

**GLACIER COUNTY COMMISSIONERS
REGULAR MEETING
Thursday, March 17, 2011**

The Board of Glacier County Commissioners met at a regular meeting at 8:00 a.m. on Thursday, March 17, 2011. Commissioners Michael DesRosier, Ron Rides At The Door and Tony Sitzmann were present. Commissioner Michael DesRosier called the meeting to order. Glenda Hall, Clerk & Recorder was present.

Present throughout the day: Bill Bandel, GC Road Supervisor; Charles Farmer, DES; Tom Seifert, Jack Hughes, Maurice Redhorn, Vernon Billedeaux, Sheriff Department; Kate Salois, Treasurer; Toni Finstad, Dusti Connelly, Melissa Michaels, June Duncan, Gloria Quenzer, Beverly Nash & LeAnne Kavanaugh, Food Pantry; Darryl Omsberg, Superintendent of Schools; Nikki Lako, Minutes

8:00 a.m. Review/Sign: Payroll & Claims

Dated for March 17, 2011

CLAIMS APPROVED FOR PAYMENT

FUND	AMOUNT
General Fund	\$ 23,376.33
Road Fund	\$ 54,162.17
Weed Control	\$ 377.54
County District Court	\$ 148.98
Library	\$ 2,868.31
Ambulance	\$ 10,893.82
Public Safety (Law)	\$ 27,574.87
Museum	\$ 3,993.29
Glacier Park Lights	\$ 489.41
Solid Waste (Garbage)	\$ 17,294.08
911 Emergency (Sheriff)	\$ 7.24
Glacier County Transit	\$ 628.37
P.I.L.T.	\$ 14,741.30
Department of Justice	\$ 1,020.55
Community Transportation Enhancement	\$ 12,250.19
Health Grants	\$ 704.65
WIC	\$ 265.00
Health-MCH	\$ 7.01
Tobacco Grant	\$ 398.94
Jail /Records Building	\$ 44,045.70
DEQ/DOE/ARRA Grant	\$ 6,693.23
West End Cemetery	\$ 186.15
Hospital/NRMC FUND	\$ 10,000.00
TOTAL CLAIMS	\$ 232,127.13
PAYROLL	\$ 137,224.50
GRAND TOTAL	\$ 369,351.63

9:00 a.m. Discussion/Approval: Equipment Purchase – Sheriff Department

Sheriff Vernon Billedeaux introduced the newest deputy to join the Sheriff Department, Jack Hughes. Sergeant Tom Seifert stated that his position fills their roster. He presented the roster to the commission. Sheriff Billedeaux started the discussion for the equipment purchase for the Stonegarden grant award. They would like to purchase a new 2010 M-6 Artic Cat Snowmobile for \$8,399 and a used 2009 M-8 Artic Cat Snowmobile (will come with a warranty) for \$6,601.00 totaling \$15k for both. They have an individual interested in trading for services. Commissioner DesRosier if they use the snowmobiles very much. Billedeaux replied that this year they have used them several times and they are 1990's models, which are getting old and outdated. The Sheriff Department has a trailer to haul the equipment. Clerk & Recorder Hall told the Commission that the Sheriff Department is sitting good budget wise.

Commissioner Ron Rides At The Door motioned to approve the Stonegarden Grant purchase of a new 2010 Artic Cat snowmobile and a used 2009 Artic Cat snowmobile for \$15k total. Commissioner Michael DesRosier seconds the motion, the motion carried.

Billedeaux informed the Commissioners that Cyril England is going to retire. He hates to lose him, but he wants more time with his family. After talking with Hall, the Sheriff Department will save money even with a new deputy. Commissioner DesRosier asked if he could hold off until the next fiscal year to fill that position. Hall added in order to cover the county and day to day operations, the position needs to be filled. Commissioner Rides At The Door would like to see the department start the hiring process now, so when England does retire the new deputy can start right away. Sheriff Billedeaux told the commission that Tauna Evans resigned from her dispatch position. They have moved a part-time dispatcher up to help cover the schedule. He praised the dispatch crew and the hard work they do for the Sheriff Department.

