

Glacier County Commissioners
Thursday, August 31, 2023
Regular Meeting
Cut Bank, MT

The Glacier County Board of Commissioners met at a regularly scheduled meeting at 9:00 a.m. on Thursday, August 31, 2023. Commissioners Mary Jo Bremner and Vernon “Napi” Billedeaux were present. Commissioner John B. Overcast was absent (dr appt). Mandi Bird Kennerly was taking minutes.

Present at the meeting: Michael Kittson, Glacier County Human Resources Director; Laurie Elhard, Bonnie Martin, Carol Larson & Elaine Mitchell, Public; Carolyn Berkram, Glacier County Justice of the Peace; Jody Hickey, Glacier County Clerk of Justice Court

Present via GoToMeeting: Chancy; Gloria; Snoop; Kimmet

A. Roll Call

The meeting was called to order at 9:00 a.m.

B. Approval of Agenda

Commissioner Billedeaux motions to approve the agenda with no changes; Commissioner Bremner seconds the motion; motion carried.

NEW BUSINESS:

C. Discussion/Approval: N8v Grown Request for License Renewal – Glacier County Commissioners

Commissioner Bremner explains that this is an approval needed from the commissioners that is required by the State of Montana for N8v Grown to operate in Glacier County. Due to the owner not being present for this item is tabled to a later agenda.

D. Discussion/Approval: Lease Amendment – MT DOL Job Service – Michael Kittson, Glacier County Human Resources Director

Michael Kittson, Glacier County Human Resources Director presents the First Amendment to Lease #6697 that will extend the lease with Glacier County and Montana Department of Labor through August 31, 2024. The lease was set to end on August 31, 2023 and there are no changes being made to the current lease, so this will extend it for another year.

Public Comment

Laurie Elhard, Public commented.

Commissioner Billedeaux motions to approve the First Amendment to Lease #6697 with Glacier County and Montana Department of Labor through August 31, 2024; Commissioner Bremner seconds the motion; motion approved.

E. Discussion/Approval: Purchase Bamboo HR Software – Michael Kittson, Glacier County Human Resources Director

Michael Kittson, Glacier County Human Resources Director is present to ask for approval to purchase the Bamboo HR Software Program in the amount of \$3,294.21 (Total Due at Activation) and then the monthly pricing is based on per employee by month which is approximately \$1,127.96 per month.

Public Comment

Laurie Elhard, Public commented.

Jody Hickey, Glacier County Clerk of Justice Court commented.

Commissioner Billedeaux motions to approve the purchase of the Bamboo HR Software Program in the amount of \$3,294.21 which is due at activation and approximately \$1,127.96 per month per employee after the initial activation; Commisisoner Bremner seconds the motion; motion carried.

F. Discussion/Approval: Justice Court Staffing – Carolyn Berkram, Glacier County Justice of the Peace

Carolyn Berkram, Glacier County Justice of the Peace is present to request additional staffing for the Justice Court office. Judge Berkram did budget for a new permanent 40 hours per pay period position in the new fiscal year. The commissioners and Judge Berkram discuss the request.

Public Comment

Laurie Elhard, Public commented.

Carol Larson, Public commented.

Commissioner Billedeaux motions to approve the new permanent justice court clerk for 20 hours per week (part-time); Commissioner Bremner seconds the motion; motion carried.

OTHER BUSINESS:

G. Review/Sign: Payroll/Claims

Dated for August 31, 2023

CLAIMS APPROVED FOR PAYMENT

<i>FUND</i>	<i>ACCOUNT</i>	<i>AMOUNT</i>
1000	General Fund	\$ 26,372.05
2110	Road Fund	\$ 48,318.52
2140	Weed Control	\$ 141.49
2180	County District Court	\$ 347.73
2220	Library	\$ 3,183.35
2250	City-County Planning	\$ 1,000.00
2260	Emergency Disaster (DES)	\$ 225.79
2300	Public Safety (Law)	\$ 10,215.45
2360	Museum	\$ 119.71

2752	Library Memorial Fund - From 7052	\$ 131.57
2850	911 Emergency (Sheriff)	\$ 501.93
2863	Glacier County Transit	\$ 768.94
2960	Health Grants - Emergency Prep	\$ 172.27
2971	Women Infants & Children (WIC)	\$ 52.27
2972	Family Planning Grant	\$ 1,171.16
2976	Immunization Grant	\$ 4,764.99
2991	American Rescue Plan Act	\$ 7,146.40
7302	West End Cemetery	\$ 106.03
	TOTAL CLAIMS	\$ 104,739.65
	PAYROLL	\$ 234,373.71
	TOTAL PAYROLL & CLAIMS	\$ 339,113.36

H. Approval of Minutes: 6/2, 6/6, 6/8, 6/13, 6/19, 6/22, 6/27 & 6/28/2023

Commissioner Billedeaux motions to approve the 6/2, 6/6, 6/8, 6/13, 6/19, 6/22, 6/27 & 6/28/2023 minutes with changes; Commissioner Overcast seconds the motion; motion carried.

I. Public Comment

Elaine Mitchell, Public commented.

J. Next Meeting – Tuesday, September 5, 2023 – Cut Bank

Commissioner Billedeaux motions to adjourn the meeting at 11:34 a.m.; Commissioner Bremner seconds the motion; motion carried.