

**GLACIER COUNTY COMMISSIONERS  
REGULAR MEETING  
Thursday, October 27, 2011**

The Board of Glacier County Commissioners met at a regular meeting at 8:00 a.m. on Thursday, October 27, 2011. Commissioners Michael DesRosier, Ron Rides At The Door and Tony Sitzmann were present. Commissioner Ron Rides At The Door called the meeting to order. Glenda Hall, Clerk & Recorder was present.

**Present throughout the day:** Bill Bandel, GC Road Supervisor; Virginia Villemez & Mike Winney, Glacier Care Center; Lyle Salois, Maintenance; Mike Meredith, Stahly Engineering & Associates; Della Dubbe, Library; Harry Lillo, Imperial Oil; LeAnne Kavanaugh, Press; Bob “Bubba” Smith, City of Cut Bank; Kate Salois, Treasurer; Ally, Black Mountain; Nikki Lako, Minutes

**8:00 a.m. Review/Approve Daily Agenda**

Upon the review of the daily agenda, Commissioner Tony Sitzmann motioned to change the 10 am item from discussion only to discussion and approval for the Library building improvements. In agreement, Commissioner Ron Rides At The Door seconds the motion, the motion carried.

**8:15 a.m. Review/Sign: Payroll & Claims**

**Dated for October 27, 2011**

**CLAIMS APPROVED FOR PAYMENT**

<b>FUND</b>	<b>AMOUNT</b>
General Fund	\$ 16,626.19
Road Fund	\$ 33,695.28
Bridge Fund	\$ 12,222.98
Weed Control	\$ 3,772.33
County District Court	\$ 603.91
Library	\$ 11,755.70
Ambulance	\$ 9,149.50
City/County Planning	\$ 575.00
Public Safety (Law)	\$ 26,965.00
Alcoholism	\$ 24.58
Museum	\$ 144.39
Glacier Park Lights	\$ 488.64
911 Emergency (Sheriff)	\$ 1,248.95
Glacier County Transit	\$ 54.95
TSEP (Treasure State Endowment Program)	\$ 195.00
Accelerated Tax	\$ 829.74
P.I.L.T.	\$ 75,992.35
Community Transportation Enhancement	\$ 41,507.44
Health Grants	\$ 680.18
WIC	\$ 19.55
Health-MCH	\$ 2.63
West End Cemetery	\$ 511.09
<b>TOTAL CLAIMS</b>	<b>\$ 237,065.38</b>
<b>PAYROLL</b>	<b>\$ 210,894.20</b>
<b>GRAND TOTAL</b>	<b>\$ 447,959.58</b>

\*Commissioner Michael DesRosier and Clerk & Recorder Glenda Hall arrived for the day.

**9:00 a.m. Discussion: Storage Needs – Glacier Care Center**

Virginia Villemez and Mike Winney from the Glacier Care Center came in to request with a financial request for storage needs. Villemez explained that when the Care Center was built, it didn't include storage. They approached NRMC (Northern Rockies Medical Center) about the possibility of a shed and the location. Winney spoke of a new 12'x32' building without windows to possibly be located by the EMS building. Commissioner Sitzmann asked if it needed to be heated storage. Both Winney and Villemez both replied no. Sitzmann inquired further asking if it would be for records storage. Villemez explained that it would be for extra

wheel chairs, commodes, etc. Different items that need to be on hand. They may not necessarily be used every day, but it would be convenient if the storage was close to the facility. Up until recently they were using the assisted living rooms for storage; however now six of the eight assisted living rooms are occupied. The location is an important factor. Villemez presented the Board with an estimate from Keith Larson for a 12' x 32' shed with one walk-in door, one overhead door, tin roof and #2 siding for \$7k plus \$125 for delivery, totaling \$7,125. They looked at prefabricated buildings, but they were too small. Sitzmann told Villemez that the county has storage space available at the annex. Realistically the GCC has to run to the off campus storage approximately once every other week. The Board urged her to visit with Amie Allison, EMS for the location purposes. The Commissioner will make a formal decision during an upcoming meeting.