Sheriff Billedeaux would like to incorporate a corporal position. Commissioner DesRosier thinks that it would make for good incentive and a goal to work towards. The commission briefly discussed the Sheriff Department's new building and the need to get it furnished. Billedeaux stated with the \$100k they are going finish the building and the balance of approximately \$20k will be used for furniture, etc. Sergeant Seifert is currently working on getting quotes.

Commissioner DesRosier gave the Tribe a copy of the agreement from Coeur d' Alene and see what they think. Billedeaux and his deputies have a meeting with the tribal police. After their meeting, Commissioner DesRosier suggested setting up a meeting for the commission, Sheriff Department, Tribe, etc to sit down and get the process started again.

9:30 a.m. Discussion/Approval: Resolution 2011-10 Stonegarden Grant Award

Clerk & Recorder Glenda Hall explained that the Stonegarden Grant can be used half for equipment purchases and the other half for specifically overtime wages. The Stonegarden Grant Award was for the amount of \$185,465.

**GLACIER COUNTY RESOLUTION
STONEGARDEN GRANT AWARD
Resolution No. 2011-10**

WHEREAS, issues have arisen regarding the compensation of deputy sheriffs working in special enforcement programs that require the individual deputies to work extra hours in special enforcement programs for which grant funding and special non-county funding for compensation is available; and

WHEREAS, such deputies who work in these programs are entitled to compensation from grant and special non-county funding at the rate of one and one-half (1 1/2) their normal hourly rate received by said deputy to be paid from grant or other special non-county funding; and

WHEREAS, this compensation for such programs, special enforcement activities and related programs funded by grant funding or other non-budgeted, non county funding is not included and does not consider the regular and overtime pay being paid to the deputies and employees of the sheriff's office included in the 86 hour per pay period work schedule, to which this process does not apply; and

WHEREAS, compensation under such programs must be for work done under the terms and conditions of the contract from the originating agency and not for duties generally related to the normal course of each individual deputy's normal and customary duties in the Glacier County Sheriff's office; and

WHEREAS, the Glacier County Board of Commissioners wish to impose reasonable guidelines, requirements and restrictions on the implementation and administration of programs pursuant to this resolution.

THEREFORE BE IT RESOLVED, that the Glacier County Sheriff's office is hereby specifically authorized and directed to pay sworn officers or others designated and authorized to

work these programs funded by special Federal and State grant funding or programs funded pursuant to agreement with other governmental or private entities; and

BE IT FURTHER RESOLVED, that said officers and agents of the Sheriff's office shall be compensated at a rate equal to one and one-half times the regular hourly rate paid to such officers for their individual work done above and beyond their standard 86 hour pay period, pursuant to and as a part of these grant funded or special programs conducted outside the normal budgetary process within the Glacier County Sheriff's office; and

BE IT FURTHER RESOLVED, that no officer shall be allowed to participate in said programs while on paid leave from Glacier County and that the work done and compensated for under this resolution shall be pursuant to the Contract and not in the regular course of said deputy's duties; and

BE IT FURTHER RESOLVED, that nothing done pursuant to this resolution shall affect in any manner the normal compensation procedures currently or hereinafter in place for employees, officers and deputies of the Glacier County Sheriff's office for normal work done for the regular and ordinary duties said deputy performs in the course of employment by the Glacier County Sheriff's Department and the citizens of Glacier County.

ADOPTED: this 17TH day of March, 2011.

Commissioner Ron Rides At The Door motioned to approve the Resolution 2011-10 Stonegarden Grant Award of \$185,465.00. Commissioner Michael DesRosier seconds the motion. With no further discussion taking place, the motion carried.

