

Glacier County Commissioners
Monday, May 16, 2022
Regular Meeting (GoToMeeting)
Cut Bank, MT

The Glacier County Board of Commissioners met at a regular scheduled meeting at 9:00 a.m. Monday, May 16, 2022. Commissioners Mary Jo Bremner, John B. Overcast, & Michael J. DesRosier are present with Austin Parrent taking minutes.

Present at the meeting: Austin Castle, Glacier County Library Director; Kim Winchell, City of Cut Bank Mayor

Present via GoToMeeting: (3) Callers; Angela Haas; Becky; Brenda Schilling; Craig Erickson – Great West Engineering; Elaine; Linda; Linda Luther; Sarah Converse; TM

A. Roll Call

Meeting called to order at 9:00 a.m.

B. Approval of Agenda

Commissioner Overcast motions to approve the agenda with changes; Commissioner DesRosier seconds the motion; motion carried.

NEW BUSINESS:

C. Discussion/Approval: Allocation of Glacier County ARPA Minimum Allocation Grant Funds – Kim Winchell, City of Cut Bank Mayor

Kim Winchell, City of Cut Bank Mayor, reads her request to utilize the American Rescue Plan Act (ARPA) Minimum Allocation Grant funding:

“Good morning and thank you for having me. My name is Kim Winchell, I am here as Mayor of Cut Bank. Glacier County has access to \$1,047,000 monies thru the ARPA Minimum Allocation Grant dollars.

As you well know, this is truly use it or lose in money. It would be devastating for these funds to go unused and get absorbed for redistribution. The City is in need of these funds to help alleviate the cost to replace the falling apart water tank on the hill. This project scope of permissible use, but only the County can sponsor the application to get the funds released. The total project cost is \$4.5M. We have sought out a \$2M Competitive grant but even still, have a gap in the funding of over \$2.5M. If we have to pass the full cost to the residents of Cut Bank, it will add \$7.00 per month, to an already extremely high water and sewer bill.

Our ask and proposal, is should the County agree to sponsor the application, our engineering firm who I believe has dialed in this morning, has agreed to not only handle the application process, but also handle the reporting as well, and the City will also step in anywhere needed throughout the process. The County has an opportunity to make a considerable difference for the Cut Bank community while incurring no cost and almost no work. I believe all that would

be required would be the signature. I also reached out to Robie Culver of your Stahly Engineering, so it is on her radar as well.

As you can see, I've printed out various scenarios of the different rate increases to the community, depending on how the final structuring of the finances plays out.

I thank you for your time this morning and hope myself or Craig can answer any questions you may have."

Scenario Attachment Letter:

"Hi Kim,

I ran several different scenarios and have listed them from worst case scenario to best case scenario. I ran a couple with loan forgiveness and a couple without, not knowing for sure whether it will happen.

A \$1 million allocation of ARPA funding from the County would have a \$3/per month impact to the users. Basically, every \$100,000 borrowed has a \$0.30 per month impact to the users.

Please let me know if you have any questions.

Phase 4B Funding Scenarios
Project Cost \$4,540,000

Scenario #1

ARPA Comp. Grant	\$2,000,000
SRF Loan (30 years)	\$2,540,000

Estimated Monthly Rate Increase \$7.30/month

Scenario #2

ARPA Comp. Grant	\$2,000,000
SRF Loan Forgiveness	\$500,000
SRF Loan (30 years)	\$2,040,000

Estimated Monthly Rate Increase \$5.90/month

Scenario #3

ARPA Comp. Grant	\$2,000,000
Glacier Co. ARPA	\$1,000,000
SRF Loan (30 years)	\$1,540,000

Estimated Monthly Rate Increase \$1,040,000

Scenario #4	
ARPA Comp. Grant	\$2,000,000
Glacier Co. ARPA	\$1,000,000
SRF Loan Forgiveness	\$500,000
SRF Loan (30 years)	\$1,040,000

Estimated Monthly Rate Increase \$3/month”

The commissioners and Kim Winchell discuss submitting an application through Glacier County. They would like Kim to remain in contact with Glacier County C.F.O. Chancy Kittson in order to submit the application and other necessary paperwork. Chancy and Glacier County Attorney Terryl Matt will need to review the paperwork for the application before it moves forward. No decision was made by the commissioners at this time.

