

**Glacier County Commissioners  
Monday, November 16, 2020  
Regular Meeting (GoToMtg)  
Cut Bank, MT**

The Glacier County Board of Commissioners met at a regular scheduled meeting at 9:00 am Monday, November 16, 2020. Commissioners Tom McKay & John B. Overcast were present. Commissioner Michael DesRosier was absent and Austin Parrent taking minutes.

**Present at the Meeting:** Mandi Bird Kennerly, Clerk & Recorder; Jim Yeagley, Glacier County Planner; Jim Newman, Cut Bank Airport Authority Chairman; Rick Geiger, Cut Bank Airport Authority Board Member; Laurie Elhard, Public; Carol Larson, Public; Cherie Taylor, NRMC CEO; LeAnne Kavanagh, Press; Tom Seifert, Glacier County Sheriff Captain; Randy Flammond, Public

**Present via Go To Meeting:** (1) Caller; Cut Bank Airport Authority; Gloria, Public; Linda Luther, Public

**A. Roll Call**

Meeting was called to order @ 9:07 a.m.

**B. Approval of Agenda**

**C. Approval of the Minutes: 10/15/2020 & 10/19/2020**

**Commissioner Overcast motions to approve minutes from 10/15 & 10/19/2020;  
Commissioner McKay seconds the motion; motion carried.**

**NEW BUSINESS:**

**D. Discussion/Approval: Glacier County & NRMC Building Lease Agreement – Glacier County Commissioners**

Cherie Taylor, Northern Rockies Medical Center CEO, states that this is the same lease agreement from the last five years, the dates have been updated to reflect the next five years and they will be coming back in five years again to renew the agreement. She states they wanted to wait until the EMS lease agreement was finalized before bringing the NRMC building lease agreement before the commissioners to renew.

Commissioner McKay asks if the language in the NRMC Building Lease Agreement is the same from the previous five years under a new five-year stipulation.

Cherie Taylor responds that this is correct.

**Commissioner Overcast motions to approve the Glacier County & NRMC Building Lease Agreement effective September 30, 2020; Commissioner McKay seconds the motion; motion carried.**

**E. Discussion/Approval: Bluebear Minor Subdivision – Jim Yeagley, Glacier County Planner**

Jim Yeagley, Glacier County Planner, states that the BlueBear Minor Subdivision is a unique subdivision. It was originally approved in 2004 by the county commissioners at that time. It was proposed by Tony Sitzman. This subdivision was never filed in the Glacier County Clerk & Recorder’s Office. It was originally five lots and they have reduced it down to two lots rather than the original five in order to get it filed as quickly as possible. This allows them to file it immediately rather than waiting sixty days. They will likely come back for the other three lots at a different date.

**Commissioner Overcast motions to approve the Bluebear Minor Subdivision in East Glacier; Commissioner McKay seconds the motion; motion carried.**

**F. Discussion/Approval: StoneGarden Grant Vehicle Purchase – Captain Tom Seifert, Glacier County Sheriff’s Department**

Tom Seifert, Glacier County Sheriff Captain, states that in fiscal year 2020 the Sheriff’s office received \$45,000.00 in grant money for vehicle purchases. They would like to use this grant money to purchase a vehicle and equipment to go with it. He has received four bids:

Northern Ford	—	2021 F-150 Supercrew:	\$37,900.00
Bell Motors	—	2021 Chevy Silverado 1500:	\$31,929.00
Veto Enterprises	—	2019 Dodge Ram:	\$28,022.00
		2020 Dodge Ram:	\$30,459.00

Tom Seifert states that they would prefer the 2020 Dodge Ram from Veto Enterprises. The reason they don’t normally buy Fords is because they are usually \$8,000.00 more than a Dodge. The 2020 Dodge Ram would not ship until February 2021, and the Sheriff’s office would not receive it until March 2021 if everything goes right. The 2020 Dodge Ram is currently on the lot and Veto Enterprises has sheriff styled vehicles ready for purchase.

Tom Seifert continues to say that the shipping cost is included in the upfit price of the pickup, totaling \$11,546.00 together. He states that they have used another company for vehicle upfits before and it was a disaster as the vehicle had electrical problems with the light bars. Veto Enterprises has done great work installing electronics in Glacier County Sheriff vehicles before.

Commissioner Overcast questions where Veto Enterprises is based out of.

Tom Seifert responds that it is based out of Sycamore, Illinois.

Commissioner McKay questions if this will be paid for using grant money at no expense to the county.

