

**Glacier County Commissioners
Thursday, October 31, 2019
Regular Meeting
Cut Bank, MT**

The Glacier County Board of Commissioners met at a regular scheduled meeting at 9:00 am Thursday, October 31, 2019. Commissioners Michael DesRosier, Tom McKay and John B. Overcast was present and Clerk & Recorder Mandi Bird Kennerly taking minutes.

Present at the Meeting: Linda Luther, Kyla Presnell, Carol Larson, Marlene Luedtke and Elaine Mitchell, Public; Rick Geiger, Cut Bank Airport Authority; Jake Gustafson, Leavitt Group; LeAnne Kavanagh, Press; Mike Kittson, GC Human Resources

A. Roll Call

Meeting called to order @ 9:46 a.m.

B. Approval of Agenda: Remove item F; Commissioner DesRosier stated that they will remove this item as they are still working with DOA and will approve at a later date. He also stated that November 19, 2019 at 1:00 p.m. the Clerk & Recorder will put out a Public Notice for a meeting with Blackfeet Tribal Council on Public Works.

C. Reading of the Minutes: 8/26/19 Correction, 10/15, 10/17, 10/21 & 10/22/19 Commissioner Overcast motions to approve minutes dated 10/15, 10/17, 10/21 & 10/22/19; Commissioner McKay seconds; motion carried.

Commissioner DesRosier rejects 8/26/19 correction to minutes.

D. Review/Sign: (9:00-10:00 am) Payroll/Claims

Dated for October 31, 2019

CLAIMS APPROVED FOR PAYMENT

<i>FUND</i>	<i>ACCOUNT</i>	<i>AMOUNT</i>
1000	General Fund	\$ 12,044.74
2110	Road Fund	\$ 18,918.72
2140	Weed Control	\$ 146.48
2180	County District Court	\$ 105.19
2220	Library	\$ 1,396.58
2230	Ambulance	\$ 6,793.57
2250	City/County Planning	\$ 1,000.00
2300	Public Safety (Law)	\$ 11,984.48
2360	Museum	\$ 365.28
2850	911 Emergency (Sheriff)	\$ 2,001.93
2863	Glacier County Transit	\$ 325.50
2944	CDBG BCC Grant	\$ 45,883.00
2968	Chronic Disease Prevention Grant	\$ 160.72
2971	WIC	\$ 729.88
3050	G.O. Bond Debt Service Fund	\$ 350.00
7302	West End Cemetery	\$ 118.02
	TOTAL CLAIMS	\$ 102,324.09
	PAYROLL	\$ 222,853.75
	TOTAL PAYROLL & CLAIMS	\$ 325,177.84

NEW BUSINESS

E. Discussion/Approval: 2019 Glacier County Employee Safety Manual-Mike Kittson, GC Human Resources & Shannon Pepion, GC Safety Coordinator

Mike Kittson, GC Human Resource Director will be presenting as Safety Coordinator Shannon Pepion is out with an injury. Mike K stated the safety committee created a board and have created a safety manual. One thing he is not aware of is if this manual needs to be approved by resolution, but if so they will do it at a later date. Mike K talks about the steps the safety coordinator is doing to get the safety program in 100% working order. He stated that they have several implemented changes in the new manual. He talks about Shannon working with insurance company to get video's for employees to watch. Commissioner DesRosier asked if our insurance company is attending safety meetings. Mike Kittson replied "Yes, they are and have been really involved with the process". He also stated they are trying to get a system in order to track the progress. Mike K stated that Shannon has put a lot of work into this, it has taken Shannon and I about three weeks to get the manual done, working with MACo legal and several other minds involved. Commissioner DesRosier stated that we will table this item until the next meeting so that the Glacier County Attorney can review it and they find out if it needs a resolution. Commissioner McKay stated that he went over the Safety Manual yesterday and it is very thorough. He also stated that Shannon has really done his work on this process and getting the program up to date.

Commissioner McKay motions to table approval of 2019 Glacier County Employee Safety Manual; Commissioner Overcast second; motion carried.

F. Discussion/Approval: June, July, August & September 2019 Cash Reports/Unofficial-GC Commissioners

**This item was removed as the county is still working on the cash reports and will approve them at a later date.

G. Discussion/Approval: Carlyle Consulting Contract for Litigation September 2019 for \$10,000.00-Terryl Matt, GC Attorney

Mike Kittson, GC Human Resources stated that the County Attorney was not able to attend, she asked him to present this item. He stated the contract is for Carlyle Consulting. Mike K stated that we have ongoing negotiations with Indian Health Service for the amount owed to Glacier County. There will be a contract for over \$10k to handle the work required to get them to pay what they owe. He also stated it is for outstanding issues with I.H.S for payments not made to Glacier County. Mike K stated that he does not have a contract in front of him, but the County Attorney wanted to get approval to go forward. Commissioner DesRosier asks for motion to approve. Commissioner McKay stated that they are getting close to getting this done and he is not going to question it as he has full confidence with Terryl's decision to pursue this.

Commissioner McKay motions to approve Carlyle Consulting Contract for Litigation September 2019 for \$10,000.00; Commissioner Overcast abstains from the vote as he stated that this is the first time, he's seen it; Commissioner DesRosier seconded; motion carried.