D. Discussion/Approval: Public Hearing #2: Resolution No. 2022-07 FY2021-2022 Budget Amendment – 2220 Library, 2022-08 FY2021-2022 Budget Amendment – 2300 Sheriff Dept., 2022-09 FY2021-2022 Budget Amendment – 2964 Sexually Transmitted Diseases (STD), 2022-10 FY2021-2022 Budget Amendment – 2968 Chronic Disease Prevention Fund, 2022-11 FY2021-2022 Budget Amendment – 2972 Family Planning Grant & 2022-12 FY2021-2022 Budget Amendment – 2976 Immunization Grant

**GLACIER COUNTY RESOLUTION
FY2021 -2022 Budget Amendment – 2220 Library
RESOLUTION 2022-07**

WHEREAS, the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting (2) public hearings at regularly scheduled meetings; and

WHEREAS, the County desires to amend its FY2021 - 2022 budget and increase budgeted appropriations to the Library Fund #2220 in the amount of \$10,000.00 as set forth in this Resolution in order to fund a needed unanticipated expenditure to conduct Library services; and

WHEREAS, revenue to finance the unanticipated expenditure will be funded through Received Unanticipated grant revenue of \$10,000.00.

<u>Revenue</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2220.331991	ALA Grant-ARP	\$ 0.00	\$ 10,000.00

<u>Expenditure</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2220.460100.100	Personal Services	\$ 0.00	\$ 8,000.00
2220.460100.140	Employer Contributions	0.00	2,000.00

NOW THEREFORE, BE IT RESOLVED that the Glacier County Board of Commissioners hereby amend the original FY2021-2022 budget by increasing appropriations in the amount of \$10,000.00, and directs the County Clerk & Recorder to allocate the increase to the identified fund, function, and object code.

BE IT FURTHER RESOLVED, that the above appropriation shall become effective on May 16, 2022.

ADOPTED this 16th day of May, 2022.

ATTEST:

GLACIER COUNTY BOARD OF COMMISSIONERS

/s/ Mandi Bird Kennerly, Clerk & Recorder

/s/ Mary Jo Bremner, Chair

/s/ Michael J. DesRosier, Vice-Chairman

/s/ John B. Overcast, Member

Commissioner Overcast motions to approve FY2021-2022 Budget Amendment - Glacier County Resolution No. 2022-07; Commissioner DesRosier seconds the motion; motion carried.

**GLACIER COUNTY RESOLUTION TO APPROVE BUDGET AMENDMENT FOR
FY2021 -2022 Budget Amendment – 2300 Sheriff Dept
RESOLUTION 2022-08**

WHEREAS, the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting (2) public hearings at regularly scheduled meetings; and

WHEREAS, the County desires to amend its FY2021 - 2022 budget and increase budgeted appropriations to the Public Safety Fund #2300 in the amount of \$3,900.00 as set forth in this Resolution in order to fund a needed unanticipated expenditure to conduct Public Safety services; and

WHEREAS, revenue to finance the unanticipated expenditure will be funded through Received Unanticipated grant revenue of \$3,900.00.

<u>Revenue</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2300.365020	Mason Moore Foundation	\$ 0.00	\$ 3,900.00

<u>Expenditure</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2300.420100.323	Computer Services	\$ 0.00	\$ 3,900.00

NOW THEREFORE, BE IT RESOLVED that the Glacier County Board of Commissioners hereby amend the original FY2021-2022 budget by increasing appropriations in the amount of \$3,900.00, and directs the County Clerk & Recorder to allocate the increase to the identified fund, function, and object code.

BE IT FURTHER RESOLVED, that the above appropriation shall become effective on May 16, 2022.

ADOPTED this 16th day of May, 2022.

