

**GLACIER COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, June 7, 2011**

The Board of Glacier County Commissioners met at a regular meeting at 8:00 a.m. on Tuesday, June 7, 2011. Commissioners Michael DesRosier, Ron Rides At The Door and Tony Sitzmann were present. Commissioner Michael DesRosier called the meeting to order. Glenda Hall, Clerk & Recorder was present.

*Commissioner Tony Sitzmann will be absent for the morning portion of the agenda in order to attend the MDT quarterly meeting in Conrad.

Present throughout the day: Bill Bandel, Public Works; Charles Farmer, DES; Vernon Billedeaux, Sheriff; Lyle Salois, Maintenance; Amie Allison, EMS; Carol McDivitt, Health Dept; Damon Bunting & Mitch Ereaux, Extension; Darryl Omsberg, Superintendent of Schools; Della Dubbe, Library; Diane Anderson, Clerk of Court; Diane Proefrock, Human Resource; Carolyn Berkram, County Attorney; Ron Anderson, Sanitarian; Jason Canney, Morrison & Maierle; Kate Salois, Treasurer; Greg Nash (via conference call), Morrison & Maierle; Kim Butterworth & Dean Oscar, Compensation Board; Kyle Harlan, Public; Nikki Lako, Minutes

9:00 a.m. Department Head Meeting

**DEPARTMENT SUPERVISOR MEETING AGENDA
Tuesday, June 7, 2011
9:00 a.m. – 10:00 a.m.**

- I. Old business;
 - a. DES Update – Charles Farmer
 - b. County Auction

- II. New business;
 - a. Budget Reminder
 - b. Law & Order Meetings update

- III. Department Updates;

- IV. Comment;

Commission Chairman Michael DesRosier opened the Department Head Meeting by welcoming everyone.

I. Old Business;

a. DES Update – Charles Farmer

Farmer urged everyone to be prepared that the weather forecast is calling for 7-10 days of rain. His credentialing is almost complete. There will be Phase II Low Angle Rope training in the coming months. He encouraged all of the department heads to attend the Loss Control Conference put on by Northern Montana Insurance on June 14th.

b. County Auction

The Commissioners told the department heads to clean out their old equipment and have it ready in time for the auction June 25, 2011. Maintenance Supervisor Lyle Salois is coordinating with the auctioneer. Diane Proefrock explained that if they had any items for surplus it will require a memo stating that it is in fact surplus and has no value. Glenda Hall reminded them to update their inventory lists accordingly in order to keep the county's records current.

II. New Business;

a. Budget Reminder

Hall stated that the preliminary budgets are all in and she'll be scheduling budget hearings with each department until they are all approved.

b. Law & Order Update

Sheriff Billedeaux briefed the supervisors on the meeting with the Blackfeet Tribe. The meeting was initiated by the tribe. An agreement is in the works and will meet the needs of all entities. It is simple: Criminals that are members will be the tribe's responsibility and the non members will go to the county. We intend on informing the public once the final draft is approved.

II. Updates;

Billedeaux updated the commissioners that his department is currently interviewing for the west end deputy position (Cyril England's position).

Commissioner DesRosier spoke of the office move that needs to be done by July 1st. For those involved, they are trying to make this as painless as possible. He detailed the specific moves. DesRosier also talked about the possibility of a new EMS facility that is in the works and the grant work behind the process. He informed the department heads that the grant writer position has been tabled for now. Chairman DesRosier reminded everyone not to go to the media in regards to the flooding and emergency conditions; let Napi & Farmer handle getting the proper information to the public.

Farmer added that he has a general statement that has been sent to the press. Everyone needs to be prepared!

Extension agent Damon Bunting introduced his new intern Mitch Ereaux. He will be helping Bunting with fairs, camps, etc.

10:00 a.m. Closed: Personnel Issue(s)

The personnel issue was tabled until later in the day.

10:00 a.m. Non-Agenda: Kyle Harlan

Mr. Harlan spoke with the commission regarding building code and permit enforcement. He presented a proposal to the commissioners that he does the work for the county rather than at the state level. The commission will review the proposal at an upcoming agenda and will contact him once they have discussed the proposal.