Commissioner DesRosier stated that he thought that if the County Attorney needs help with collecting from I.H.S. that they should do it. Commissioner Overcast stated that it is a lot of money and he is going to abstain from the vote. Commissioner DesRosier stated they needed to call for a roll call vote. Clerk and Recorder Kennerly called for the roll call vote. Chairman DesRosier how do you vote, Chairman DesRosier votes to approve contract with Carlyle, Vice Chairman McKay how do you vote, Vice Chairman McKay votes yes. Member Overcast how do you vote, Member Overcast abstains from the vote. Mike K stated that this will be paid out of the Glacier County Attorney's budget. LeAnne Kavanagh, Press stated you are approving the contract, but not the claim correct. Commissioner DesRosier replied "Yes, approving the contract for now". LeAnne replied so today no claim just contract. Commissioner DesRosier stated "Yes, just the contract and no on the claim, we need to see the contract first".

H. Discussion/Approval: Cut Bank Airport Authority (Joint)/Water Court Document Signature by the Glacier County Commissioners

Commissioner DesRosier stated that they have a water court document to sign, which needs joint signatures from Cut Bank Airport, City of Cut Bank and Glacier County. He stated that they are going to sign on the county's behalf. Rick Geiger, CB Airport Authority gave an explanation of the well down by water plant and it is an ongoing process. Kyla Presnell asked that when the well was dug was it registered with the state? Rick Geiger stated that it was dug in 1941, so he's not sure they have it documented, it has to be adjudicated.

Commissioner Overcast motions to sign the water court document; Commissioner McKay second; motion carried.

OTHER BUSINESS

I. Public Comment

Kyla Presnell. Public asked on the safety manual, a conversation awhile back there was talk about WE Cemetery employees for the decision to buy safety boots, was this done. Mike Kittson replied no they have not done that yet.

Elaine Mitchell asks about the cash reports. Commissioner DesRosier stated that we are getting closer but is still a work in progress. She then asks about the \$10k, Commissioner DesRosier explains it is for Carlyle Consulting to go after I.H.S for money owed to Glacier County. LeAnne Kavanagh asks did you say you are not approving the claim today that you are just approving the contract, Commissioner DesRosier replied yes not, not approving claim. Elaine Mitchell asks about where Carlyle is from, Commissioner DesRosier replied, Alexandria, VA. She then asked what the contract entails. Commissioner DesRosier stated their meetings with the Senators and Congressmen, they have been dragging their feet on the I.H.S payment, Carlyle will speed up the process back East. Carol Larson asked how much I.H.S owes. Commissioner DesRosier stated that he was not sure but it is over 1 million, CFO, Terry, Mike Kittson and Tauna Evans have been working on it. Commissioner DesRosier also stated that it is a good investment if we spend \$10k and we get the full payment. Kyla Presnell asks if the County Attorney was thinking the use of this consulting firm is the last step, she also asked if they are still using Rita Neuman, EMS Consultant, as her 90-day extension is up. Commissioner

DesRosier stated that Rita is still putting paperwork in order from time to time, he also stated that he thought she is still working with Chancy Kittson, CFO.

Kyla Presnell asked who the gal was helping with the cash reconciliation, she asked Treasurer Wilson who she was and he stated he didn't know. She asked if it was Wipfli, Commissioner DesRosier replied yes she was from Wipfli. He also stated that Don is working with Magda Nelson and Wipfli. Kyla talks about Wipfli's audit cost being high. There was talk back and forth why our audits are higher. Kyla asked if the cost would go down in the future. Clerk and Recorder Kennerly stated yes, she was sure after 2020 we can get a better rate. LeAnne Kavanagh asked if the reconciliation got done with Wipfli that Mike Manion's letter from October 25th. Commissioner DesRosier stated they are working on all of it still but a work in progress. Kyla Presnell asked if the AFR got done as it was due 10/31/19, Clerk and Recorder Kennerly stated no. LeAnne Kavanagh stated that it is not due until 12/31/19.

Rick Geiger stated that he is a member from the Cut Bank Airport Authority, he talks about their ramp project and also that everything was straightened out with the FAA Project. He talked about a couple different things, 25 years ago the city county set up a joint resolution for the Cut Bank Airport Authority, were sort of the consultant to run the airport. He stated they had a resolution to reaffirm the resolution. Rick stated they get mills from city and county, at this time no other money is used from the county but county mills. He talked about runway project, the mills we get from the city/county the county and city don't have to worry about maintenance of airport. He talked about the late night work. Rick stated that what he is here about is the county mills and also talk about the fraudulent checks and the extra checks. Clerk and Recorder Kennerly explains the mill and check issue is being taken care of. The CBA will get value of 2 mills, not the calculation submitted. Rick Geiger asked if there are any questions for the Cut Bank Airport Authority. Commissioner Overcast asked how positive pay is working. Kyla Presnell asked since the Cut Bank Airport is under the city and county wouldn't you always have to fund them. Commissioner DesRosier stated that he believed it's in the statute.

J. Next Meeting-Tuesday, November 5, 2019-Cut Bank

Commissioner McKay motioned to adjourn @ 10:59 am; Commissioner Overcast second; motion carried.