ATTEST:

**GLACIER COUNTY BOARD OF
COMMISSIONERS**

/s/ Mandi Bird Kennerly, Clerk & Recorder

/s/ Mary Jo Bremner, Chair

/s/ Michael J. DesRosier, Vice-Chairman

/s/ John B. Overcast, Member

Commissioner DesRosier motions to approve FY2021-2022 Budget Amendment – Glacier County Resolution No. 2022-08; Commissioner Overcast seconds the motion; motion carried.

**GLACIER COUNTY RESOLUTION
FY 2021 -2022 Budget Amendment – 2964 Sexually Transmitted Diseases (STD)
RESOLUTION 2022-09**

WHEREAS, the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting (2) public hearings at regularly scheduled meetings; and

WHEREAS, the County desires to amend its FY2021-2022 budget and create Fund #2964, therefore increasing budgeted appropriations to the Sexually Transmitted Diseases (STD) Fund #2964 in the amount of \$42,760.00 as set forth in this Resolution in order to fund a needed unanticipated expenditure and revenue to conduct Communicable Disease investigation and intervention services; and

WHEREAS, revenue to finance the unanticipated expenditure will be funded through Received Unanticipated grant revenue in the amount of \$42,760.00.

<u>Revenue</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2964.331134	Communicable Disease	\$ 0.00	\$ 42,760.00

<u>Expenditure</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2964.440150.100	Personal Services	\$ 0.00	\$ 24,960.00
2964.440150.140	Employer Contributions	0.00	4,500.00
2964.440150.200	Supplies	0.00	7,800.00
2964.440150.300	Purchased Services	0.00	2,800.00
2964.440150.370	Travel	0.00	2,700.00

NOW THEREFORE, BE IT RESOLVED that the Glacier County Board of Commissioners hereby amend the original FY2021-2022 budget by increasing appropriations in the amount of \$42,760.00, and directs the County Clerk & Recorder to allocate the increase to the identified fund, function, and object code.

BE IT FURTHER RESOLVED, that the above appropriation shall become effective on May 16, 2022.

ADOPTED this 16th day of May, 2022.

ATTEST:

GLACIER COUNTY BOARD OF COMMISSIONERS

/s/ Mandi Bird Kennerly, Clerk & Recorder

/s/ Mary Jo Bremner, Chair

/s/ Michael J. DesRosier, Vice-Chairman

/s/ John B. Overcast, Member

Commissioner Overcast motions to approve FY2021-2022 Budget Amendment – Glacier County Resolution No. 2022-09; Commissioner DesRosier seconds the motion; motion carried.

**GLACIER COUNTY RESOLUTION
FY 2021-2022 Budget Amendment – 2968 Chronic Disease Prevention Fund
RESOLUTION 2022-10**

WHEREAS, the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting (2) public hearings at regularly scheduled meetings; and

WHEREAS, the County desires to amend its FY2021 - 2022 budget and increase budgeted appropriations to the Chronic Disease Prevention Fund #2968 in the amount of \$40,556.42 as set forth in this Resolution in order to fund a needed unanticipated expenditure to provide Chronic Disease Prevention services; and

WHEREAS, revenue to finance the unanticipated expenditure will be funded through Received Unanticipated grant revenue of \$40,556.42.

<u>Revenue</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2968.365020	Tribal-County Crisis	\$ 0.00	\$ 40,556.42

<u>Expenditure</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2968.440100.100	Personal Services	\$ 0.00	\$ 2,100.00
2968.440100.140	Employer Contributions	0.00	378.00
2968.440100.200	Supplies	0.00	1,300.00
2968.440100.300	Purchased Services	0.00	33,019.75
2968.440100.370	Travel	0.00	196.00

NOW THEREFORE, BE IT RESOLVED that the Glacier County Board of Commissioners hereby amend the original FY2021-2022 budget by increasing appropriations in the amount of \$40,556.42, and directs the County Clerk & Recorder to allocate the increase to the identified fund, function, and object code.

BE IT FURTHER RESOLVED, that the above appropriation shall become effective on May 16, 2022.

ADOPTED this 16th day of May, 2022.