10:30 a.m. Discussion/Approval: New Server Backup – Morrison & Maierle

Jason Canney of Morrison & Maierle explained the onsite & offsite back up options for the county. There would be a backup within the courthouse and a backup on a Barracuda Cloud backup server. The "cloud" would allow using the backup if something ever happened to the courthouse. The backup in either case would be easily accessed in order to quickly get the backup operational and running. Kate Salois explained that the current system is getting worse and she feels it isn't due to Morrison & Maierle; the system needs to be updated. If the county were to change to the new system it would save money. Greg Nash of Morrison & Maierle explained that the cloud is a fixed appliance and you're paying for space in the cloud. The cloud is backed up nightly. It is user friendly and is encrypted for high security. Nash explained that the internal system is protected by the county's firewall. The commissioners reviewed the different coverage options including the advantages and disadvantages of each. Commissioner Rides At The Door is familiar with Barracuda. Nash is going to send the county more information for the Barracuda Cloud backup system and a breakdown of managed services. Salois asked if the county does decide to go with this system how soon would it be installed. Canney replied a couple of weeks. Once the Commission has that information, they will review it and make an approval for the backup that best fits the needs of Glacier County.

11:00 a.m. Compensation Board Meeting

Glenda Hall introduced the newest member of the Glacier County Compensation Board, Kimberly Butterworth. Hall informed those present that Clifford Kicking Woman was unable to rearrange his schedule for today's meeting. Also Carolyn Berkram & Vernon Billedeaux is meeting with the US Attorney's Office today and has emailed their recommendations prior to leaving.

Hall explained that MACo's current recommendation for a COLA is 1.6%. Hall presented a spreadsheet with estimated salaries including longevity for the Sheriff Department and the breakdown of cost per department. The role of the Compensation Board is to make a recommendation to the County Commissioners what the salary for the elected officials; it will then filter down to each county employee.

Diane Anderson, Clerk of Court has received emails from other clerks across the state regarding longevity for all elected officials. The response varied from county to county. Salois stated that longevity would be nice. The commissioners agreed. Butterworth added that a salary schedule (steps & rates) encourages longevity.

Treasurer Kate Salois researched the Oil & Gas Revenue and Glacier County is over and above the predicted amounts for the year. Butterworth stated that the board needs to look at the local economy and the current struggles they are facing. The Compensation Board continued to review the handouts presented by Hall.

After reviewing the figures, Clerk of Court Diane Anderson of the Compensation Board motioned to make the recommendation to the Board of Commissioners for a 1.6% COLA. Compensation Board member Dean Oscar seconds the motion. Commissioner DesRosier called for further discussion. Commissioner Rides At The Door spoke of the increase Oil & Gas Revenue will even out the bottom line with the 1.6% COLA. Salois added that the impact fees will also be additional revenue. Clerk & Recorder Hall stated that Glacier County is bouncing between Class 1 & 2; Glacier County is currently a Class 2B for the fiscal year. With the additional discussion, Commissioner Michael DesRosier called for a vote stating that the 1.6% COLA will not impact the tax base. All present for the Compensation Board meeting including the memos from Carolyn Berkram & Sheriff Billedeaux were unanimously in favor of the 1.6% COLA.

Commissioner DesRosier thanked everyone for their valuable input and time on the Compensation Board. The input is appreciated, stated Commissioner Rides At The Door. Kimberly Butterworth intends on assisting with the longevity issue for Glacier County. She has knowledge of the issue due to her position at one time with the Department of Army. Butterworth feels strongly that longevity helps keep good employees. The Board of Commissioners will meet with the Compensation Board in August to discuss longevity.

12:00 pm Lunch

1:30 p.m. Discussion/Approval: Resolution 2011-16 Elected Officials Compensation

**GLACIER COUNTY RESOLUTION
ELECTED OFFICIALS COMPENSATION
Resolution No. 2011-16**

WHEREAS, the Board of Glacier County Commissioners has reviewed and considered all sources of revenue and all necessary considerations set out in said legislation and the needs and requirements of the County and its employees; and

WHEREAS, the Board desires to make timely provisions for the compensations and benefits provided to the employees, deputies, and elected officials of Glacier County; now

THEREFORE, BE IT RESOLVED, that all salaries of all county employees, shall be, and are hereby increased by 2.0% over fiscal year 2011 for fiscal year 2012 (July 1, 2011 thru June 30, 2012), pursuant to 7-4-2504 MCA. Another governing board (i.e. Library, Museum, Weed, etc.) may set their own salaries at a different amount. The Road Department employees, excluding the Road Supervisor, raises are in accordance with the final union negotiation. These salaries will be in effect for the fiscal year ending June 30, 2012.

