

**Glacier County Commissioners**  
**Thursday, July 20, 2023**  
**Regular Meeting**  
**Cut Bank, MT**

The Glacier County Board of Commissioners met at a regularly scheduled meeting at 9:00 a.m. on Thursday, July 20, 2023. Commissioners Mary Jo Bremner and John B. Overcast were present. Commissioner Vernon “Napi” Billedeaux was absent (out-of-state). Mandi Bird Kennerly was taking minutes.

**Present at the meeting:** Ruth Shea, Laurie Elhard & Elaine Mitchell, Public; Don Wilson, Glacier County Treasurer; Michael Kittson, Glacier County Human Resources Director

**Present via GoToMeeting:** Chancy; Linda Burley; Michael Kittson; Robie Culver – Stahly Engineering

**A. Roll Call**

The meeting was called to order at 9:00 a.m.

**B. Approval of Agenda**

Commissioner Bremner makes an announcement that Commissioner Billedeaux wanted to be here for Items: C, D & E. I need to make these items discussion only and table the items to a later date. Commissioner Overcast motions to approve the agenda with the changes; Commissioner Bremner seconds the motion; motion carried.

**NEW BUSINESS:**

**C. Discussion/Approval: Contract for Services Outlaw GIS, LLC (Elections) – Mandi Bird Kennerly, Glacier County Clerk & Recorder/Election Administrator**

Mandi Bird Kennerly, Glacier County Clerk & Recorder presents a Contract for Services from Outlaw GIS, LLC who will provide assistance in the Election Redistricting and GIS services that will need to be done before the end of the year. The contract will provide the following services at a rate of \$75.00 per hour on an as needed basis:

- Maintain boundary information to voting districts, school districts, fire districts; produce maps of special interest as needed for County Departments and entities.
- Collaborate with the Agency and other stakeholders to implement Geo-Enabled Elections
- Create web apps accessible to the Public for Geo-Enabled Election purposes.

Commissioner Overcast motions to table this item until the Tuesday, August 1, 2023 agenda in Cut Bank; Commissioner Bremner seconds the motion; motion carried.

**D. Discussion/Approval: MCA 13-1-301 Election Administrator – Mandi Bird Kennerly, Glacier County Clerk & Recorder/Election Administrator**

Mandi Bird Kennerly, Glacier County Clerk & Recorder presents MCA 13-1-301 which states that the county clerk and recorder of each county is the election administrator unless the governing body of the county designates another official or appoints an election

administrator. She states that it now requires 100% attention to detail, and she feels it's imperative that the commissioners create an election department and appoint an election administrator.

Commissioner Overcast motions to table this item until the Tuesday, August 1, 2023 agenda in Cut Bank; Commissioner Bremner seconds the motion; motion carried.

**E. Discussion/Approval: Superintendent of Schools Contract – Mandi Bird Kennerly, Glacier County Clerk & Recorder/Superintendent of Schools**

Mandi Bird Kennerly, Glacier County Clerk & Recorder present the commissioners with a Contract for Services of County Superintendent. Ruth Shea, Public is present for this item as she was contacted by Superintendent of Schools Kennerly to fulfill the contract with a fraction of the duties (Oversee Mountain View Elementary, EG Schools if the principal were to be absent and any hearings that may arise). Superintendent of Schools Kennerly will fulfill the rest of the duties (Financial/Filing Teacher Certificates/Home School Applications, etc...). It is explained that she holds the elected position of Glacier County Superintendent of Schools but will need to contract with an individual who holds a valid current license according to MCA 23-3-201 and is therefore a specialized contract for duties:

Montana Code Annotated 2021

TITLE 20. EDUCATION

CHAPTER 3. ELECTED OFFICIALS

Part 2. County Superintendent of Schools

Election And Qualifications -- Part-Time Office Allowed

**20-3-201. Election and qualifications -- part-time office allowed.** (1) A county superintendent must be elected in each county of the state unless a county manager form of government has been organized in the county. The county superintendent must be elected at the general election preceding the expiration of the term of office of the incumbent.

(2) Upon verification by the county clerk and recorder, a person is qualified to file for and assume the office of county superintendent who:

(a) is a qualified elector;

(b) holds a valid, current class 1 professional certificate, class 2 standard certificate, or class 3 administrative and supervisory certificate issued by the superintendent of public instruction; and

(c) has at least 3 years of successful teaching experience.

