commissioner Tony Sitzmann stated for the record that the Glacier County Commission is in favor of the WIC program to be coordinated thru Toole County WIC coordinators. Glacier County will supply the office space and utilities at no charge at this time. The Board is adamant to keep the services for the WIC participants. They told Wier that there will be a six (6) month review for an update on the services being provided and feedback from the participants will also be reviewed to ensure that the program is providing the services that are required in a proper fashion. If there is an issue within the next six (6) months, the Board would like to be contacted immediately.

**10:30 a.m. Closed: Personnel Issue**

The Commission chambers were closed in order to discuss a personnel issue.

**11:30 a.m. Closed: Personnel Issue**

The Commission chambers were closed in order to discuss a personnel issue.

**12:00 pm Lunch**

**1:00 p.m. Farewell to Diane D. Anderson, Clerk of Court (Cake & Coffee)**

Commissioner Ron Rides At The Door thanked Diane Anderson, Clerk of Court for all of her years of service to Glacier County. He presented a plaque as a token of the county's appreciation. Cake and coffee were served in Mrs. Anderson's honor.

**2:00 p.m. Discussion/Approval: Extension Secretary Position**

The Extension Agent, Damon Bunting came in to discuss the procedure on advertising for an open position. As the Board knows, Jodi Duncan resigned and her last day is November 18, 2011. Bunting discussed wage options, benefits, etc for the position. He will advertise in the local newspaper and with Job Service the secretary position. He asked if one (1) of the

Commissioners would be interested in being on the interview committee. Both the Commissioners present, Rides At The Door & Sitzmann, said yes that one of them would sit on committee.

**2:30 p.m. Discussion/Approval: Surplus Equipment Transfer**

The Maintenance Department and the Sheriff Department both have generators that are not currently in use and need to be transferred to a department that will utilize the equipment. There is also a Crown Victoria that the county would like to transfer to the City/County Airport. Commissioner Tony Sitzmann motioned to approve the surplus equipment transfer as follows:

- Maintenance Department’s generator to the Road Department
- Sheriff’s Department generator to the City/County Airport
- County’s Crown Victoria to the City/County Airport

Commissioner Ron Rides At The Door seconds the motion. The motion carried by Board vote.

**3:00 p.m. Discussion/Approval: Equipment Purchase(s) – Road Department**

The Road Department Supervisor Bill Bandel presented the Board with bids for a pressure washer and a Durapatch Machine.

- **NorMont Equipment Co. – Durapatch Machine** \$43,790  
Discount for Rent - \$ 4,000  
**Total** **\$39,790**
- **Napa Auto Parts – Pressure Washer** **\$ 5,084**

Commissioner Tony Sitzmann motioned to approve the Road Department purchases of a Durapatch machine from NorMont Equipment Company for \$39,790 and the pressure washer from Napa Auto Parts for \$5,084 and to be purchased out of fund #2110-430200-940 Machinery & Equipment. Commissioner Ron Rides At The Door seconds the motion, the motion carried.

**3:30 p.m. Approval of Minutes**

After reviewing the minutes presented, Commissioner Tony Sitzmann motioned to approve the minutes from 10/27/11 & 11/1/11. Commissioner Ron Rides At The Door seconds the motion. The motion carried by Board vote.

There being no further business for the day, the meeting adjourned at 3:45 p.m. with a motion by Commissioner Tony Sitzmann and a second by Commissioner Ron Rides At The Door. The motion passed by Board vote.

**BOARD OF GLACIER COUNTY COMMISSIONERS**

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Michael J. DesRosier, Chairman

ATTEST:

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Glenda Hall, Clerk and Recorder