Tom Seifert states that the vehicle, upfit, delivery and decal will total at \$42,005.00 and it will be paid for using StoneGarden grant money. The StoneGarden grant doesn't allow for the purchase of tires.

LeAnne Kavanagh, Press, asks why tires would be needed right away.

Tom Seifert responds that the vehicle comes with 4-ply tires.

**Commissioner Overcast motions to approve the Dodge Pickup purchase using the StoneGarden grant; Commissioner McKay seconds the motion; motion carried.**

**G. Discussion/Approval: Airport Tax Levies – Rick Geiger, Cut Bank Airport Authority**

Rick Geiger, Cut Bank Airport Authority Board Member, states that the airport was set up as the airport authority twenty-five years ago. Originally, under state code, they would certify their state mills and then the county would collect them. Last year, the airport authority operated on their reserves, organizations from the city, and on a COVID-19 grant which got them through July. The local match was 10% for the state increase and they had enough to get them through at the time. This fiscal year, they were expecting between \$80,000 to \$85,000. The airport authority received \$30,000 from the county last year which gets them through to about now.

Rick Geiger continues to state that the airport averages about 80 medical flights per year. These flights go to Salt Lake City, Seattle, and other larger cities as well. If the airport is not operating the runways will not be plowed and flights will not be able to get in or out of the airport. This year the airport authority was listed on what Glacier County sent to the State of Montana regarding tax bills. However, there is nothing on the tax bills for airport mill funds. Around January 2021, the airport authority will run out of money and will not be able to continue to operate.

Rick Geiger states that the airport authority has a loan coming through for about \$30,000 in January. The state will look to Glacier County to pay it if the airport ceases to function. When runway projects have been done, the money comes from the Federal Aviation Administration. The Montana Aeronautics Division usually pays for 5%. The Airport Authority can usually get a loan or a grant from the state. Last year, the state paid for the local portion which does not come at a cost to the Glacier County tax payers. However, in return the Airport Authority promises to keep the airport open because they are receiving this money from the state. If the airport ceases to function, the Federal Aviation Administration will come and ask the City of Cut Bank and Glacier County for roughly \$8,000,000 in order to get paid back the money they have been putting towards the airport on the condition that it will be kept operating.

Rick Geiger reiterates that something will need to be done quickly to alleviate the problem. Whoever sends out the tax statements for printing needs to fix the unaccounted-for mills that the airport authority was supposed to receive.

Commissioner McKay states that it was in the budget that was sent to the state. After that, whatever did or didn't happen was Glacier County's fault. He continues to state that the best recourse would be to put this item on the next agenda and do an inhouse investigation to see what happened. Commissioner McKay states that he wasn't aware that the Airport Authority didn't receive a notice for tax levies.

Rick Geiger states that this problem has been going on for nearly two years now. Last year, the city attorney came and requested that the tax statement be reissued with the Airport Authority's mills on it. At the time, it was decided that the Airport Authority would be paid out of the general fund. Instead of the expected \$82,000, the Airport Authority received \$30,000. There isn't an extra pool of money sitting around, the tax payers need to be sent a bill so that the Airport Authority knows that the money is coming.

Commissioner McKay states that he would like to put it on the next agenda so that it can be taken care of next week. He continues to say that he would like to understand the problem first before taking action.

Rick Geiger mentions another issue would be water samples. The water out there is not potable. The county will not have a place to go for water if they aren't able to send out their water samples.

Jim Newman, Cut Bank Airport Authority Chairman, asks who sent the tax statements to the printers.

Commissioner Overcast responds that Treasurer Don Wilson sent them to the printers. He states his concern that this may have been where the mistake was made.

Clerk & Recorder Mandi Bird Kennerly, states that she had a conversation with Carol Neal from the Department of Revenue, Shelby Property Assessment Office. Once the budget is approved, the Clerk & Recorder is supposed to send the county's mill levies to the Department of Revenue. The Department of Revenue doesn't have access to what Glacier County inputs into Black Mountain Software directly. Carol Neal reconciles with the treasurer on the levy property tax. As far as knowing if the mills are correct in Black Mountain Software, that is not the Department of Revenue's responsibility.

After Clerk & Recorder Kennerly received an email from LeAnne Kavanagh between herself and Chancy Kittson, Glacier County C.F.O., she questioned if she herself had entered the tax mills into Black Mountain Software correctly. With the Airport Authority not being on the tax bills last year, whoever was responsible for checking on Glacier County's side of things needed to make sure they were on the tax bills this year. This is why the treasurer is responsible for entering the mills into Black Mountain Software. She continues to state that Treasurer Don Wilson has never asked her what the mills are. She talked to Carol Neal about why the Airport Authority didn't show up on the tax bills even though the Airport Authority was on the mills as it wasn't a new fund that was added it was just a 0 from last year. There was that issue and the EMS Ambulance mills that were put in there also should have been 0

for this year. In the new bill, the EMS portion will need to be credited. Clerk & Recorder Kennerly states that she thinks the tax bills will need to be reissued at this point.