(3) (a) When the office of county superintendent of schools is consolidated with another county office within the county, the officeholder must have the qualifications listed in subsection (2) or shall, with the approval of the governing body, contract for the full performance of the duties required of a county superintendent in **20-3-207** and **20-3-210** with:

(i) another county superintendent, with the approval of the governing body of that county;

(ii) a former county superintendent; or

(iii) a person who:

(A) is a qualified elector;

(B) holds a valid administrative certificate as provided in **20-4-106(1)(c)**;

(C) takes the oath of office in **20-1-202**;

(D) is bonded in the manner provided for county officers in Title 2, chapter 9, part 7; and

(E) attends instructional training in the duties of a county superintendent as offered by the superintendent of public instruction.

(b) Whenever a governing body contracts with a person for performance of the duties required of a county superintendent under the provisions of subsection (3)(a)(iii), the contract must be for at least the duration of 1 school fiscal year.

(c) The superintendent of public instruction shall prescribe a contract form to be used.

(4) The board of county commissioners may establish the office of county superintendent as a part-time office under the provisions of **20-3-213**, and adjust the salary established in **7-4-2503** to make it commensurate with the reduction in hours. A part-time county superintendent shall perform all duties of that office that are required by law.

**History:** En. 75-5802 by Sec. 20, Ch. 5, L. 1971; amd. Sec. 29, Ch. 100, L. 1973; R.C.M. 1947, 75-5802; amd. Sec. 1, Ch. 355, L. 1979; amd. Sec. 1, Ch. 550, L. 1985; amd. Sec. 1, Ch. 76, L. 1991; amd. Sec. 1, Ch. 146, L. 1993.

Commissioner Overcast motions to table this item until the Tuesday, August 1, 2023 agenda in Cut Bank; Commissioner Bremner seconds the motion; motion carried.

**RECESS from 10:44 a.m. till 11:00 a.m.**

Commissioner Overcast motions to recess at 10:44 a.m.; Commissioner Bremner seconds the motion; motion carried.

**F. Discussion/Approval: (11:00 a.m.) Glacier County CCIP Update – Robie Culver, Stahly Engineering Grant Specialist/Glacier County Commissioners**

Robie Culver, Stahly Engineering is present via GoToMeeting for the Glacier County Comprehensive Capital Improvement Plan Update. Robie would like the commissioners to rate the current spreadsheet with the projects they have deemed necessary for capital improvement. They discuss the Browning Satellite Office, Browning Library and the Cut Bank Mercantile Building Demolition. No decisions were made and this item ended at 11:36 a.m.

**OTHER BUSINESS:**

**G. Review/Sign: Payroll/Claim**

***Dated for July 20, 2023***

***CLAIMS APPROVED FOR PAYMENT***

<b><i>FUND</i></b>	<b><i>ACCOUNT</i></b>	<b><i>AMOUNT</i></b>
1000	General Fund	\$ 34,974.47
2110	Road Fund	\$ 20,130.65
2140	Weed Control	\$ 2,457.02
2220	Library	\$ 2,579.55
2230	Ambulance	\$ 104.81
2250	City-County Planning	\$ 1,000.00
2300	Public Safety (Law)	\$ 31,020.91
2360	Museum	\$ 9,439.00
2410	Glacier Park Lights	\$ 532.96
2752	Library Memorial Fund - From 7052	\$ 3,714.21

2863	Glacier County Transit	\$ 650.19
2918	Sheriff Law Enforcement Grant (Stonegarden)	\$ 669.29
2960	Health Grants - Emergency Prep	\$ 1,265.05
2968	Chronic Disease Prevention Grant	\$ 3,804.25
2971	Women Infants & Children (WIC)	\$ 52.27
2976	Immunization Grant	\$ 279.00
7302	West End Cemetery	\$ 445.48
	<b>TOTAL CLAIMS</b>	<b>\$ 113,119.11</b>
	<b>PAYROLL</b>	<b>\$ 223,434.61</b>
	<b>TOTAL PAYROLL &amp; CLAIMS</b>	<b>\$ 336,553.72</b>

**H. Public Comment**

There was no public comment.

**I. Next Meeting – Tuesday, July 25, 2023 – Browning**

Commissioner Overcast motions to adjourn the meeting at 11:38 a.m.; Commissioner Bremner seconds the motion; motion carried.