

Glacier County Commissioners
Monday, July 20, 2020
Regular Meeting (GoToMtg)
Cut Bank, MT

The Glacier County Board of Commissioners met at a regular scheduled meeting at 9:00 am Monday, July 20, 2020. Commissioners Tom McKay, John Overcast was present & Commissioner DesRosier was absent and Clerk & Recorder Mandi Bird Kennerly taking minutes.

Present at the Meeting: Jim Yeagley, Planner; LeAnne Kavanagh, Press; Janine R. Scott, Clerk of District Court; Don Wilson, GC Treasurer; all in person. 12 callers; Austin Castle, Public; Carolyn Berkram, Justice Court; Cut Bank Port Authority; Dennis Fitzpatrick, Public; Elaine Mitchell, Public; Jenny Kraft, GC Health Dept.; Jimmy Racine, GC Weed Department; Laurie Czech, Public; LeAnne Kavanagh, Press; Linda Luther, Public; Linsey Milender, CB Schools; Stephanie Eney, Public; Tasha Stiner, Public; Val Vermulm, Public; all via GOTOMEETING.

A. Roll Call

Meeting called to order @ 9:05 a.m.

B. Approval of Agenda:

C. Reading of the Minutes: N/A

OLD BUSINESS

D. Discussion/Approval: COVID -19 Update & Response-Commissioner DesRosier

Commissioner McKay stated that he was going to turn over the conversation over to Jenny Krapf, GC Health and Lanaina Upham, GC DES for the updates. Jenny Krapf, GC Health Department stated that there are 36 confirmed cases in Glacier County with 14 of those still active and 1 hospitalized out of county. Jenny also explains the directive that came from the governor to require masks in indoor public places and outdoors when you can't socially distance. Lanaina Upham, DES stated that she was putting in orders for PPE.

Commissioner McKay asked Jenny and Lanaina if they had any involvement with the school planning, Jenny replied no. Lanaina stated that she thought the schools are submitting a plan per Darryl Omsberg, GC Superintendent of Schools. He also asked if the Tribe is working with the schools. Lanaina stated not right now they are having a meeting this morning and she will get the updates on it. Commissioner McKay then ask if they are going to be having any incident command meetings in Cut Bank, she replied hopefully this week.

Janine Scott, GC Clerk of District Court asks about signs on the doors for the mask mandate. Commissioner McKay stated that they will have Shannon get some up.

Commissioner McKay asked Jenny if the courthouse should be shut down to appointment only, Jenny replied no there is just a mask mandate.

E. Discussion/Approval: Update on School District Fund Disbursements/Update on 6-Month Plan/Update on Property Taxes w/Chancy Kittson, Glacier County CFO & Don Wilson, Glacier County Treasurer-Glacier County Commissioners McKay & Overcast (tabled from 7-9-2020 & 7-14-2020)

Chancy Kittson GC CFO, updates on School District Funds, he stated that they have had back and forth on the emails for the last week and a half. He stated that the dispersal of the funds was provided to the DOA the week prior and last week. Chancy stated as noted by Don Wilson the retirement and transportation funds have already met the FY year budget and need to be dispersed in August.

Chancy stated that they have gone thru the 6-month spending plan, going to be contingent going forward. He also stated one of the big items they are working on now are reconciliations. The Treasurer's had completed reconciliations, then due to adjustments made by the consultant to finalize the AFR for the audit which gave a more positive audit report but negatively affected the reconciliation causing them to have to be reworked. Chancy spoke with Audrey from Wipli who has been working on it with the Treasurer's office, was having trouble with July 2019 and August 2019. She felt that once she was able to work thru those it would not take long to get the rest of the months complete. Chancy advised the Commissioners that he submitted to the 2nd CARES Act Reimbursement, the first reimbursement should be coming in. He also stated that they are working with DOA for another payment. The long-term spending plan was revised and submitted to DOA Thursday, July 16, 2020. He also talks about budgets are in full force and they will start doing them as they are due and will be on schedule to meet MCA requirement for our budget. Chancy stated that the Northern Rockies Medical Center provided a lease which was given to the County Attorney who reviewed then forwarded to MACO to review as of Friday she has not heard back from MACO. Chancy stated that he received the hard copy of the audit Friday, he talks about the audit exit meeting. Commissioner McKay asked Treasurer Don Wilson if he had any updates, Don replied no. Commissioner Overcast asks Don what the percentage of taxes were received. Don replied that he was unsure that the Blackfeet Tribe factors into our amount. LeAnne Kavanagh, Don Wilson and Commissioner Overcast have a lengthily discussion. Commissioner McKay stated that the County Attorney advised Treasurer Don Wilson not to pay any funds to School District #9, they are still dealing with journal entries. He also stated that our books show 1.3 million difference, there is still an issue out there and she advised not to pay anything.

