

**Glacier County Commissioners
Monday, May 18, 2020
Regular Meeting (GoToMeeting)
Cut Bank, MT**

The Glacier County Board of Commissioners met at a regular scheduled meeting at 9:00 am Monday, May 18, 2020. Commissioners Michael DesRosier, Tom McKay & John Overcast was present and Clerk & Recorder Mandi Bird Kennerly taking minutes.

Present at the Meeting: 7 callers; Carolyn Berkram, Justice Court; Elaine Mitchell, Public; Gloria, Public; Jay LeProwse, Leavitt Group; Jenny Krapf, GC Health Dept.; Jimmy Racine, GC Weed Dept.; LeAnne Kavanagh, Press; Mike Kittson, GC Human Resource; Janine Scott, GC District Court; Tauna Evans, GC EMS all via phone call in. Travis Clark, Leavitt Group; Jake Gustafson, Leavitt Group; in person.

A. Roll Call

Meeting called to order @ 9:03 a.m.

B. Approval of Agenda: Commissioner McKay stated that he would like to add for discussion the Purchase Order Program. Commissioner DesRosier stated that they would add to the end of the agenda for discussion.

C. Reading of the Minutes: n/a

NEW BUSINESS

**D. Discussion/Approval: Public Hearing #1-Resolution No. 2020-17 FY2019-2020
Budget Amendment-Unanticipated Revenue**

Mandi Bird Kennerly explained that the budget amendment is for the EMS it is the CARES Act portion of the COVID-19 money that was received in the amount of \$8,129.82, just reflecting the change to the revenue. She also stated it was being put into the expenditure account of supplies. Chancy stated the money is specific to COVID-19 supplies so they asked to set up the expenditure line with a resolution for tracking purposes.

“See next page for resolution”

**GLACIER COUNTY RESOLUTION
FY 2019-2020 Budget Amendment – Unanticipated Revenue (EMS)
Resolution No. 2020-17**

AUTHORIZING BUDGET AMENDMENTS TO
GLACIER COUNTY BUDGET

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and

WHEREAS Glacier County Commissioners approved the appropriations budget for Glacier County during its regular budget approval process and

WHEREAS Glacier County Commissioners identified due to receiving CARES ACT Provider Relief Funds; the need to amend revenues and expenditures to Fund #2230 has been identified; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Glacier County that the budget be amended as follows:

Revenues	Description	Prior Amount	New Amount
2230-331116	Covid-19 EMS Revenue	\$ 0.00	\$ 8,129.82
Expenditures	Description	Prior Amount	New Amount
2230-420731-200	Supplies (COVID-19)	\$ 0.00	\$ 8,129.82

NOW THEREFORE, BE IT RESOLVED that the Glacier County Board of Commissioners hereby amend the original FY19-20 budget by increasing appropriations in the amount of \$8,129.82 and directs the County Clerk & Recorder to allocate the increase to the above identified fund, function, and object codes.

BE IT FURTHER RESOLVED, that the above appropriation shall become effective on May 26, 2020.

ADOPTED this 26th day of May, 2020.

ATTEST:

Mandi Byrd Kennerby, Clerk & Recorder

**BOARD OF GLACIER COUNTY
COMMISSIONERS:**


Michael J. DesRosier, Chairman


Tom McKay, Vice-Chairman


John B. Overcast, Member

Commissioner Overcast motions to approve Resolution No. 2020-17 FY2019-2020 Budget Amendment; Commissioner McKay second; motion carried.

E. Discussion/Approval: (10:00 a.m.)-Montana State Fund Workers Compensation- Leavitt Group

Travis Clark, Leavitt Group stated that Lyndie emailed them all with their policy on COVID-19, he stated that he was not sure if they got a chance to review. Jake Gustafson, Leavitt Group also stated that they just wanted to share at what they are doing, as our health and safety is just as important as theirs. Jake from Leavitt handed out a packet he stated that it was for them to review the 1st page is how they are going to conduct their business and procedures with everything going on. Jake stated what they are seeing is a Montana State Fund proposal. He explained what they did was take everything from MACO and transferred it over and this is the quote which everything is the same class codes, payroll etc. Travis explained just like with MACO the Montana State Fund is an auditable policy they still report the payroll, payroll may change just a premium indication they took the payroll from the 18-19 year. Jake stated that the standard

premium amount is \$148,807.00 and the total estimated premium and assessments is \$146,868.00 so with that we are looking at \$56,500.00 in savings with Montana State Fund. Travis stated that they reached out to others but Montana State Fund was the only to step up and give good premium.