ATTEST:

GLACIER COUNTY BOARD OF COMMISSIONERS

/s/ Mandi Bird Kennerly, Clerk & Recorder

/s/ Mary Jo Bremner, Chair

/s/ Michael J. DesRosier, Vice-Chairman

/s/ John B. Overcast, Member

Commissioner DesRosier motions to approve FY2021-2022 Budget Amendment – Glacier County Resolution No. 2022-10; Commissioner Overcast seconds the motion; motion carried.

**GLACIER COUNTY RESOLUTION TO APPROVE BUDGET AMENDMENT FOR
FY 2021-2022 Budget Amendment – 2972 Family Planning Grant
RESOLUTION 2022-11**

WHEREAS, the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting (2) public hearings at regularly scheduled meetings; and

WHEREAS, the County desires to amend its FY2021 - 2022 budget and increase budgeted appropriations to the Family Planning Fund #2972 in the amount of \$50,000 as set forth in this Resolution in order to fund a needed unanticipated expenditure to provide Family Planning services; and

WHEREAS, revenue to finance the unanticipated expenditure will be funded through Received Unanticipated grant revenue of \$50,000.00.

<u>Revenue</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2972.331142	Family Planning Program	\$ 0.00	\$ 50,000.00

<u>Expenditure</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2972.440100.100	Personal Services	\$ 0.00	\$ 33,800.00
2972.440100.140	Employer Contributions	0.00	6,084.00
2972.440100.200	Supplies	0.00	3,616.00
2972.440100.300	Purchased Services	0.00	4,500.00
2972.440100.370	Travel	0.00	2,000.00

NOW THEREFORE, BE IT RESOLVED that the Glacier County Board of Commissioners hereby amend the original FY2021-2022 budget by increasing appropriations in the amount of \$50,000.00, and directs the County Clerk & Recorder to allocate the increase to the identified fund, function, and object code.

BE IT FURTHER RESOLVED, that the above appropriation shall become effective on May 16, 2022.

ADOPTED this 16th day of May, 2022.

ATTEST:

GLACIER COUNTY BOARD OF COMMISSIONERS

/s/ Mandi Bird Kennerly, Clerk & Recorder

/s/ Mary Jo Bremner, Chair

/s/ Michael J. DesRosier, Vice-Chairman

/s/ John B. Overcast, Member

Commissioner Overcast motions to approve FY2021-2022 Budget Amendment – Glacier County Resolution No. 2022-11; Commissioner DesRosier seconds the motion; motion carried.

**GLACIER COUNTY RESOLUTION
 FY 2021 -2022 Budget Amendment – 2976 Immunization Grant
 RESOLUTION 2022-12**

WHEREAS, the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting (2) public hearings at regularly scheduled meetings; and

WHEREAS, the County desires to amend its FY2021 - 2022 budget and increase budgeted appropriations to the Immunization Grant Fund #2976 in the amount of \$129,483.00 as set forth in this Resolution in order to fund a needed unanticipated expenditure to conduct COVID Immunization services; and

WHEREAS, revenue to finance the unanticipated expenditure will be funded through Received Unanticipated grant revenue of \$129,483.00.

<u>Revenue</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2976.331115	Covid Immunization	\$ 0.00	\$ 129,483.00

<u>Expenditure</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2976.440190.100	Personal Services	\$ 0.00	\$ 29,000.00
2976.440190.140	Employer Contributions	0.00	9,054.00
2976.440190.200	Supplies	0.00	15,000.00
2976.440190.300	Purchased Services	0.00	8,000.00
2976.440190.370	Travel	0.00	3,000.00

NOW THEREFORE, BE IT RESOLVED that the Glacier County Board of Commissioners hereby amend the original FY2021-2022 budget by increasing appropriations in the amount of \$129,483.00, and directs the County Clerk & Recorder to allocate the increase to the identified fund, function, and object code.

BE IT FURTHER RESOLVED, that the above appropriation shall become effective on May 16, 2022.

ADOPTED this 16th day of May, 2022.