10:00 a.m. Approval of January 2011 Cash Report

The Commissioners reviewed the Cash Report for January 2011 as presented by Kate Salois, Treasurer with a cash total of \$27,240,634.22 for all county funds.

Revolving	\$4,381.00
A101	\$2,311,223.01
A2	\$25,937.18
Motor Vehicle	\$223,187.68
Taxes	\$187,557.71
Co Tax Sale	\$0.00
Warrant Correction	\$0.00
MSR	\$0.00
Warrants Paid	(\$3,232,422.56)
Treasurers	
Disbursements	(\$700,051.37)
County Payroll ACH	(\$119,434.09)
Warrant No GL County	\$0.00
Misc.	\$0.00

Total Cash derived with the beginning balance of \$28,540,255.66 plus receipts and charges of \$2,752,286.58 less payments and credits of \$4,051,908.02 to equal the ending balance of \$27,240,634.22. Bank Balances were as follows:

Native American Bank	\$45,335.98
NH Bond- Bank of GI Cty	\$0.00
Bank of Glacier County	\$482.29
Stockman bank	\$14,354,853.34
SMITHBARNEY	\$0.00
RBC	\$4,138,612.61
WACHOVIA	\$3,700,000.00
DAD	\$5,000,000.00
Cash in Safe	\$1,350.00
TOTAL	\$27,240,634.22

Commissioner Ron Rides At The Door motioned to approve the January 2011 Cash Report as presented by Treasurer Kate Salois. Commissioner Michael DesRosier second the motion, motion carried.

10:30 a.m. Discussion/Approval: Resolution 2011-11 Public Safety Budget Transfer

**GLACIER COUNTY RESOLUTION
PUBLIC SAFETY BUDGET TRANSFER
RESOLUTION NO. 2011-11**

WHEREAS, the Board of Glacier County Commissioners is the duly elected governing body for Glacier County, a political subdivision of the State of Montana; and

WHEREAS, Glacier County, as part of its provision of public safety services to the citizens thereof, has acquired through the American Recovery and Reinvestment Act (ARRA), built and equipped a building, known as Jail/Records Office building; and

WHEREAS, the matching funds for expenditures over and above the \$178,064.68 allocated, to finish building and equipping will come from the Public Safety budget (#2300) to the Jail/Records Building fund (#4990) and Sheriff of said Glacier County has requested the need to transfer \$173,396.21 to the ARRA Jail/Records Office fund #4990. The transfer will come from the Public Safety fund (#2300)

NOW, THEREFORE BE IT RESOLVED that unmet expenditures in the amount of approximately \$173,396.21 will be transferred from the Glacier County Public Safety fund (#2300) to the Jail/Records Building fund (#4990).

ADOPTED this 17th day of March, 2011.

Commissioner Tony Sitzmann motioned to approve Resolution 2011-11 Public Safety Budget Transfer to meet unmet expenditures approved by the Commission but not covered under the ARRA grant. Commissioner Ron Rides At The Door seconds the motion when no further discussion was needed, the motion then carried.

10:45 a.m. Non-Agenda: Department of Revenue Briefing

Clerk & Recorder Hall stated that JoAn Printy, DOR is out of the office today. Hall briefed the commission for DOR on East Glacier Street Paving. The road department could do the paving, but Bandel would rather use a contractor that is already in the East Glacier area for another job. It would only take a day or two. Hall is going to check on Special Improvement District (SID) versus Rural Improvement District (RID). A process to do such project will be established.

*(11:00 a.m.) Commissioner Tony Sitzmann arrived for the day, he had a conference call.

