

**Glacier County Commissioners**  
**Thursday May 2, 2019**  
**Regular Meeting**  
**Cut Bank, MT**

The Glacier County Board of Commissioners met at a regular meeting scheduled meeting at 9:00 am on Thursday May 2, 2019. Commissioners Michael DesRosier, Tom McKay and John B. Overcast was present. Mandi Bird Kennerly Clerk & Recorder taking minutes.

**Present for the meeting:** David Anderson & James Newman, CBAA; Jeff Billman & Amy Overstreet, Cut Bank Chamber; Dan Raemaeker & Jim Suta, City of Cut Bank; LeAnne Kavanagh, Pioneer Press; Tom Seifert, Napi Billedeaux & Jody Hickey, GC Sheriff's Office; Mike Kittson, Human Resource; John Evans, Road Department; Ron Anderson, Sanitarian; Janine Scott, District Court; Jason Canney, Preferred IT Systems; Shannon Pepion, Maintenance; Don Wilson, Treasurer; Linda Luther, Carol Larson, Marlene Luedtke, Kyla Presnell & Dave Broberg, Public;

9:05 am meeting called to order

**A. Roll Call**

**B. Approval of Agenda:** add Kyla Presnell to the end of the agenda

**C. Reading of the Minutes: 4/15/19, 4/18/19 & 4/23/19**

**Commissioner Overcast motioned to approve 4/15/19, 4/18/19 & 4/23/19 minutes;**

**Commissioner McKay seconds the motion; motion carried.**

**D. Review/Sign: Payroll/Claims**

***Dated for May 2, 2019***

***CLAIMS APPROVED FOR PAYMENT***

<b>FUND</b>	<b>ACCOUNT</b>	<b>AMOUNT</b>
1000	General Fund	\$ 32,919.44
2110	Road Fund	\$ 8,534.64
2140	Weed Control	\$ 927.41
2180	County District Court	\$ 81.29
2220	Library	\$ 1,743.05
2230	Ambulance	\$ 3,641.68
2240	West End Cemetery	\$ 127.43
2300	Public Safety (Law)	\$ 3,102.73
2850	911 Emergency (Sheriff)	\$ 549.93
2863	Glacier County Transit	\$ 159.59
2900	P.I.L.T.	\$ 10,740.50
2960	Health Grants - Emerg Prep	\$ 3,052.10
2968	Health-MCH	\$ 27.84
2979	Immunization Grant	\$ 62.95
	<b>TOTAL CLAIMS</b>	<b>\$ 65,670.58</b>
	<b>PAYROLL</b>	<b>\$ 223,043.05</b>
	<b>TOTAL PAYROLL &amp; CLAIMS</b>	<b>\$ 288,713.63</b>

## **NEW BUSINESS:**

### **E. Discussion/Approval: Mercantile & Public Drug Bldg. – Dan Raemaeker, City of Cut Bank Mayor**

Discussion held regarding tearing down the Mercantile building with the City of Cut Bank to pave the empty lot. In 2016 the Glacier County Port Authority (GCPA) received a grant for \$10,000 towards the project. April 2016 the county set aside \$7,000 for demolition of the Mercantile building. Mayor Raemaeker stated that there are outstanding issues with the demolition due to structural integrity of the Public Drug building. If the county is prepared to move forward with this project, the City of Cut Bank is. An additional \$40,000 is required for the engineering. The city would like to have the engineering portion completed by spring so the demolition and paving can be completed this summer.

Commissioner DesRosier stated that although they would like to work with the city on this matter, money is an issue. The county has allocated the \$7,000, but can't go over the amount committed. The work was to be shared. Mayor Raemaeker added that the roof on the Mercantile is extremely unstable and is a liability.

The county, City of Cut Bank, Chamber and Department of Environmental Quality (DEQ) have all been working toward this investment. DEQ contributing \$56,000 and the Chamber of Commerce \$47,000. If the county doesn't demolish the Mercantile, it may be responsible for repaying DEQ. Nygaard's original quote was \$17,000 but did not include the basement. Jeff Billman added that the demolition wasn't the problem it was the back-fill pressure on the wall. The next step in this process is to get the Geo-Technical Engineering Report. Once the demolition is confirmed, DEQ has allocated \$30-40,000 on the future roof abatement. Overstreet will work with Commissioner DesRosier regarding the engineering portion of this demolition. Once the demolition is complete, the City of Cut Bank will assume liability.