ATTEST:

**GLACIER COUNTY BOARD OF
 COMMISSIONERS**

/s/ Mandi Bird Kennerly, Clerk & Recorder

/s/ Mary Jo Bremner, Chair
 /s/ Michael J. DesRosier, Vice-Chairman
 /s/ John B. Overcast, Member

Commissioner DesRosier motions to approve FY2021-2022 Budget Amendment – Glacier County Resolution No. 2022-12; Commissioner Overcast seconds the motion; motion carried.

E. Discussion/Approval: April 2022 Cash Report – Glacier County Commissioners

Commissioner Overcast motions to approve the April 2022 Cash Report; Commissioner DesRosier seconds the motion; motion carried.

F. Discussion/Approval: Sweetgrass Development 2022 Dues (\$2,000.00) – Glacier County Commissioners (tabled from 5/10/2022 Browning Agenda)

Sarah Converse, Sweetgrass Development Executive Director, talks about the history of how the Sweetgrass Development dues of \$2,000.00 per fiscal year originated. There is mention of an original agreement from 2006 and needing to do additional research. Commissioner Bremner mentions that she would like the 2006 agreement and any additional research of how the dues came to be so that Glacier County can have the paperwork on file. Commissioner Bremner would also like to do a new agreement for this current fiscal year for audit purposes. After additional discussion, Sarah Converse states she will be coming in-person to present the dues and their history. This item was then tabled and can be found in the commissioner meeting held on June 9, 2022.

G. Discussion/Approval: Glacier County Library Board Member Vacancy Appointment – Austin Castle, Library Director/Glacier County Commissioners

Austin Castle, Glacier County Library Director, presents for letters of interest for the Glacier County Library Board Vacancy Appointment. Austin was excited to have an applicant from Browning apply since the previous library board member in this position lived in Browning as well. He confirmed her interest in the position through a phone call and would like to recommend her for the position.

Commissioner DesRosier motions to appoint Melaney Lamebear to the Glacier County Library Board; Commissioner Overcast seconds the motion; motion carried.

H. Discussion/Approval: 2022 City of Cut Bank – Special Mill Levy Election 5/10/2022 Canvass – Mandi Bird Kennerly, Glacier County Clerk & Recorder/Election Administrator

Mandi Bird Kennerly, Glacier County Clerk & Recorder, presents the Canvass for the City of Cut Bank Special Mill Levy Election that was held on May 10, 2022.

Commissioner Overcast motions to accept the Canvass for the City of Cut Bank Special Mill Levy Election held on May 10, 2022; Commissioner DesRosier seconds the motion; motion carried.

2022 GLACIER COUNTY ELECTIONS
 CITY OF CUT BANK - SPECIAL MILL LEVY ELECTION
 OFFICIAL RESULTS

Mill Levy Request for Funding Cut Bank Police Department	BATCH#1	BATCH#2	BATCH#3	BATCH#4	TOTAL
For the additional levy	94	100	78	103	376
Against the additional levy	66	70	68	67	271
Under Vote	0	1	0	1	2

TOTAL VOTES

649

5/16/2022
8:38 AM

ADDITION TO AGENDA:

Department of Natural Resources & Conservation (DNRC) Rural Fire Capacity Grant Application – Mike Wikstrom, East Glacier Fire Chief

Mike Wikstrom, East Glacier Fire Chief, states that he would like to submit a grant application for the Department of Natural Resources & Conservation (DNRC) Rural Fire Capacity Grant in the amount of \$4,793.60. DNRC will fund 90% of the grant with a 10% match coming from the East Glacier Volunteer Fire Department's budget. Due to the May 20, 2022 deadline to submit the application, Mike Wikstrom asks for the commissioners to approve his grant application today.

Commissioner DesRosier motions to approve the Department of Natural Resources & Conservation (DNRC) Rural Fire Capacity Grant Application for the East Glacier Volunteer Fire Department in the amount of \$4,793.60; Commissioner Overcast seconds the motion; motion carried.

OTHER BUSINESS:

I. Public Comment

There was no public comment.

J. Next Meeting – Tuesday, May 24, 2022 – Browning

Commissioner DesRosier motions to adjourn the meeting; Commissioner Overcast seconds the motion; meeting adjourned at 10:02 a.m.