Commissioner Overcast states that he has heard a lot from the public stating that the tax bills are not correct.

Commissioner McKay states that both the Treasurer and Clerk & Recorder are saying that this role is the other's responsibility.

Rick Geiger states that it is the treasurer's responsibility and that this is going to be a big problem. The only fix is to correct it and send the tax bills out again.

Clerk & Recorder Kennerly states that there will need to be a revised tax bill at this point.

Commissioner Overcast states that he talked to Toole County and they said that it is the treasurer's responsibility. The clerk & recorder's involvement is minimal.

Clerk & Recorder Kennerly states that she does create the mills which is why she shouldn't also be entering the mills into the tax system. Entering them into the tax system is the treasurer's responsibility as a check and balance. In statute, it states that the clerk & recorder's responsibility is to send the mills over to the department of revenue to report it. All other aspects are the responsibility of the treasurer. Clerk & Recorder Kennerly questions why she would have the responsibility to create the budget and then also have full access to enter them in to the tax system. She states that she shouldn't have that much access but figured she would be able to help the treasurer.

Carol Larson, Public, questions the commissioners on whether or not they are going to pay the Airport Authority the rest of the amount that is owed.

Commissioner McKay responds that they probably won't until the next meeting.

LeAnne Kavanagh, Press, states that even though EMS is supposed to be at 0 mills this year, it needs to stay in the tax system and should not be removed completely because next year it will be at the agreed upon amount in the EMS & NRMC Lease Agreement.

**H. Approval: Public Hearing #2: Resolution #2020-24 FY 2020-2021 Budget Amendment – Elections Unanticipated Revenue – Mandi Bird Kennerly, Glacier County Clerk & Recorder**

Clerk & Recorder Mandi Bird Kennerly states that she is implanting this unanticipated revenue back into the budget. One is for the Center for Tech and Civic Life (C.T.C.L.) grant money that was received for elections (Resolution #2020-24). The next is for COVID-19 money that was received for the health department (Resolution #2020-25).

**GLACIER COUNTY RESOLUTION**  
**FY 2020-2021 Budget Amendment – Elections Unanticipated Revenue**  
**Resolution No. 2020-24**  
AUTHORIZING BUDGET AMENDMENTS TO  
GLACIER COUNTY BUDGET

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and

WHEREAS Glacier County Commissioners approved the appropriations budget for the Glacier County during its regular budget approval process and errors in revenues and expenditures budget have been identified; and

WHEREAS Glacier County Commissioners identified due to receiving Unanticipated Revenue in the Elections CTCL Grant Funds; the need to amend revenues and expenditures to Fund #1000.410600 - Elections has been identified; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Glacier County that the budget be corrected as follows:



Revenues	Description	Prior Amount	New Amount
1000.331116	General Fund- COVID-19 Revenue	\$ 0.00	\$ 263,830.00
Expenditures (Election Department)			
1000.410600.100	Personal Services	\$ 100,000.00	\$ 115,000.00
1000.410600.140	Employer Contributions	\$ 50,000.00	\$ 57,500.00
1000.410600.200	Supplies	\$ 30,000.00	\$ 215,880.00
1000.410600.300	Purchased Services	\$ 15,000.00	\$ 35,000.00
1000.410600.320	Prt, Dupl, Typing & Bind	\$ 5,000.00	\$ 25,000.00
1000.410600.330	Publicity, Subscr. & Dues	\$ 5,000.00	\$ 10,000.00
1000.410600.350	Professional Services	\$ 20,000.00	\$ 25,000.00
1000.410600.940	Machinery & Equipment	\$ 9,000.00	\$ 14,450.00

**NOW THEREFORE, BE IT RESOLVED** that the Glacier County Board of Commissioners hereby amend the original FY 2020-2021 budget by increasing appropriations in the amount of \$263,830.00, and directs the County Clerk & Recorder to allocate the increase to the above identified fund, function, and object codes.

