

**Glacier County Commissioners
Tuesday, June 08, 2021
Regular Meeting
Browning, MT**

The Glacier County Board of Commissioners met at a regular scheduled meeting at 9:00 am Tuesday, June 08, 2021 at the Browning Satellite Office. Commissioner Mary Jo Bremner, Michael J. DesRosier and John B. Overcast was present with HR Director Michael Kittson taking minutes.

Present at the Meeting: None in attendance

A. Roll Call

Meeting called to order @ 9:00 a.m. by Chairwoman Bremner. All members present. Pledge of Allegiance recited.

B. Approval of Agenda: Chairwoman Bremner ask for any changes or additions to the agenda. No additions or changes voiced. Agenda approved for business. No minutes for approval presented.

NEW BUSINESS:

C. Discussion/Approval: Glacier County Transit Employee Wage Change Request- Glacier County Commissioners

Commissioner Bremner discussed the request of a wage increase for the Transit Employee. Discussion regarding grant information, Glacier County contribution to Transit program, wage increase request amount and contribution impact. More information will be sought by the board, the Commissioners will seek more information. Commissioner Bremner asks for motion to table item until next meeting.

Commissioner DesRosier motions to table the wage increase for the Glacier County Transit Employee; Commissioner Overcast seconds the motion; motion carried. Item tabled for next meeting.

D. Discussion/Approval: Commissioner Administrative Assistant or Executive Secretary Job Description-Glacier County Commissioners

Michael Kittson, Glacier County Human Resource Director presented the Commissioners with a Draft Job Description for the Administrative Assistant for the Board of County Commissioners. The Commissioners reviewed, directed the position will have daily supervision by the Human Resource Director Michael Kittson. The Commissioners approved to advertise with the wages starting at \$18.50 per hour, with a minimum of 32 hours per week, negotiable to full time with benefits. Commissioner Bremner asks for a motion to approve.

Commissioner DesRosier motions to approve the advertising of the Glacier County Administrative Assistant with a starting wage of \$18.50 per hour and a minimum of 32 hours per week; Commissioner Overcast seconds the motion; motion approved.

E. Discussion/Approval: RFQ for Engineering and Survey Services and/or Grant Administration Services-Glacier County Commissioners

Commissioner DesRosier discussed the importance of Glacier County to have Engineering and Survey firm on contract with the county. Commissioner Overcast reiterated the complexity regarding the Mercantile Building in Cut Bank, County needing engineering firm on projects. Commissioners also discussed ongoing items regarding the many road projects that may be coming in the form of Federal Grants, needing experts. Chair asks for motion to approve a RFQ for Engineering and Survey Services.

Commissioner Overcast motions to approve the RFQ for Engineering & Survey Services; Commissioner DesRosier seconds the motion; motion approved.

OTHER BUSINESS:

F. PUBLIC COMMENT

Commissioner DesRosier discussed the lack of housing and affordable housing in Glacier County. Suggested working with Opportunities Inc. of Great Falls in looking at federal funding for housing projects. Commissioner DesRosier will be inquiring with Chancy Kittson, Glacier County CFO regarding this item. No further discussion

G. Next Meeting- Thursday, June 10, 2021 - Cut Bank

Commissioner Bremner asks for a motion to adjourn. Commissioner DesRosier makes motion to adjourn at 10:32 a.m.; Commissioner Overcast seconds the motion; motion carried.