

**GLACIER COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, October 4, 2011**

The Board of Glacier County Commissioners met at a regular meeting at 9:00 a.m. on Tuesday, October 4, 2011. Commissioners Ron Rides At The Door and Tony Sitzmann were present. Commissioner Ron Rides At The Door called the meeting to order. Glenda Hall, Clerk & Recorder was not present due to personal business. Commissioner Michael DesRosier was also absent for the day due to personal business.

Present throughout the day: Bill Bandel, GC Road Supervisor; County Attorney Carolyn Berkram; Lyle Salois, Maintenance; Diane Anderson & Janine Scott, District Court; Amie Allison, EMS; Dennis Seglem, Museum Director; JoAn Printy, DOR; Charles Farmer, DES; Diane Proefrock, Human Resource; Scott Gage, Scott Laird & Wade Johnson, Cut Bank Public Schools; Bill McCauley, City of Cut Bank; LeAnne Kavanagh, Press; Nikki Lako, Minutes

9:00 a.m. Approval: Clerk of District Court Appointment

Janine Scott, Deputy Clerk of District Court presented the Board of Commissioners with a letter of interest for the position of Clerk of District Court. Scott has an extensive background in the court system and legal background. If appointed to the position, Scott intends to formally seek the election position and run for office in 2012.

Commissioner Tony Sitzmann motioned to approve the appointment of Janine Scott to the position of Clerk of District Court effective November 14, 2011 thru December 31, 2012, the remaining portion of Diane Anderson's term. Commissioner Ron Rides At The Door seconds the motion. With the Board unanimously in favor, the motion carried.

Diane Anderson inquired of the process for hiring a new deputy. Commissioner Rides At The Door explained that they can advertise in house for five (5) days and externally for two (2) weeks. The Board recommended that they start the process now so that the position is filled by November 14th. The Commissioners commended Janine Scott on the position and thanked Diane Anderson for all of her years of service.

*9:30 a.m. The commissioners left their chambers to travel to Shelby to attend the NaturEner meeting at Ringside Ribs.

10:00 a.m. NaturEner Meeting – Ringside Ribs, Shelby (10 am – Noon)

The Board of Glacier County Commissioners was present for the NaturEner meeting.

12:00 pm Lunch

1:30 p.m. Department Head Meeting

**DEPARTMENT SUPERVISOR MEETING AGENDA
Tuesday, October 4, 2011
1:30 p.m. – 2:30 p.m.**

- I. Old business;**
 - a. DES Update – Charles Farmer**
 - **Radio Equipment Inventory**
 - b. Roads Update – Bill Bandel**

- II. New business;**
 - a. Inventory Evaluation**
 - b. Maintenance Request Form**
 - c. Radio Tower Communications (Headlight Butte Radio Tower)**

- III. Department Updates;**

- IV. Comment;**

I. Old Business;

a. DES Update – Charles Farmer

Farmer reported that the Pre-Disaster Plan (PDM) is almost complete. The grant applications/funds that DES requires to maintain financial security, depends on this information.

He reminded the department heads that the participation in the safety meetings and safety planning needs much improvement. Northern Montana Insurance is going to help notify department heads of these meetings. Each department needs to go thru their office to identify job hazards in order to ratify the hazard.

Radio Equipment Inventory –

Farmer is now heading up the radio equipment inventory for the county. This inventory is important for the county in order to stay in compliance with NIMS Cast. Along with the inventory, he is required to have copies of all certifications for NIMS Cast training.

Farmer ended his update by reminding the department heads of the next LEPC meeting on October 27th at the Annex.

b. Roads Update – Bill Bandel

The road department is in a race to beat the weather. They are also renting a patching machine to finish up some needed areas that need patch work. The roads need to be in tip top shape for all the major work in the county including the heavy loads, phase two of the Rim Rock Wind Farm, etc.