Commissioner DesRosier stated that the mod factor is what changes, Travis stated yes the one you see now is calculated at a 1.23 that means you are paying \$0.23 more on the dollar. He also stated that their goal is to drive the mod factor down want to be at a 1.0 or less. Discussion back and forth on how to bring the mod factor down and also some of the different amounts on the proposal. Jake stated that this is just an estimate so the number are going to change a bit. Mandi Bird Kennerly asked when a decision will need to be made, they replied around the June 1, 2020. We may be able to push it out a little more, but get it done so it's ready to go into place by July 1, 2020.

F. Approval: Rescind Resolution No. 2020-10 Public Safety Operating Mill Levy Election

Commissioner DesRosier explained to rescind the Resolution that went out on the ballot with the wrong language which the Resolution was previously approved by the Commissioners to seek a Public Safety Mill Levy. He explained that the wrong language made EMS the recipient of the Levy which voids the Levy. Commissioner DesRosier stated at the last meeting they requested a letter be sent out via media and website notifying the voters. Commissioner McKay and Commissioner Overcast both stated that it was agreed to make a public announcement with media and website.

Commissioner McKay motions to rescind Resolution No. 2020-10 Public Safety Operating Mill Levy Election; Commissioner Overcast seconds the motion; motion carried.

LeAnne Kavanagh stated that they went ahead and posted the press release that was sent on both the Pioneer Press and Glacier Reporter websites and they will update today after the commissioners take both actions.

G. Approval: Resolution No. 2020-18 Public Safety Operating Mill Levy Election (2020 November General Election)

Commissioner DesRosier stated this is a follow up with the last item which is approving resolution to put the Public Safety Operating Mill Levy on the November ballot for the General Election. Commissioner DesRosier stated that it is Resolution No. 2020-18 which he believes is the correct language and the same language as the previous resolution, he stated that they need to make sure the correct language goes on the ballot. Commissioner DesRosier than reads the Resolution and states that is the language on the ballot.

**GLACIER COUNTY RESOLUTION
PUBLIC SAFETY OPERATING MILL LEVY ELECTION
Resolution No. 2020-18**

WHEREAS, Glacier County, Montana, a body politic and subdivision of the State of Montana; and

WHEREAS, Glacier County Public Safety Department has petitioned the Glacier County Board of Commissioners pursuant to MCA 15-10-425 to conduct or allow to be placed on the November 3, 2020 General Election Ballot a mill levy increase; and

WHEREAS, the proposed ballot language to read

The Glacier County Public Safety Department asks the voters of Glacier County to approve a perpetual (annual) mill levy increase of \$908,089 per year or approximately 32.89 mills, to be imposed on the taxpayers to be utilized for the operations of Glacier County Public Safety Department.

The impact on a home valued at \$100,000 will be an increase in the annual tax bill of approximately \$44.40. The same impact on a home valued at \$200,000 will be \$88.80.

- FOR THE ANNUAL MILL LEVY INCREASE
- AGAINST THE ANNUAL MILL LEVY INCREASE; and

NOW THEREFORE, IT IS RESOLVED, that the Glacier County Board of Commissioners do order the Election Administrator to put the matter of the mill levy increase for the Glacier County Public Safety Department on the November 3, 2020.

ADOPTED this 18th day of May, 2020.

ATTEST:



Mandi Bird Kennerly, Clerk & Recorder

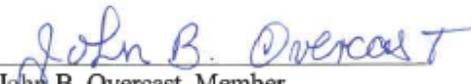
**BOARD OF GLACIER COUNTY
COMMISSIONERS:**



Michael J. DesRosier, Chairman



Tom McKay, Vice-Chair



John B. Overcast, Member

Commissioner Overcast motions to approve Resolution No. 2020-18 Public Safety Operating Mill Levy Election for the 2020 November General Election; Commissioner McKay seconds the motion; motion carried.

H. Discussion/Approval: Glacier County Building Closures-Glacier County Commissioners

Commissioner DesRosier stated the opening and operations from the last meeting which was primarily the courthouse and the opening schedule on that. Pursuant to the states phased in plan on opening public buildings moved it to this meeting to continue discussions, if there is any questions or actions that they want to take. There was lengthily discussion on opening the doors which was decided on Wednesday May 20, 2020 at 8:00 a.m.