LeAnne Kavanagh stated that in the Flathead Beacon there was an article of NRMC to buy the ambulance. Chancy Kittson stated that he has not read the article and that NRMC is entering into a lease Cheri Taylor stated in an email that they would be actively pursuing funds to purchase the building and what he stated was that the county is actively looking to sell the building.

NEW BUSINESS

F. Discussion/Approval: Amended Plat of Lot 17-Block 2 of the Glacier Acres Subdivision-Jim Yeagley, Glacier County Planner

Jim Yeagley, County Planner explains the amendment to Glacier Acres Subdivision Lot 17-Block 2. Commissioner McKay asks if this was presented to the County Attorney, Jim replied not since Ron and himself came on board, they don't generally get pre-approval. Treasurer Don Wilson talks about a conveyance. Jim stated that he will require before the deed is recorded the conveyance.

Commissioner Overcast motions to approve Amended Plat of Lot 17-Block 2 of the Glacier Acres Subdivision with conveyances; Commissioner McKay second; motion carried.

G. Approval: Cancel Wednesday, July 22, 2020-Babb Commissioners Meeting Commissioner Overcast motions approve the cancellation of the Babb Commissioners Meeting Wednesday, July 22, 2020; Commissioner McKay seconds the motion; motion carried.

H. Approval: Claims over \$5,000-\$48,491.00 Annual Service & Support FY 2020-2021 Black Mountain Software, Inc. & \$8,755.00 Member Dues FY 2020-2021 Montana Assoc. of Counties

Clerk & Recorder Mandi Bird Kennerly stated that one of our requirements is we need approval for any claim \$5,000 or more. She explains that Black Mountain Software's annual service is split between the Treasurer's office and the Clerk & Records office and the dues that the Commissioners pay every year to MACO. Don Wilson, GC Treasurer talks about difficulty with getting support from Black Mountain since COVID-19. He stated that email process is difficult when we need help ASAP. He stated that he would like to ask for a reduction in the amount they are charging us, the price has actually gone up. Commissioner McKay asked Chancy Kittson, GC CFO to put a light on Black Mountain he does agree with Don and he knows of others in the county that are dissatisfied with the services. Don also stated that he would like to recommend paying it so we have no disruptions in service as it is essential just wanted to point out issues and the price going up. Chancy agrees but also stated that they need to get on phone with them and voice their concerns.

Commissioner Overcast motions to approve to pay Black Mountain Software Annual Service & Support FY 2020-2021 of \$48,491.00 & Member Dues FY 2020-2021 Montana Association of Counties of \$8,755.00; Commissioner McKay seconds the motion; motion carried.

I. Discussion/Approval: Glacier County & MHP Interlocal Agreement (Santa Rita Radio Site)-Glacier County Commissioners

This item was tabled until 7-23-2020 meeting

J. Discussion/Approval: Fill Open Vacancies Sheriff Dept./CFO/Health

Director/Health Department Worker(s)-Mike Kittson, Glacier County HR Director Carolyn Popelka stated that Mike Kittson, HR Director called her this morning wanting her to inform the Commissioners that he is asking for approval for the Sheriff's office they have multiple openings, one clerk for the Treasurer's Office, Health Department one director and one position which that position has not been determined yet and adjust CFO job description the salary will not change.

Jenny Krapf, GC Health stated that she believes it is for the Health Director position and would be advertised to the public and depending on the outcome of that then move forward on the other position. Don Wilson, GC Treasurer stated with the position in his office he has one who will be expecting and due in September and was hoping to have one replace the vacant position they have already. Don also explained that there is a training process that has to happen. It was decided to put Treasurer's Office position on Thursday, July 23, 2020 agenda.

Commissioner Overcast motions to fill open vacancies at the Sheriff's Department, Health Director/Health Department Worker(s) & re-write CFO Job Description; Commissioner McKay seconds the motion; motion carried.

OTHER BUSINESS

K. Public Comment

LeAnne Kavanagh asks if there is any idea when the transfer of funds will be done for School District #9 will be done and if they are still waiting on the journal entries to go back and forth. Commissioner McKay replied yes, and they are hoping soon. LeAnne also asked if the department heads would be involved in the exit conference and also if the department heads and CFO with the budget process to in front of the Commissioners. Chancy Kittson, CFO replied that he will plan them this week and next week in regards to the meeting with the Commissioners, department head and himself. LeAnne also asked about the issue of the CB Airport and if they received their payment for FY 20. Chancy replied that he would need to defer to Mandi because there was a claim, a payment discussed and a couple of email but with them both being out of the office he was not sure if the payment was ever made.

Next Meeting-Thursday, July 23, 2020

Commissioner Overcast motions to adjourn @10:05 a.m.; Commissioner McKay seconds the motion; motion carried.