11:00 a.m. Discussion: Time Clocks

Commissioner Sitzmann started the time clock discussion by stating that the courthouse would be the group of county employees to use time clocks on a trial basis. Clerk & Recorder Hall replied that the time clock issue has not been thought out, needs more research, adds more work to an already business Clerk & Recorder office, this is more documentation to be audited and it's not fair that the employees in the courthouse are the only employees using the time clocks; what about all of the other county departments. Commissioner Rides At The Door is going to look into a web based system. Is utilizing a time clock system save the county money asked Commissioner DesRosier? Commissioner Rides At The Door seems to think so. Hall would like to see the data showing the savings to the county. Commissioner Rides At The Door stated that it is evident that employees are coming and going as they please. Commissioner Sitzmann asked Hall if she reviews the blue time cards when they are turned in bi-weekly. Hall replied yes, and her office is very diligent when they are gone tracking their time on the back of the blue time cards and utilizing the office calendar for approved time off. The commission agreed that the issue needs more research and thought before taking any action. Hall added that in order for it to be properly approved the usage of time clocks needs to be addressed in the county's policy and procedure manual. She is not against the idea of using time clocks; she just would like to see

the data supporting the money saving claims. Commissioner Sitzmann asked to put the Time Clock issue on the agenda for March 21, 2011 for approval.

11:30 a.m. Discussion/Approval: Resolution 2011-12 Emergency Declaration

DES Coordinator Charles Farmer reviewed the Resolution 2011-12 Emergency Declaration prepared by Clerk & Recorder Hall. Farmer told the commission that the declaration covers snow and anticipated flooding. The original declaration was amended to include snow and rain.

**GLACIER COUNTY RESOLUTION
EMERGENCY DISASTER DECLARATION
RESOLUTION NO. 2011-12**

WHEREAS, a severe weather related snowstorm with anticipated flooding has occurred within the County of Glacier on or about February 26, 2011; now

THEREFORE, BE IT RESOLVED, by the Glacier County Board of Commissioners that an EMERGENCY is hereby declared pursuant to Section 10-3-402 and 403 MCA and all provisions of the County Emergency Operations Plan are in effect; and

BE IT FURTHER RESOLVED, that copies of this resolution be filed with the County Clerk and Recorder, County Assessor and the Montana Disaster and Emergency Services Division in Helena.

ADOPTED by the Glacier County Board of Commissioners this 17th day of March, 2011.

Commissioner Tony Sitzmann motioned to approve Glacier County Resolution 2011-12 Emergency Declaration. With no further discussion needed, Commissioner Ron Rides At The Door seconds the motion, the motion then carried by a unanimous aye vote.

12:00 pm Lunch

1:30 p.m. Update on tax deeds

Kate Salois, Treasure updated the commission that to date she has sent out twenty-nine (29) notices, with twelve redeemed. She has ten (10) more that have until April 29th to do so. She explained that she sends ten (10) out at a time, five (5) from the west end of the county and five (5) from the east end of the county. Commissioner Sitzmann advised Salois to continue sending out the tax deeds, we need to execute and he is currently trying to find someone to buy Wellman's (War Bonnet) and Johnny's. Salois explained to Sitzmann that when there is a federal lien, it doesn't go away even thru this process. Sitzmann thought about the option of selling to the Port Authority for \$480 plus expenses and then receive 20-25% of the money they make from selling the property. Commissioner DesRosier suggested having an auction. Salois told the commission that the tax payer has right up until the auction to redeem. Where would the auction be held, Cut Bank or Browning, asked DesRosier. Salois is going to have to double check the law, but she was certain that the auction has to be held at the courthouse.

Hall informed the Commission that Salois needs more money for the fund that is used for tax deeds. Salois asked if she should continue processing more. DesRosier suggested holding off until June when the next fiscal year begins. Salois added that she picked the most severe when choosing the previous tax deeds. Hall is going to re-appropriate the funds in resolution form in order to get funds back into the tax deed fund.

2:00 p.m. Approval: Sweetgrass Development Invoice

Hall, Clerk & Recorder explained to the Commission that the invoice they approved recently for Sweetgrass Development (SD) was for a prior year dues for 2010. SD will need to submit an invoice for the current year dues in order for it to be properly processed. Commissioner Sitzmann will get an updated invoice so that it can go thru the claims process. No approval was needed at this time.