**9:30 a.m. Final Contract Review – Courthouse Parking Lot**

Mike Meredith of Stahly Engineering & Associates spoke of his meeting with Doug Embody, Mayor for the City of Cut Bank. The change order for the CTEP projects is in order. The Sheriff Department parking lot and the Headstart parking lot is complete. Paveco donated the material for the Headstart parking lot. Meredith is concerned about the spot on the parking lot that the detention van is parked; it may pond. He'll re-assess the issue in the spring while it is still under warranty. The central park CTEP project is moving right along.

**10:00 a.m. Discussion/Approval: Library Building Improvements – Della Dubbe**

Della Dubbe, Library Supervisor presented the Commission with bids for improvements to the Cut Bank Library. She expressed that the most vital of the improvements is the entryway; the doors are literally falling off the hinges. If she needs to approach her board in order to use the memorial fund monies she is willing to do so. They discussed the option of doing the three projects in stages. Dubbe also asked if the Library is on the County's carpet rotation list. Clerk & Recorder Hall told her that the maintenance budget covers the courthouse and annex carpets. Hall reviewed the Library budget with Dubbe. Dubbe has \$15k budgeted for capital improvement. The total for the improvements is approximately \$31-32k. After discussing the different options Clerk & Recorder Hall was able to move funds from the library reserve to the capital improvement fund in order to cover the necessary improvements. The library budget reserve line item is still in good standing. What funds are not used can be returned to the reserve fund. Commissioner Ron Rides At The Door motioned to approve the Library improvements for the amount of \$32k to be paid out of the Library Capital Improvement fund #2220-460100-930, with the work to be completed by True Grit and the carpet to be completed by Billman's, Inc. With no further discussion, Commissioner Michael DesRosier seconds the motion, the motion carried by Board vote.

Dubbe updated the Board that the new alarm system that was installed by Nations is in working order and is doing its job. The previous Sunday the alarm went off and the individual(s) trying to get in ran off.

**10:30 a.m. LEPC Meeting – Annex (10:30 a.m. – Noon)**

\*Commissioner Tony Sitzmann left their chambers to attend the LEPC meeting at the Annex on behalf of the Board of Glacier County Commissioners.

**12:00 pm Lunch**

**1:30 p.m. Approval of September 2011 Cash Report**

The Commissioners reviewed the Cash Report for **September 2011** as presented by Kate Salois, Treasurer with a cash total of \$23,895,769.73 for all county funds.

<b>Revolving</b>	\$4,199.00
<b>A101</b>	\$1,605,178.74
<b>A2</b>	\$327.23
<b>Motor Vehicle</b>	\$102,625.90
<b>Taxes</b>	\$69,974.50
<b>Co Tax Sale</b>	\$0.00
<b>Warrant Correction</b>	\$0.00

<b>MSR</b>	\$0.00
<b>Warrants Paid</b>	<b>(\$3,972,423.33)</b>
<b>Treasurers</b>	
<b>Disbursements</b>	<b>(\$129,750.46)</b>
<b>County Payroll ACH</b>	<b>(\$222,975.17)</b>
<b>Warrant No GL County</b>	\$0.00
<b>Misc.</b>	\$0.00

Total Cash derived with the beginning balance of \$26,438,613.32 plus receipts and charges of \$1,782,305.37 less payments and credits of \$4,325,148.96 to equal the ending balance of \$23,895,769.73. Bank Balances were as follows:

<b>Native American Bank</b>	\$30,454.31
<b>NH Bond- Bank of Gl Cty</b>	\$0.00
<b>Bank of Glacier County</b>	\$941.53
<b>Stockman bank</b>	\$3,079,425.98
<b>SMITHBARNEY</b>	\$0.00
<b>RBC</b>	\$6,883,597.91
<b>WACHOVIA</b>	\$8,000,000.00
<b>DAD</b>	\$5,900,000.00
<b>Cash in Safe</b>	\$1,350.00
<b>TOTAL</b>	<b>\$23,895,769.73</b>

Commissioner Ron Rides At The Door motioned to approve the September 2011 Cash Report as presented by Treasurer Kate Salois. Commissioner Tony Sitzmann second the motion, motion carried.

