

**GLACIER COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, July 5, 2011**

The Board of Glacier County Commissioners met at a regular meeting at 9:00 a.m. on Tuesday, July 5, 2011. Commissioners Michael DesRosier, Ron Rides At The Door and Tony Sitzmann were present. Commissioner Michael DesRosier called the meeting to order. Glenda Hall, Clerk & Recorder was present.

Present throughout the day: Bill Bandel, GC Road Supervisor; Charles Farmer, DES; Lyle Salois, Maintenance; Carol McDivitt, Health Dept; Carolyn Berkram, County Attorney; Dennis Seglem, Museum; Diane Anderson, Clerk of Courts; Amie Allison, EMS; Micah Hall, Minutes

8:45 a.m. Non-Agenda: Jim Kennedy

Jim Kennedy briefly spoke with Commissioner DesRosier about getting the road he lives on graded. Kennedy stated that he is a tax payer and he wants to make sure his tax dollars are being put to good use for the upkeep of the county roads. Commissioner DesRosier explained that his road is a county road, however; with the rough winter weather the roads are all in rough condition. The roads with the highest volume of traffic are receiving their upkeep first. Public Works Supervisor Bill Bandel explained that the road will receive the grading and other maintenance including spraying for weeds first and for most. The spray requires a sitting period of a day or two. Once the spraying is done the maintenance will begin.

9:00 a.m. Department Head Meeting

**DEPARTMENT SUPERVISOR MEETING AGENDA
Tuesday, July 5, 2011
9:00 a.m. – 10:00 a.m.**

- I. Old business;
 - a. DES Update – Charles Farmer
 - b. Roads Update – Bill Bandel
- II. New business;
 - a. Cell phones
 - b. Safety meeting participation
 - c. Mileage Reimbursement
- III. Department Updates;
- IV. Comment;

Commissioner DesRosier opened the Department Head Meeting by asking those departments whom are involved in the relocating of offices how it was going. Lyle Salois, Maintenance Supervisor reported that one office downstairs in the courthouse is carpeted and he has one window to install at the Annex building. Health Nurse Carol McDivitt reported that she isn't able to completely move out, but she has a good start. County Attorney Carolyn Berkram was please to report that she is completely moved out of the office on Main Street.

I. Old Business;

a. DES Update – Charles Farmer

DesRosier asked DES Coordinator Charles Farmer if there is still a warning for flash floods. Farmer replied that the snow will be in the mountains through the summer. He would like the road department to start writing down any structures that are falling apart to ensure that the right precautions are taken.

Farmer spoke of the oil spill in Yellowstone County that has been in the news. In Glacier County we have approximately seven (7) oil pipelines. If an incident occurs similar to Yellowstone County's oil spill he is prepared to get the proper crews in to clean it up.

Workers Compensation requests statistics from Farmer. He is only required to turn the statistics in along with forms, there is no personal information turned it from his department. Commissioner DesRosier would like to see a "return to work" program for

employees whom have been injured and are returning to work. Farmer suggested adding a safety plan to the county policy manual. Commissioner Rides At The Door added that state agencies have a template that is on their websites to help with the workers compensation forms so when a new report is required to turn it, you don't have to redo the entire process.

b. Roads Update – Bill Bandel

Roads Supervisor Bill Bandel stated that his road crew is out in full force getting the county roads surfaces down. Seville is done with Babb area next week. Standing water is still a factor that is affecting the land on the Seville flats. The weed department is up and running. The commissioners have received calls with tax payers wondering when their roads will be done. Bandel explained that he has had several calls. He received a call from dispatch that the Sullivan's bridge wasn't passable and if an emergency vehicle was called out, they wouldn't make it. Bandel doesn't take the calls from dispatch lightly. His crew is working hard to get all the roads done as fast as they can. He explains this to those whom call in. Commissioner DesRosier praised Bandel and his department on a good job. He also mentioned that they need to start working on the union contract.

II. New Business;

a. Cell Phones

The commissioners wanted to inform those whom the county is paying half of their cell phone invoice, their cell phone numbers will be made public. They will be listed on the website.

b. Safety Meeting Participation

Pat Greany of Northern Montana Insurance urges the Commissioners to encourage or make mandatory the participation in the safety meetings. McDivitt suggested offering lunch or dinner to encouraged participation. The meeting could be offered on two different dates in order to accommodate the variety of schedules. The Commissioners offered to pay for the safety meetings out of PILT if lunch, etc was served.

c. Mileage Reimbursement

Mileage reimbursement has increased to 55.5 cents per mile for all business trips effective July 1, 2011. If there is a county vehicle available and you choose to use your own vehicle the reimbursement is 19%.