2:30 p.m. Discussion: Food Pantry

The gals from the food pantry and the commissioners introduced themselves before beginning the discussion. June Duncan (JD) has heard rumors that the food pantry will be moved. Commissioner DesRosier replied that at this time, there are no plans to move the food pantry. The commission feels that it would be more convenient for the food pantry participants to have the location downtown, however if in the future they have intention of any moves they will be contacted prior to doing so. When the new building out back was getting started, we have reviewed different options for different departments, but the food pantry is staying put for the time being.

Commissioner DesRosier would like to see the transit bus used to help those individuals to get out to the food pantry to get their weekly groceries. Sitzmann added that the transit bus is now door to door where before it used to be corner to corner. Duncan expressed how happy the ladies are with the current space, it's handy and convenient. Gloria Quenzer invited the Commissioners to stop out and see how the food pantry operates. Beverly Nash is very thankful for the help they receive from the maintenance department, especially last week. Duncan presented statistics from January to March 2011 and the food pantry has helped 322 families during that time. Commissioner DesRosier suggested the court using donations for fines and agreed that the county would help if the food pantry got the courts to agree to the program. LeAnne Kavanaugh is going to talk to Judge Robert Yunck and she asked if the courthouse could be a drop off location for donations. Commissioner DesRosier replied, absolutely and on behalf of the Commission he certainly appreciates the hard work that all of the volunteers for the food pantry do for our community.

3:00 p.m. Discussion: Gas Tax

Commissioner DesRosier explained that the gas tax provides extra funds to be used strictly for streets and roads. Once ear marked funds are collected the city received the funds which are collected within the city limits with the county's portion coming from all funds collected outside of the city limits. Treasurer Salois asked who would be administering the gas tax. Sitzmann replied that the county would be the administrator and the distributor does the collecting. The distributor will then send a check to the county. Salois asked who will handle that check. Commissioner DesRosier stated that once the county receives the check, the Treasurer will send a check to the city for the streets and the county's money will be put in the appropriate fund for county roads. Commissioner Sitzmann stated that approximately \$165k is the total revenue generated from the gas tax for city streets and county roads. LeAnne Kavanaugh asked the commission how soon the gas tax will be implemented. Commissioner Rides At The Door responded that the process of public hearings, etc need to be done properly, once they have the public input before implementing the tax. He asked Kavanaugh about the possibility of asking the public about their opinion of the gas tax thru a survey in the local paper. The question as to where the public hearings will be held. The response was both in Cut Bank and Browning.

3:30 p.m. Discussion/Approval: School Issue – Superintendent of Schools

Superintendent of Schools explained the process of applying to start a new school. Zenith Hutterite Colony has started this process according to Superintendent of Schools Darryl Omsberg. Clerk & Recorder Hall asked what the minimum number of students required to start this process. Omsberg replied that the minimum is two (2) students. The school will be located within the boundaries of School District 15, Cut Bank Public Schools. The petition has been approved by the Board of Trustees of School District 15 and the ANB has verified by Glacier County Superintendent of Schools. The petition is in compliance with 20-6-502 (3), MCA. Commissioner Ron Rides At The Door motioned to approve the petition of the Zenith Hutterite Colony. Commissioner Tony Sitzmann second the motion without any further discussion needed. The motion carried with a unanimous vote of the board.

4:00 p.m. Approval of Minutes

Commissioner Ron Rides At The Door motioned to approve the minutes from 2/14/11, 2/22/11 & 3/14/11. With no changes necessary Commissioner Tony Sitzmann seconds the motion. The motion carried.

There being no further business for the day, the meeting adjourned at 4:15 p.m. with a motion by Commissioner Ron Rides At The Door and a second by Commissioner Tony Sitzmann. The motion passed by Board vote.

BOARD OF GLACIER COUNTY COMMISSIONERS

Michael J. DesRosier, Chairman

ATTEST:

Glenda Hall, Clerk and Recorder