Commissioner McKay motions to approve the opening of the Glacier County Courthouse and the Glacier County Satellite Office affective Wednesday, May 20, 2020 at 8:00 a.m. and address the issue as needed and following the guidelines of the state; Commissioner Overcast seconds the motion; motion carried.

Janine Scott, District Court stated that if they open the courthouse from 8:00 a.m. to 5:00 p.m. she does have some concerns for her staff and the need for a full-time staff. Mandi stated that she is going to need her full staff back. Janine stated that she would to since it will business as usual, they are going to have more filings etc. Commissioner DesRosier stated it was not in the motion but let them discuss that analyze it to see how it fits with what we have now. Janine stated that they could wait until the end of May at start them back June 1, 2020. LeAnne asked if this applies to the Annex also, Commissioner DesRosier stated yes for all county buildings. Commissioner McKay stated that his motion should be changed to Glacier County Offices.

I. Discussion/Approval: Address Real Estate/Mobile Home Tax Advertisements/Pioneer Press-Chancy Kittson, Glacier County CFO

Chancy stated that the time restraints and the requirement that the ads having to paid for in advance we need to get the ads paid for. Due to the miscommunication the claims were not put in prior to the claim deadline. Chancy also stated that given the timeline not sure if it needed to be on the agenda but we do realize that it needs to get paid. There was talk back forth between the Commissioners and LeAnne about the Advertisement payments. Chancy stated the bill is \$424.80 and it has been his understanding that even prior to the counties furlough plan all advertisements were paid for in advance, LeAnne replied not they were not.

Commissioner Overcast motions to approve the payment for Real Estate/Mobile Home Tax Advertisements/Pioneer Press which needs to paid in advance; Commissioner McKay seconds the motion; motion carried.

J. Discussion/Approval: CARES Act: Public Health Grant-Jenny Krapf, Glacier County Health Department

Jenny Kraft explains this is a different CARES Act it is not the same one as before it is in the amount of \$66,771.00 which is for current and future COVID-19 prepared/response

activities, corp. public health operations and functions that have been disrupted. She stated that the state is recommending that they apply, there is an allotted amount for each jurisdiction and that is our allotted amount. Mandi recommended that she got on agenda to get approval to apply for it. She also explained that all this grant entails is reporting and turning in receipts. She is going to submit the grant once she gets approval. Commissioner DesRosier asks if they approve if it will come back up for budget amendment, Jenny replied yes and so will the other one which I sent an email to Mandi and Chancy for the other asking how to move forward with resolution and two public hearings.

Commissioner McKay motions to approve the application for the CARES Act Public Health Grant; Commissioner Overcast seconds the motion; motion carried.

K. Discussion: Addition to Agenda Purchase Order System

Commissioner DesRosier stated that this is an item that they have had discussion on for a number of years and have purchased the software to help the county create a system for purchasing. He explained that it will help the county track and monitor expenditures.

Commissioner McKay stated that Blackmountain told him over a year ago that the county has already purchased the program and now it just needs to be implemented, he also stated that he thought now would be a good time with everything slowing down. He believes that it would get some pressure off of the Treasurer and Clerk & Recorder and that it would be good checks and balances for the county.

Commissioner Overcast stated that on the same line with the purchase orders, he thinks we need work orders also with maintenance so they can make sure things are getting done. Commissioner McKay would like it put on the next agenda for approval.

Commissioner DesRosier stated that they will have to set up with the approval a little bit of education. Mandi Bird Kennerly stated that there is going to have to be a purchase order procedure before we implement. She also stated that she thinks it should be implemented July 1, 2020. Mandi explained that the Department heads would fill out a form to submit for approval when approved they would then enter in the system and print out the purchase order so there is really no training needed. She also stated that it is going to be a daily thing for one of the commissioners to be here for an unexpected cost that comes up. Commissioner McKay stated that they could give the authority to the CFO for the unexpected purchases. Commissioner DesRosier advised Mandi to put in the language that they are looking at July 1, 2020 to implement and it will be open for discussion between now and then any questions they can stop in Clerk & Recorders Office.

OTHER BUSINESS

L. Public Comment

M. Next Meeting-Thursdays, May 14, 2020-Cut Bank

Commissioner McKay motions to adjourn @ 10:24 am; Commissioner Overcast second.
Motion carried.