III. Department Updates;

Commissioner also reminded department heads that if they have a claim that needs to be paid before the end of the fiscal year, the claims need to be turned in by Friday July 15, 2011. Clerk & Recorder Hall added that the invoice needs to be dated properly for the fiscal year in which it will be paid. If it is a current date, it will be paid out of the next fiscal year.

Treasurer Salois asked the Commissioners to explain to department heads that if they have or expect a reimbursement to come in they need to contact Salois so she knows which fund to put it towards, or it will just be put into the general fund without that information.

Human Resource Officer Diane Proefrock advised the department heads that if they had additional information or changes to the current personnel manual to contact her. County Attorney Carolyn Brown mentioned that it would be easier if each policy had a number to help with reading the manual.

Road Supervisor Bill Bandel stated that the county auction went really well. Due to Indian Days Bandel cancelled the spraying days in Babb.

EMS Supervisor Amie Allison said that the state EMS inspection went good and they passed. There will be a grant in which will equip each ambulance with an iPad and a couple of other pieces of equipment. Her department received a letter thanking them for

a wonderful job in while responding to the bus wreck on the east side of Shelby. She has eight (8) trainees graduating from the EMS program this year.

Damon Bunting from the Extension Office is gearing up for the Browning 4-H fair and then the Shelby 4-H fair.

Clerk of Court Diane Anderson spoke of the juror questionnaires and that there are not a lot of trials coming up at this time.

Commissioner DesRosier ended the department head meeting by informing them that the new expanded parking lot will allow fourteen (14) parking spaces for county employees. They are working on expanding the fire hall in Browning on the county lots. There will be an open house for the Sheriff's department once they get settled into their new office building.

10:30 a.m. Discussion: Budget - Extension

Bunting reviewed his budget with Clerk & Recorder Hall and the Commissioners. During the past fiscal year their travel budget looks with help from grants that contributed for certain training opportunities, etc. Bunting is looking into funding for a new vehicle.

11:00 a.m. Discussion/Approval: Sweetgrass Development Invoice

The Sweetgrass Development invoice for \$2,000 for fiscal year 2011 dues was reviewed. Commissioner Tony Sitzmann motioned to approve the Sweetgrass Development invoice for \$2,000. With no further discussion required, Commissioner Ron Rides At The Door seconds the motion. The motion carried.

11:30 a.m. Discussion/Approval: Resolution 2011-25 Declaration of Support

**Glacier County Resolution
Declaration of Support for Trucking and Transportation
of Large Loads in Glacier County
Resolution No. 2011-25**

WHEREAS, the Commissioners of Glacier County continue to support the creation and retention of jobs in our county; and

WHEREAS, the safe and legal, large-scale transportation of goods has traditionally provided an avenue of economic viability in Glacier County, and will continue to generate employment for our citizens; and

WHEREAS, the Commissioners of Glacier County have traditionally instructed and guided our transportation industry in safe and efficient practices throughout the county; and

WHEREAS, the Montana Department of Transportation has the authority and expertise to permit the transportation of oversized loads in Glacier County;

NOW, THEREFORE, BE IT RESOLVED AND IT IS HEREBY DECLARED that Glacier County supports the safe trucking of oversize loads for all purposes in our county in accordance with applicable rules and guidelines published by the State of Montana.

ADOPTED this 5th day of July, 2011.

Commissioner Tony Sitzmann motioned to approve Resolution 2011-25 Declaration of Support for Trucking and Transportation of Large Loads in Glacier County. Commissioner Ron Rides At The Door seconds the motion, the motion carried with a unanimous vote.

There being no further business for the day, the meeting adjourned at 12:00 p.m. with a motion by Commissioner Tony Sitzmann and a second by Commissioner Ron Rides At The Door. The motion passed by Board vote.

BOARD OF GLACIER COUNTY COMMISSIONERS

Michael J. DesRosier, Chairman

ATTEST:

Glenda Hall, Clerk and Recorder

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