II. New Business;

a. Inventory Evaluations

Each department needs to review and double check the recent inventory that was completed for the county. The report just received is incorrect. This is very serious and needs to be corrected as soon as possible. Next year the county intends on going out for RFP for a new inventory company or individual.

b. Maintenance Request Form

The maintenance department has a new request form if your department has work or maintenance related needs. This form is to help Salois keep track, prioritize and remind him of the work that needs to be completed.

c. Radio Tower Communications (Headlight Butte Radio Tower)

The county owns the radio tower. It was originally purchased thru EMS. Farmer is taking the lead on incoming contracts for leasing, etc. Amie Allison and Farmer are going to set up an emergency information list of who can be contacted for repairs, etc for the tower when needed.

III. Department Updates;

EMS – Amie Allison

The entire EMS department is wearing pink shirts in support of breast cancer awareness month. The health fair was successful.

Maintenance – Lyle Salois

Salois reported that they got the irrigation systems blown out and ready for the winter months. He is working on identifying safety hazards in order to address them.

District Court –

The Board congratulated Janine Scott for her position as District Court Clerk as of November 14th.

2:25 p.m. Non-Agenda: EMS

Allison asked the Commission if she could advertise for the open position in the EMS department. Both Commissioners Rides At The Door and Sitzmann told her that would be fine.

2:30 p.m. Discussion/Approval: Department of Revenue Recertification

JoAn Printy, DOR reported that Helena decided to go with 0%. She wasn't sure if they can collect from MATL. The next step is to go thru the appeals process. The County Commissioners voted and passed to go with the 3%. Printy explained that the 0% will make it so that Glacier County won't have to pay funds back. The steps for DOR are clear and they have a strict process to follow for the classifications. The Board was baffled as to why DOR recommend that the county go with 3% when they went with 0%. Wade Johnson, Superintendent of Schools asked how this will affect the schools. Scott Laird replied that it would be like protested taxes.

Printy explained that she isn't sure how much money will be collected. The appeals process is to determine a value. The Board tried to call DOR; however, they were in meetings all day. Commissioner Rides At The Door left a message for them to return the call as soon as possible in order to clear up some of these questions. Scott Gage added that the 0% taxable value for the budget and levies set at zero won't affect the bond issue for the school this year anyhow. Hopefully by next year they will have a taxable value set by DOR. LeAnne Kavanaugh, Press asked if the county would be re-visiting the budget affected by the Mills. The commission replied yes, they would be doing so.

Commissioner Tony Sitzmann motioned to rescind the previous motion to set the taxable value for MATL at 3%. Commissioner Ron Rides At The Door seconds the motion, the motion carried by Board vote. Commissioner Tony Sitzmann motioned to reset the Mill Levies based on the recertification of the MATL Evaluation. For further discussion the Commissioners and the constituents of Glacier County are deeply concerned of the decision of DOR. Commissioner Ron Rides At The Door seconds Commissioner Sitzmann motion, the motion carried.

3:20 p.m. Non-Agenda: Bill McCauley

Bill McCauley came in to discuss with the Board regarding the NRMC (Clinic). He was wondering if the county would work with the Port Authority to get NRMC back to the development corporation. By doing so the clinic could add on to the existing building, etc. They briefly discussed Medicare payment(s), services rendered, rent, etc. Scott Gage elaborated by letting them knows that the rent is paid. The clinic would like to do remodeling, roof repair, asphalt the parking lot, new elevator and eventually get rid of the medical records trailer and add on an office space for the records management. The Commissioners will further discuss this issue at upcoming agendas.

3:00 p.m. Approval of Minutes

(3:35 p.m.) The commissioners had previously reviewed the minutes presented for approval. Commissioner Tony Sitzmann motioned to approve the minutes from 9/15/11. Commissioner Ron Rides At The Door seconds the motion, the motion carried by Board vote.

There being no further business for the day, the meeting adjourned at 3:45 p.m. with a motion by Commissioner Tony Sitzmann and a second by Commissioner Ron Rides At The Door. The motion passed by Board vote.

BOARD OF GLACIER COUNTY COMMISSIONERS

Michael J. DesRosier, Chairman

ATTEST:

Glenda Hall, Clerk and Recorder