### **F. Discussion/Approval: CAD Grant Bid Opening – Jody Hickey, GC Sheriff Dept**

Three bids were received, two of which were late and not accepted for a complete CAD (all equipment, training software and conversion of Swift Data). The bid received in a timely manner was from Application Data System, Inc. (ADSI) was for a total of \$134,000 (4 years at \$26,000 a year – includes maintenance and annual support). The grant includes mobile data units, interactive database for officer safety issues (dispatch will immediately know if the individual has been arrested). The total grant is \$164,500. Tom Seifert stated that ADSI can transfer all data from Swift since 1996. Onsite training will be available. The grant is fully funded and does not require a match.

**Commissioner Tom McKay motioned to approve ADSI bid of \$134,000 for the CAD. Commissioner John Overcast second the motion; the motion carried.**

### **G. Discussion/Approval: IT Contract – Jason Canney, Preferred IT Systems**

Jason Canney, Preferred IT Systems presented the Board of Commissioners with a standard 24-month contract for a monthly price of \$3,950. The contract includes hardware, software, services, maintain and support the IT system, monitor activities, system maintenance, fix problems, manage networks, maintain security, manage apps and services and manage

phones. Canney explained that he took an average of the first-year costs. Commissioner DesRosier stated there wasn't any changes.

**Commissioner Tom McKay motioned to approve Jason Canney, Preferred IT Systems 24-month contract for a monthly price of \$3,950. John Overcast second the motion; the motion carried.**

Canney has done an outstanding job for Glacier County; he's available evenings, weekends and is saving the county money.

**H. Discussion/Approval: Sale of Forfeited Vehicle, Tom Seifert, GC Sheriff Dept**

Tom Seifert explained to the Board that the Sheriff's Department have a forfeited vehicle in impound that has been there for several years. They have been approached by two residents who have placed bids on this vehicle. Anything over \$2,500 in value must be open to the public for bid. Duane Ladd and Pete Fey both estimated that the vehicle's worth is less than \$2,500. The vehicle is a 2000 Dodge Pickup and it is chopped up. Seifert would like to accept the highest bid. Commissioner DesRosier would like written bids from the individuals submitted by Friday, May 10, 2019. If other bids come in, they can be accepted until 5/10/19. Commissioner DesRosier explained that the county is working on the website in order to accept online bids in the future.

**Commissioner John Overcast motioned to approve the Sheriff's Department accepting bids for the 2000 Dodge forfeited pickup in impound. Commissioner Tom McKay second the motion; the motion carried.**

**I. Discussion/Approval: Ed Williams Road, John "Snoop" Evans, GC Road Dept**

Road Department Supervisor, John Evans explained that Ed Williams Road is 213 to Big Rock Coulee. Beyond Big Rock it is Little Rock. There were two bridges replaced with culverts. The Right-of-Way can't be found. They are researching with the state to see if the bridges were abandoned. Dave Broberg is willing to go out and set Rights-of-Way and easements. Broberg wanted to know if the county would talk it over as it is expensive to get the necessary paperwork completed and it will require a survey as well. Commissioner DesRosier replied that if the county receives the proper paperwork, they would be willing to get this done.

Broberg added that Ed Williams Road is the only access to about 50,000 acres and not easements or rights-of-way not filed. The road is currently washed out according to Evans. He is contacting the state about the status of the bridges. Broberg is willing to purchase the culvert and the road department would install it if they are able to find out the bridge status right away. If the county has easements and right-of-way's in place, there is federal money available through grants to help maintain the road. Broberg was looking for a commitment from the county that if he follows through with the necessary paperwork, the county will take over the road. Gathering the proper paperwork could take a couple of years. Commissioner DesRosier called for a motion.

**Commissioner John Overcast motioned to approve that the county will add Ed Williams Road to their road inventory once the necessary paperwork is complete. Commissioner Tom McKay seconds the motion; the motion carried.**

**J. Discussion/Approval: Cut Bank Airport Authority – Jim Newman & David Anderson, Cut Bank Airport**

The Cut Bank Airport Authority (CBAA) consists of Chairman Jim Newman (city appointment), secretary David Anderson, members Jim Suta (city appointment), Rick Geiger and John Evans (county appointed) and Leif Torgerson (joint appointment). Anderson gave a brief history of the airport. Prior to 1941 the airport was owned by the City of Cut Bank. In 1941, the county joined ownership (50/50 share). The first joint resolution regarding the airport was passed in 1941 as part of that deal. The federal government leased the existing airport during World War II and expanded it, then returning it back to the City and County. Significant audit findings in 1994 required the City and County to create another joint resolution abandoning the airport commission structure and creating the current Airport Authority under Title 67 Chapter 11. The CBAA has not been audited by either the city or county.