BE IT FURTHER RESOLVED, THAT THE FOLLOWING SALARIES WILL BE GIVEN TO THE County Payroll Clerk so that she can maintain the payroll accordingly:

<u>POSITION</u>	<u>YEARLY</u>	<u>BI-WEEKLY</u>
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SHERIFF/CORONER	\$58,980.48	\$2,268.48
CLERK & RECORDER	40,267.97	1,548.77
CLERK OF COURT	40,267.97	1,548.77
TREASURER	40,267.97	1,548.77
SUPERINTENDENT OF SCHOOLS	20,133.99	774.38
JUSTICE OF THE PEACE	27,570.19	1,060.39
COUNTY COMMISSIONERS	40,267.97	1,548.77
COUNTY ATTORNEY	86,391.55	3,322.75
DEPUTY COUNTY ATTORNEY	45,900.00	1,765.38

BE IT FURTHER RESOLVED, that this resolution, upon adoption, will be effective for the July 21, 2012 payroll date.

ADOPTED: this 7th day of June, 2011.

The Commissioners discussed the recommendation of a 1.6% COLA. Commissioner DesRosier specifically spoke of last year and the county employees didn't receive a COLA. Commissioner Rides At The Door asked Clerk & Recorder Hall if the county could financially handle a 2.0% COLA. Hall crunched the numbers and stated that it isn't that much higher and it will still total less than the total Oil & Gas revenue.

Commissioner Tony Sitzmann motioned to approve Resolution 2011-16 Elected Officials Compensation with a 2.0% COLA. Commissioner Ron Rides At The Door seconds the motion, the motion carried without further discussion.

2:00 p.m. Closed: Personnel Issue(s)

Before closing their chambers the commissioners discussed the economic development position. They discussed the variety of options. For example a group of grant writers, one individual to contract grant writing, a pair of grant writers, etc. The possibilities are endless. The commission is working to find the best fit for the county.

The Commissioners would like to advertise in the local papers for any grant writers who are interested in writing grants for Glacier County to submit a proposal to the county. Once the commissioners have received the proposals, they will negotiate with the person(s) the details of the position.

The Commission closed their chambers in order to tend to a personnel issue.

2:30 p.m. Discussion/Approval: Corporal Position – Sheriff Department

Hall describes the corporal position to the commissioners as a position that is between the Sergeant & Deputy position. The position will be paid 87% of the Sheriff's wages. Commissioner DesRosier asked if the Public Safety budget can handle an increase of this nature. Hall replied, yes, Deputy Darin Allen has resigned. Commissioner DesRosier added to the discussion that all of the deputies who were interested were asked to apply for the corporal position and only two (2) applied. This is good incentive for the department and allows Billedeaux more administrative time.

Commissioner Tony Sitzmann motioned to approve the Corporal position within the Sheriff Department. No further discussion, Commissioner Ron Rides At The Door seconds the motion, the motion carried.

2:45 p.m. Approval of Minutes

Commissioner Tony Sitzmann motioned to approve the following minutes: 5/12/11, 5/16/11, 5/24/11, 5/25/11 & 5/26/11. Commissioner Ron Rides At The Door seconds the motion, the motion carried.

3:00 p.m. Discussion: Taxes – Gene & Terryl Matt

This discussion item with Gene & Terryl Matt cancelled their agenda time. They discussed their concern with the Treasurer's office.

There being no further business for the day, the meeting adjourned at 4:00 p.m. with a motion by Commissioner Tony Sitzmann and a second by Commissioner Ron Rides At The Door. The motion passed by Board vote.

BOARD OF GLACIER COUNTY COMMISSIONERS

Michael J. DesRosier, Chairman

ATTEST:

Glenda Hall, Clerk and Recorder