**BE IT FURTHER RESOLVED**, that the above appropriation shall become effective on November 16, 2020.

**ADOPTED** this 16th day of November, 2020.

**ATTEST:**

  
 Mandi Burt Kennerly, Clerk & Recorder  


**BOARD OF GLACIER COUNTY COMMISSIONERS:**

  
 Michael J. DesRosier, Chairman

  
 Tom McKay, Vice-Chairman

  
 John B. Overcast, Member

Commissioner Overcast motions to approve Resolution #2020-24 FY 2020-2021 Budget Amendment – Elections Unanticipated Revenue; Commissioner McKay seconds the motion; motion carried.

**I. Discussion/Approval: Public Hearing #1 – Resolution#2020-25 FY 2020-2021 Budget Amendment – Unanticipated Revenue (2960 – Public Health Emergency Preparation) – Mandi Bird Kennerly, Glacier County Clerk & Recorder**

**GLACIER COUNTY RESOLUTION  
FY 2020-2021 Budget Amendment – Unanticipated Revenue (2960 – PHEP)  
Resolution No. 2020-25**

AUTHORIZING BUDGET AMENDMENTS TO  
GLACIER COUNTY BUDGET

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and  
 WHEREAS Glacier County Commissioners approved the appropriations budget for Glacier County during its regular budget approval process and  
 WHEREAS Glacier County Commissioners identified due to receiving CARES ACT Provider Relief Funds; the need to amend revenues and expenditures to Fund #2960 has been identified; and  
 NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Glacier County that the budget be amended as follows:

<u>Revenues</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2960-331116	Covid-19 Revenue	\$ 56,862.00	\$ 123,633.00

<u>Expenditures</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2960-420703-100	Personal Services	\$ 34,440.00	\$ 66,440.00
2960-420703-140	Employer Contributions	\$ 6,200.00	\$ 13,700.00
2960-420703-200	Supplies	\$ 8,418.00	\$ 27,689.00
2960-420703-300	Purchased Services	\$ 4,000.00	\$ 8,000.00

**NOW THEREFORE, BE IT RESOLVED** that the Glacier County Board of Commissioners hereby amend the original FY 2020-2021 budget by increasing appropriations in the amount of \$66,771.00 and directs the County Clerk & Recorder to allocate the increase to the above identified fund, function, and object codes.

**BE IT FURTHER RESOLVED**, that the above appropriation shall become effective on November 25, 2020.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**ATTEST:**

**BOARD OF GLACIER COUNTY  
COMMISSIONERS:**

\_\_\_\_\_  
Mandi Bird Kennerly, Clerk & Recorder

\_\_\_\_\_  
Michael J. DesRosier, Chairman

\_\_\_\_\_  
Tom McKay, Vice-Chairman

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John B. Overcast, Member

Commissioner Overcast motions to approve Resolution #2020-25 FY2020-2021 Budget Amendment – Unanticipated Revenue; Commissioner McKay seconds the motion; motion carried.

**J. Discussion/Approval: 2020 General Election Canvass – Glacier County Election Administrator**

Crystal Cole, Deputy Assistant Elections Administrator, states that the 2020 General Election Canvass states the official numbers for the 2020 general election in Glacier County. She states to the commissioners that all they have to do is sign the canvass document for the elections department for them to be able to send it back to the Montana Secretary of State's Office using the Electronic Statewide Election Reporting System (E.S.E.R.S.).

**Commissioner Overcast motions to approve the general election canvass for the 2020 General Election; Commissioner McKay seconds the motion; motion carried.**

**OTHER BUSINESS:**

**K. Public Comment**

LeAnne Kavanagh questions whether or not the school district #9 money has been handed over yet.

Commissioner McKay states that if someone finds out if the county or school owes more money to the other, then it will be changed at that time.

Carol Larson, Public, asks how much Glacier County paid to school district #9.

Commissioner McKay states that it was approximately 1.66 million dollars.

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Randy Flammond, Public, states that the display of the american flag in the commissioners' room is wrong. The native american flag should not be in front of the american flag. He also mentions that the light that illuminates the flags outside at night is behind the tree so you are not able to see the flags at night.

Commissioner Overcast states that he hopes something can be worked out with Glacier Electric about the lighting issue and he hasn't talked to Shannon Pepion, Maintenance Department Head, yet about it.

Randy Flammond states that Glacier Electric is helping with some of our lights. He thinks veterans should be given the right to have their flag displayed properly.

Commissioner McKay agrees and states these should all be easy fixes.

Randy Flammond states that he wanted Commissioner Michael DesRosier to be here when he presented this as Commissioner DesRosier is a veteran and should know this as well.

**L. Next Meeting – Tuesday, November 24, 2020 – Browning**

**Commissioner Overcast motions to adjourn the meeting @ 10:12 a.m.; Commissioner McKay seconds the motion; motion carried.**