Anderson continued by clearing up “rumors”. The county is not taking over the airport for a money reserve. The county is not attempting to supersede the Authority as the government responsible for operating the airport. The county treasurer has not removed the money from the Authority account. The CBAA is not broke or needing financial help. The airport does not belong to either the city or county individually, rather it is jointly held under the control of the Glacier County Cut Bank Regional Airport Authority.

The CBAA is currently managing \$4,749,330 in total assets and a cash reserve to match the federal funding. Current cash is \$47,759, receivables of \$55,775 and inventory of \$36,218 for a total net cash and cash equivalent of \$139,753. The last three independent audits have been good with a few minor posting errors.

Several months ago, an employee used mobile banking to deposit their check. The check was intercepted and the image of the check was used again later. CBAA was notified in April of the issue. Treasurer Wilson wanted to handle the payroll through the county, which is not appropriate as they are not a county employee, rather a CBAA employee. The CBAA Board would like to return operations to normal with a different account, they encouraged the Treasurer to open a new account for the CBAA, and authorize a full checking account. According to statute 67-11-205 Joint Fund, a joint board with moneys for the necessary expenditures, a joint fund shall be created and maintained, into which shall be deposited the share of each constituent public agencies as provided by the joint agreement; this still poses a risk for the county and meet the needs for the current situation. Clerk & Recorder Mandi Kennerly explained that the county could process warrants, but they’re not county claims and payroll is not an option as the employee is not a county employee. Treasurer Wilson stated he needs a copy of the monthly reconciliation.

**Commissioner John Overcast motions to approve Treasurer Don Wilson to create a separate county (warrant) checking account for the Cut Bank Airport Authority. Commissioner Tom McKay seconds the motion; the motion carried. The CBAA meets the third Tuesday of the month and invited the county commissioners to join them for these proceedings.**

## **OTHER BUSINESS:**

### **K. Public Comment:**

#### **Kyla Presnell to the end of the agenda**

Presnell wanted to clarify the reporting of alleged wrong doing of the elected officials, specifically the attendance of a School District 9 meeting. All three commissioners attended the meeting, each riding in separate vehicles. Commissioner McKay stated that they were there as spectators and no decisions were made. The commission was invited to the meeting. Presnell spoke of negative balances and Bob Denning making a comment about receivership and School District 9 to take money out of the county. She stated that this information was never in any articles in the local newspapers. Presnell also inquired about Denning advising Glenda Hall, former Clerk & Recorder to pay off over expended funds from PILT, to later put the funds back into PILT. The money was used to cover over budget funds. LeAnne Kavanagh stated there is no law in place now for counties to go into receivership unless House Bill 302 is approved. Presnell brought up Department of Administration (DOA), negative balances and breaking the law. Kavanagh explained to Presnell that the law states that with an approved resolution you may use PILT funds for a negative balance at the end of the fiscal year. The jail fund was briefly discussed, as well as EMS and the in-house audit.

#### **Mike Kittson, Glacier County Human Resource Department**

Kittson updated the commission that a deputy was resigning and they will be advertising for one deputy position. The sheriff expressed to Kittson that he would like to hire two deputies, but Kittson advised Billedeaux to hold off as long as they can and talked about what they can do to reduce financial impact.

#### **EMS Department for 3<sup>rd</sup> Party Biller**

Due to lack of experience and complete mismanagement of department a third-party biller has agreed to come on for a 90-day temporary employee (not to exceed 90 days). It was expressed that Tauna Evans is doing a great job as she has several duties she performs for EMS. The temporary employee that is being brought in for the third-party biller position is highly qualified with multiple certifications, military veteran and has done similar work for Indian Health Services. The county is not receiving a full service from current third-party biller.

#### **Mandi Kennerly, Clerk & Recorder**

Kennerly wasn't present for the Mercantile discussion. She expressed her concern about the funding is not available for the project. She recommended that the county turn it over to the city or the chamber. Commissioner DesRosier explained that the county still needs to give the \$17k to the project that was previously discussed and approved.

Presnell expressed her gratitude for Kennerly's work in getting an insurance reduction. Commissioner DesRosier explained that they are required by federal law to provide insurance benefits to the employees; the county doesn't necessarily have to pay the full amount, but they do to compensate the employees. Presnell mentioned the possibility of paying the employees a certain amount and let them purchase their own private insurance. The county has explored several options, but there are restrictions regarding taking benefits

away from the employees. There have been discussions on capping the county's contributions.

**Ron Anderson, Sanitarian**

Anderson briefly asked the commissioners if they had any concerns for him. The commissioners had no issues at this time.

**Commissioner Michael DesRosier motioned to adjourn at 12:50 pm. Commissioner John Overcast seconds the motion; the motion carried.**

**L. Next Meeting – Tuesday, May 7, 2019 Cut Bank**