**1:45 a.m. Approval of Minutes**

Commissioner Tony Sitzmann motioned to approve the following minutes: 9/29/11, 10/4/11, 10/11/11, 10/13/11, 10/17/11 & 10/25/11. Commissioner Ron Rides At The Door seconds the motion, the motion carried by Board vote.

**2:00 p.m. Discussion/Approval: Imperial Oil – Mega Loads – Harry Lillo**

Harry Lillo of Imperial Oil came in to update the Commission since the last time they visited was a year ago. The Mega Loads are currently in court with Missoula County and Environmentalists. They have had to change the loads in different ways to stay compliant. The reducing the module is a costly endeavor. Due to the court process they can't make the turn-outs, etc. Although they are considering an alternate route, they are still keeping in consideration the original route. The two types of loads are the hydraulic trailers and the conventional trailers. The Montana Highway Patrol is contracted for a patrol force; however in the case of an emergency they could be pulled away as needed. If that were to happen the load is parked until they are back. Mr. Lillo thanked the Board for all of their support throughout this process. The Commissioners appreciate the thoroughness of Imperial Oil.

**2:30 p.m. Discussion/Approval: Hi-Line Recovery Financial Request**

Being that Commissioner Sitzmann is on the board for Hi-Line Recovery (HLR) he explained that HLR is requesting a final payment to cover \$100k in order to dissolve HLR. The program has been transferred over to Gateway out of Great Falls. Commissioner Tony Sitzmann motioned to approve the final payment of \$27,300 to Hi-Line Recovery to be paid out of Fund #2350-440542-350. Commissioner Ron Rides At The Door seconds the motion. The motion carried by Board vote.

**2:45 p.m. Discussion/Approval: St. Mary's Working Group Annual Dues**

Deputy Claims Clerk Mandi Kennerly reported that Glacier County paid the annual dues of \$7k for 2011 for the St. Mary's Working Group. The Board discussed the benefits of the St. Mary's Working Group specifically to Glacier County. The SMWG mostly benefits the Board of Control. Commissioner DesRosier expressed interest in cutting back the annual dues to \$3k. If

the Board of Control pulls out of the SMWG, the Board will follow suit. For now, the county is paid up until April 2012.

**2:55 p.m. Non-Agenda: City of Cut Bank**

City of Cut Bank Attorney Robert “Bubba” Smith came in on behalf of the City Council to notify the Board that the City of Cut Bank is willing to take the Torgerson tax properties. They are working with Treasurer Kate Salois to ensure the proper steps are taken to take ownership of the property.

**3:00 p.m. Non-Agenda: Conference Call with Black Mountain**

Treasurer Kate Salois got Ally from Black Mountain in order to straighten out a situation with the incorrect tax bills that were sent out to the constituents. The conference call was held in the Commission Chambers in order for them to be fully informed of the situation. Ally had a few ideas of things to try in Black Mountain in order to restore a backup and try and start over. Ally will contact Salois in the morning to get started on getting the tax bills corrected and out to the constituents. The Board supports their actions discussed during the conference call.

**3:00 p.m. Discussion/Approval: Resolution 2011-17 Budget FY2011**

(3:30 p.m.) Clerk & Recorder Glenda Hall presented the Board with a statement of revenue and a statement of expenditure and they balanced. The average reserve for the county is 18-22%. The Board and Hall reviewed the budget. The total budget FY2011 is \$12.5 million with the revenue of \$12.8 million; which is very comparable to previous years.

**Cut & Paste Resolution**

Commissioner Ron Rides At The Door motioned to approve Resolution 2011-17 Budget FY2011 as presented by Clerk & Recorder Glenda Hall. Commissioner Tony Sitzmann seconds the motion, the motion carried by Board vote.

There being no further business for the day, the meeting adjourned at 5:05 p.m. with a motion by Commissioner Ron Rides At The Door and a second by Commissioner Michael DesRosier. The motion passed by Board vote.

BOARD OF GLACIER COUNTY COMMISSIONERS

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Michael J. DesRosier, Chairman

ATTEST:

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Glenda Hall, Clerk and Recorder